



Child Information Form

Child's Name:	Primary Language:		
Child's Address:	O:t-/T	D.1. (D:4)	Zin Codo
Place of Birth:	City/ Iown	Date of Birth:	Zip Code ///
Child's Schedule: MON TUE	WED	THU	FRI
Parent/Guardian Information			
Name:	Name:		
Relationship:	Relationship:		
Address:	Address:		
Home E-mail Address:	Home E-mail Ad	ddress:	
Cell Phone:	Cell Phone:	Day 1000 1000 1000 1000 1000 1000 1000 10	
Home Phone:			
Others in Family Relationship:			
Parent/Guardian Business Information			
Company Name:	Company Name	9:	
Address:	Address:		
Business Phone:	Business Phone	e:	
E-mail Address:			
Medical Information			
Eye Color: Hair Color: Heigl	ht: Weight:	Race:	Gender □M □F
Identified Allergies:			
Identifying Marks:			
Health Insurance Provider:			
Physician/Dentist Information			
Name of Physician/Clinic:		Phone:	
Physician Address:	City/Town		Zip Code
Date of Child's Last Physical (WA State Only): _			Zp Code
Name of Dentist:		Phone:	
Dentist Address:Street	City/Town		Zip Code
Parent/Guardian Signature:		Date:	
FOR CENTER USE: Center:	Date of Admission	Age of Admission	
Date Registration Fee Rec'd:	Discharge Date:	Director's Initials:	

Bright Horizons Informed Co	onsent
Child's Name:	
Access I will have access to the center without notice when my child is present. However, this access may not be used to supplement any visitation schedule or custody arrangement.	NAME ADDRESS CITY/TOWN/STATE/ZIP CODE
Child Release For a child's safety, Bright Horizons will release a child only to parent(s)/legal guardian(s) or to the third parties I authorized below. Parents/guardians are required to provide a current copy of any relevant Custody Order. Third party pick-up is subject to the following rules:	RELATIONSHIP TO CHILD DAYTIME PHONE E-MAIL CONTACT IN THE EVENT OF AN EMERGENCY? YES NO
At least two people other than the parents/guardians must be listed and designated as emergency contacts by checking the corresponding box below. Emergency contacts will be contacted if parents/guardians cannot be reached.	NAME ADDRESS CITY/TOWN/STATE/ZIP CODE
If the person picking up is listed below, but does not pick up the child regularly, I will notify the center verbally, in advance . Verbal authorization is not permitted for any person not listed on this form.	RELATIONSHIP TO CHILD DAYTIME PHONE CELL PHONE
 If the person picking up is NOT listed below, I must notify the center/school in writing, in advance. (Note: In RI, parents/guardians must also provide notice in person and in writing.) 	E-MAIL CONTACT IN THE EVENT OF AN EMERGENCY?
Photo identification will be required if the third party does not pick up the child regularly or is unknown to the staff member releasing the child.	up your child, pick-up will be refused and we will attempt to contact the other parent/guardian or authorized persons. If alternative arrangements cannot be made, the local child protective services agency and/or the local police will be called, as required by state licensing.
THE FOLLOWING PEOPLE (WHO ARE NOT PARENTS/GUARDIANS) ARE AUTHORIZED TO PICK UP MY CHILD.	Walk Permission Weather permitting, children may go on walks supervised by staff in the surrounding area. Infants and young toddlers are transported in a buggy or stroller. Children
NAME	may be taken to the areas listed below, which are not part of our licensed premises.
ADDRESS CITY/TOWN/STATE/ZIP CODE	——————————————————————————————————————
RELATIONSHIP TO CHILD	
DAYTIME PHONE CELL PHONE	$\hfill \square$ I give permission for my child to participate in walks.
E-MAIL CONTACT IN THE EVENT OF AN EMERGENCY? YES NO	Preschool and school-age children may take field trips. A separate Field Trip Permission Slip , describing the activity, will be sent home for signature.

Photography & Video Permission

Bright Horizons takes care that any use, display, or dissemination of photographs or videos of children is accomplished in a thoughtful and safe manner. Bright Horizons regularly takes photographs and videos of children enrolled. They may be shared with you and other families in a variety of ways: on the Bright Horizons website, via email, through My Bright Day®, on Teaching Strategies® Gold (TSG), on a posting in the center, or in a parent newsletter. They may also be used to better communicate with families, to illustrate the daily curriculum, to chronicle a child's development, or to document center activities. Additionally, they may be used for other center, general business, and marketing purposes, including online. Bright Horizons retains all rights, title, and interest in these materials and may use and disseminate them in a variety of ways, in its sole judgment.

- ☐ I give permission for Bright Horizons to take photographs and videos of my child and use these materials as described above.
- □ I give permission for Bright Horizons to take photos and videos of my child and to only use those pictures for curriculum purposes, documenting my child's progress (TSG, My BrightDay) and communication with me and other families.

