



2019-2020 EDUCATIONAL LEADERSHIP CONSULTANT AND LEADERSHIP COACH APPLICATION

APPLICATION MUST BE SUBMITTED VIA EMAIL BY OCTOBER 22, 2018.

Congratulations on deciding to apply for the Alpha Xi Delta Educational Leadership Consultant and/or Leadership Coach position. The following items must be included in your completed application. Only completed applications received by October 22, 2018 will be considered.

All forms and instructions can be found online at www.alphaxidelta.org and in the Resource Center of Exclusively Xi.

Make sure you have all of the following items before submitting your application:

- Application must include a recent photograph. Make sure the photo is clear and it can be in color or black and white. Applications will not be considered without a photograph.
- Answers to written response questions.
- Cover letter, resume or CV, and references.
- Three letters of recommendation from the following: College Administrator (preferably your Fraternity/Sorority Advisor), Chapter Advisor/National Council Designee, and Employer/Community Reference.



Educational Leadership Consultants (ELC) and Leadership Coaches (LC) are recent college graduates who continue their Alpha Xi Delta experience through employment with the Fraternity by visiting chapters throughout the United States. Below are brief descriptions of each position. It is your responsibility to review the full position descriptions available in Exclusively Xi's Resource Center. **Email completed applications to fhq@alphaxidelta.org.**

Position(s) applying for:

Educational Leadership Consultant(ELC) ____

An ELC may assist with chapter development, officer transition, one on one officer meetings, or recruitment planning, but assignments can vary depending on the current needs of the Fraternity. ELCs can also assist with extension presentations, chapter establishments, and installations of new chapters. ELCs can assist a chapter in a variety of Alpha Xi Delta-specific areas and serve as a valuable resource to the chapters they visit.

Leadership Coach (LC) ____

An LC fosters member development through building life skills, facilitating CliftonStrengths™ (formerly StrengthsQuest™) and helps to implement Courageous Conversations and the *Inspire* program in our college chapters. LCs host one-on-one meetings with Sisters to discuss plans for the future, leadership opportunities in the chapter and on campus, and serve as a mentor. LCs also facilitate chapter-specific programming on a range of topics that are predetermined based on a consultation with chapter leadership.

I would like to be considered for both ____



I. PERSONAL INFORMATION

- 1. Name _____
- 2. Chapter _____ College/University _____
- 3. School Address _____
- 4. Cell Phone _____ Email _____
- 5. Home Address _____
- 6. Cumulative GPA _____ Degree/Major _____
- 7. Anticipated graduation date (Month and Year) _____
- 8. Future plans following graduation (graduate school, career, etc).

II. ACTIVITIES RECORD

- 1. Chapter (please include any positions you have held and the dates of service)

- 2. Campus Involvement (please be sure to include organizational involvement, and if applicable, any positions and dates held)

- 3. Community Involvement

- 4. Hobbies/Interests

III. EMPLOYMENT RECORD *(Including summer and part-time work)*



IV. WRITTEN RESPONSE QUESTIONS

In a separate document, please address the following questions. Responses for each question should be limited to no more than 150 words per question.

1. What special personal characteristics and skills do you have that you will bring to the team if chosen? How will that benefit our chapters? If you are applying for both ELC and LC positions, please be sure to address both in your response.
2. ELCs and LCs are frequently asked to talk in front of the entire chapter and prepare or improvise presentations, as well as meet with members of the campus community. How do you feel about those tasks? Are you comfortable in front of an audience, meeting with university officials, etc. Please provide examples to support your answers.
3. Tell us how you approach having to make a hard choice rather than a popular choice.

V. REFERENCES

Please submit three letters of recommendation to fhq@alphaxidelta.org by October 22, 2018.

College Administrator (preferably you Fraternity/Sorority Advisor)

Chapter Advisor/National Council Designee (AF, NTL, CDS)

Employer/Community Reference