



**1/21/19**

**ACTION ITEMS:**

- Please mark your calendars for the All Parent Family Partnership Meeting on February 4<sup>th</sup> from 12:00 pm to 1:00 pm in Greenbriar III.
- JCCC is in the process of creating a FAQ sheet regarding Pikmykid. **Please email any questions you may have to Marcia Riggins at [marcia.riggins@brighthorizons.com](mailto:marcia.riggins@brighthorizons.com);** please use “Pikmykid” in the subject line. Your questions will be answered and may be included on the FAQ sheet. We want all of you to be well informed when using this tool. Thank you in advance for your questions.
- Please note on your calendars the **change of date and location** for the following events:
  - Kindergarten Prep Graduation: May 10, 2019 in the Incubator at 3:30 pm
  - Pre-Ballet Class Recital: May 10, 2019 in the Incubator at 9:30 am
  - Tap-Ballet Class Recital: May 10, 2019 in the Incubator at 10:15 am

**MENU:**

- January Menus are available via the links in the Monday Memo as well as in hard copy at the sign in kiosks.
- Menus are posted on our website at <http://www.brighthorizons.com/chickfila>. You can find them under *For Our Parents*.

**CENTER HAPPENINGS:**

- **1/21/19** JCCC will be CLOSED in observance of MLK Day. We will resume normal operating hours on Tuesday 1/22/19
- **1/31/19** Parent Satisfaction Survey – Last Day to submit your thoughts!
- **2/4/19** All Parent Family Partnership Meeting @ Greenbriar III.
- **2/15/19** GO-GO Valentine Event

**STAFFING:**

- Our Interim Executive Director will return on January 28, 2019. Over the holidays Charlotte broke her wrist. She’s on the mend and we look forward to having her back.

- Our Staff Bio sheet gets updated as new pictures are taken during new employee orientation. This is the sheet which holds the past 3 months of JCCC new hires. All of our staff members can be seen on our JCCC website. Pictures are updated as they are scheduled with our photographer.
- Please follow the link in the Monday Memo for an updated Staff Bio Sheet.

### DID YOU KNOW?

- Our new carpool system, Pikmykid, is the one stop shop to help schools organize their dismissal, ease traffic, reduce chaos and organize changes you make for your child's pick-up. Here are features which will support a more efficient dismissal system:
  - Pikmykid will allow us to become more efficient and accurate in carpool by seeing who is currently in line and prepared to receive their child.
  - Reducing the wait time for children in inclement weather
  - Remove the need for the REMIND app by utilizing Pikmykid in app notification services
  - Remove the need for emails with revised pickups. These messages can be done via Pikmykid.
  - Allows you to remain signed in so it is a one click process to announce.
  - Pikmykid does not remove the need for BH Kiosk checking system. This is a separate tracking system needed for BH and licensing.
- JCCC Lincoln Parent Meeting Minutes and Presentation Documents are on our center website.
- *Questions* surrounding the waitlist? Ask for a one on one meeting with Miriam Knight, Enrollment Manager, at [miriam.knight@brighthorizons.com](mailto:miriam.knight@brighthorizons.com). Those families impacted by the new projected opening date will receive a personal email from our Enrollment Manager. If you had a requested start date after the projected opening, you will be communicated with through our normal orientation announcement.
- Updated Parent Representative list can be found on the center website. This list is updated as new reps are announced and classrooms opened.
- You can access many documents via the center website:
  - Go to [www.brighthorizons.com/chickfila](http://www.brighthorizons.com/chickfila)
  - Click on the heading For Our Parents
  - Review all of the documents provided.
    - Menus stay for the month they represent
    - Meeting minutes stay for the month the meeting took place
    - General documents last through the end of the calendar year

Thank you for your partnership!

Rebecca Stephens  
Administrative Assistant

Jeannette Cathy Children's Center  
[rebecca.stephens@brighthorizons.com](mailto:rebecca.stephens@brighthorizons.com)  
404-761-2323 (phone)  
404-761-4581 (fax)