Child Illness

If my child becomes ill, I will be called. I may be required to to pick up my child as soon as possible (within 90 minutes at most). A child must remain out of the center until he/she is symptom free for 24 hours, unless a

doctor's note is provided which states that the child is 1) not contagious; and 2) can participate in group care. The Family Guide contains Bright Horizons' full Child Illness Policy, including protocols for contagious illnesses.

Children's Injuries

If my child sustains a minor injury during care, I will receive an Occurrence Report when I pick-up describing the incident. I will be contacted immediately if the injury produces any swelling, is on the face or head, or requires medical attention.

Emergency Medical Care

If emergency medical attention is needed for my child,			
, the center will attempt to contact			
me or the emergency contacts listed (if I cannot			
be reached). I authorize Bright Horizons to call an			
ambulance to transport my child for medical treatmen			
to the closest hospital or medical facility, or to			
my preferred facility,			
if possible.			
Staff is trained in pediatric first aid and CPR and I			
authorize staff to administer the same. My child's			
health information may be viewed by staff, on a need to			
know basis, and state licensors for compliance.			
CHILD'S HEALTH INSURANCE PROVIDER			
NAME OF INSURED			
POLICY NUMBER			

Family Guide Acknowledgement

By signing below, I acknowledge and agree that: 1) in addition to this Informed Consent, I received the Bright Horizons Family Guide or client equivalent, as well as any center-specific information and relevant state policies; 2) it is my responsibility to read and familiarize myself with all these materials and address any questions with center management; and 3) I will abide by these materials.

I HAVE READ, UNDERSTAND, AND ACCEPT THE CONDITIONS NOTED ABOVE.

PARENT/GUARDIAN SIGNATURE	DATE	
PARENT/GUARDIAN SIGNATURE	DATE	
	Annual parent/guardian review an	d signature is required by Bright
511	Horizons. If any changes are neces	sary, a new form will be completed.
Dialet Havinana	PARENT/GUARDIAN SIGNATURE	REVIEW DATE
Bright Horizons . Early Education & Preschool	PARENT/GUARDIAN SIGNATURE	REVIEW DATE
	PARENT/GUARDIAN SIGNATURE	REVIEW DATE

ORIGINAL: CHILD'S FILE

DUPLICATE: PARENT/GUARDIAN COPY

Parental Agreements with Child Care Facility

The			agrees	s to provide day care fo	or
-	(Name of Facility)				
	0	n		a.m. to	p.m.
C	(Name of Child)	(Days	s of Week)		
from	Month	to	Month	•	
	Month		Month		
My cl	hild will participate in the fo	ollowing meal	plan (circle appl	icable meals and snack	rs):
			Breakfast		
		M	orning Snack		
			Lunch		
			ternoon Snack		
		Ev	vening Snack		
			Dinner		
		Ве	edtime Snack		
date;	e any medication is dispens name of child; name of med cation is to be given. Medic	lication; prescr	ription number; i	if any; dosages; date an	d time of day
	nild will not be allowed to e rized by parent (s), or facilit		ne facility withou	ut being escorted by the	e parent(s), person
as the	nowledge it is my responsibly occur, e.g., telephone nun a status, infant feeding plans	nbers, work loo	cation, emergenc	cy contacts, child's phy	
	acility agrees to keep me infeations, etc., which include i		incidents, includ	ling illnesses, injuries,	adverse reactions to
The		agree	es to obtain writt	en authorization from a	me before my child
partic	ipates in routine transportat d activities occurring in wat	ion, field trips,	special activitie	es away from the facilit	y, and water-
I auth	orize the child care facility	to obtain emer	gency medical c	are for my child when	I am not available.
I have	received a copy and agree	to abide by the	policies and pro	ocedures for	
(Nam	ne of Facility)	·*·			
well a	erstand that the center will a s any individual practices c ipation is encouraged in fac	oncerning my			
Signa	d•			Date	
o igne	d: (Parent/Guardian)		Date.	
Signe	d: (Facility Adminis				
_	(Facility Adminis	strator/Person-	In-Charge)		

Authorization to Dispense External Preparations

590-1-1-.20(1)

Parental Authorization. Except for first aid, personnel shall not dispense prescription or non-prescription medications to a child without specific written authorization from the child's physician or parent. Such authorization will include, when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent.

of parent.	r; the time of day to be dispensed; and signature
I give	, permission to apply one or more of the cordance with the directions on the label of the
Baby Wipes	
Band-aids	
Neosporin or similar ointment	
Bactine or similar first aid spray	
Sunscreen	
Insect Repellent	
Non-Prescription ointment (such as A &	D, Desitin, Vaseline)
Baby Powder	
Other (please specify)	
Parent/Guardian Signature	Date

*center should maintain in child's file





Topical Applications Administration-Permission

Child's Name				
I understand that topical applications , such as ointment , lotion , lip balm , diaper cream/spray* , or cornstarch/cornstarch powders can be applied <u>only</u> as a preventive measure. Where required by licensing, application to open, oozing sores or continued use on a persistent diaper rash requires a Medication Authorization Form signed by me and my child's physician.				
*Aerosol sprays are not allowed.				
 I understand that the topical ointment provided by me must: be appropriate for use on a child; be applied according to instructions on the label be labeled with the child's full name; and be handed to a staff member and not left in a diaper bag or cubby. 				
I give my permission for the staff at Bright Horizons to apply: • • •				
as needed from:/to:// (not to exceed one year).				
(Parent/Guardian Signature) (Date)				





Sunscreen and Insect Repellent - Permission

Sunscreen and insect repellent should be applied to a child at least once at home to test for any allergic reaction. Aerosols, sprays and combined sunscreen/insect repellents are prohibited.

