

## YOU ARE CALLED



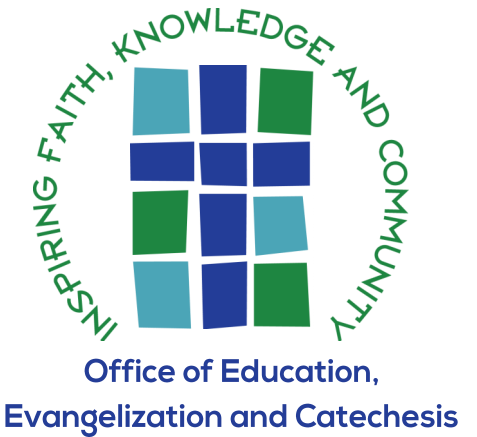
As a Catholic school educator, you are called to a unique and special mission. You are blessed with the daily opportunity to share your faith with your students, both in your words and deeds, inside the classroom and beyond. It is you who creates and nurtures the environments and experiences where students encounter Christ. Through word and example, from the classroom to the playground, you are the living witness to faith for the students in Catholic schools. It is difficult to imagine a more important professional mission.

At the Office of Education, Evangelization and Catechesis, we are dedicated to supporting you in your efforts to fulfill this vital mission.



### Office of Education, Evangelization and Catechesis

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Office of Education,  
Evangelization and Catechesis



## Adult Faith Formation for Catholic School Educators



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# Adult Faith Formation for Catholic School Educators

## FORMING FAITH AT SCHOOL

The Office of Education, Evangelization and Catechesis is deeply committed to helping teachers grow in faith in order to animate the mission of Catholic education across the Archdiocese of Hartford in every one of our Catholic schools. Faculty members at every Catholic school will participate in the following activities each year:

1. A retreat day with your colleagues;
2. Two half-days of professional development dedicated to adult faith formation;
3. A full day of adult faith formation hosted by the OEEC and including teachers from across the Archdiocese.



## INDIVIDUAL FORMATION

To deepen your knowledge of the Catholic faith, you will have the opportunity to take advantage of further study. A 7-week, online course called “Catholic Faith & Tradition for School Teachers” is required of every Catholic school teacher. The course is offered through the McGrath Institute for Church Life at the University of Notre Dame three times a year in January, June and October.

We encourage you to take the course at a time of year when you can best accommodate the additional five hours for study, reflection and course participation within your schedule. Each week you can expect to spend:

1. 1-2 hours reading on your own time;
2. 1-2 hours participating in written discussions within the course software on your own time;
3. 1 hour participating in a real-time discussion of the course material with other teachers in your learning cohort.

Upon completion of the course, present the Certificate of Completion you receive to your principal and request reimbursement. The cost of the course is \$49.50.

## HOW TO REGISTER

1. Go to [mcgrath.nd.edu](http://mcgrath.nd.edu)
2. Click on “**Online Courses.**”
3. Click on “**STEP Online Courses.**”
4. Click on “**Courses and Registration.**”
5. Click on “**Catholic Faith and Tradition for School Teachers.**”
6. Click on “**Register.**”
7. Click on the drop-down box next to “Choose Course Section” to select desired session dates, click “**Continue.**”
8. On the next page, select your diocesan discount (**Hartford**), click “**Continue.**”
9. On the CART page, click “**Proceed to Checkout.**”
10. On the BUYER INFORMATION page, provide required information, click “**Continue.**”
11. On the DELIVERY ADDRESS page, leave the Login Box empty. Enter required fields, scroll down and click “**Continue as Guest.**”
12. On the PAYMENT METHODS page, select credit card and provide required payment information. The cost will be \$49.50. Click “**Continue.**”
13. On the REVIEW page, look over your order information, click “**Submit Order.**”
14. Lastly, check your email inbox for a receipt to confirm that your order was processed.