Sunscreen must provide UVB and UVA protection with an SPF of 15 or higher. Sunscreen may not be used on infants under 6 months of age, unless parent permission below is granted.

Insect repellent may only be used if recommended by public health authorities or requested by a parent/guardian. The repellent must contain a concentration of **30% DEET or less.** Insect repellant **may not** be used on infants under **2 months** of age. Oil of lemon eucalyptus and paramethane products may not be used on children under the age of three.

All sunscreen and insect repellent provided by a parent/guardian must be:

- · provided in the original container;
- clearly labeled with the child's full name;
- within the expiration date;
- · appropriate for the age of the child; and
- free of nut ingredients.

Complete one of the following:
I give Bright Horizons permission to apply (name of sunscreen) and/or (name of insect repellent) when outdoor conditions warrant and consistent with package instructions (subject to any special instructions below) to my child, not to exceed one year).
I do not give Bright Horizons permission to applysunscreen and/orinsect repellent to my child, I do not hold Bright Horizons Children's Centers LLC responsible for my decision and understand that my child may be sunburned/bitten as a result. I understand that I should provide protective clothing including a hat, lightweight long sleeve shirt and pants instead, to protect my child from sun exposure and insects during outdoor activities.
pecial Instructions
unscreen:
nsect Repellent:
Parent/Guardian Signature) (Date)





Food Preference Form - Cultural/Religious/Vegan/Vegetarian Reasons

This form is required for any child who should not be served particular foods due to cultural/religious/vegan or vegetarian reasons, but **excluding medical causes** (i.e. allergies) or **personal preferences** (i.e. dislike of certain foods).

Where possible, Bright Horizons offers vegetarian options or food substitutions. The choices available will vary by location. As permitted by licensing, families may bring their own food from home, so long as it is "nut safe." Milk alternatives that are "nut safe" are permitted, but will be provided by the family if not offered at the location.

In order to manage any permitted food preferences, a child's photograph with the limitations must be posted in the classrooms and kitchen on a Food Preference Chart for staff to follow. I understand that Bright Horizons cannot guarantee that my child will not be exposed to a particular food, and that any changes to the preferences stated below must be made by me in writing.

Due to cultural/religious/vegan or vegetarian reasons, I r boods	request that my child is not served the following
arent/Guardian Signature	Date
To eliminate a food preference(s) and to permit a fo	
To eliminate a food preference(s) and to permit a fo	ood to be served to your child, please
Parent/Guardian Signature To eliminate a food preference(s) and to permit a food preference the following. I and may be served this item(s) while at Bright Horizons.	ood to be served to your child, please





Allergy Health Care Plan

Child's Name:	DOB:	
arent/Guardian Name: Phone:		
Physician's Name:	Phone:	
Allergen	Treatment/Substitution	
Type of allergy transmission/trigger: Ingest		
Note: Do Not Depend on Antihistamines or Inha EPINEPHRINE.	lers to treat a SEVERE reaction. USE	
Extremely Reactive to the Following Foodstherefore:	;	
☐ If checked, give epinephrine for ANY symptoms	if the allergen was likely eaten.	
\square If checked, give epinephrine immediately if the a symptoms are noted.	illergen was definitely eaten, even if no	
For the following signs of a <i>mild</i> allergic reactio	n administer:	
□ Skin: Hives: Mild Itch □ Stomach: Mild Nausea/Discomfort □ Other:	□ Nose: Itchy, Runny, Sneezing □ Mouth: Itchy	
For any of the following signs of a SEVERE aller symptoms from different body areas, give EPINI directed, give other medications (antihistamine/ difficult or vomiting, place on side, or sit up.	gic reaction or a combination of EPHRINE and CALL 911. If prescribed and	
□ Mouth: Significant Swelling of Tongue and/or Lip pulse, dizzy	s □ Heart : Pale, blue, faint, weak	
□ Throat: Tight, hoarse, trouble breathing/swallowi	_	
□ Skin: Many hives over body, widespread redness severe diarrhea	☐ Stomach: Repetitive vomiting,	
□ Other: Feeling something bad is about to happer	n; anxiety, confusion	
Other Medication Instructions:		





Prescribed Medications/Dosage	
Epinephrine (brand and dose):	
Antihistamine (brand and dose):	
Other (e.g., inhaler-bronchodilator if asthmatic):	
Potential Side Effects of Medication:	
Potential Consequences to Child if Treatment is	Not Administered:
Staff Training	
Staff may be trained by:	
The following staff have been trained on the child's n	nedical condition:
Parent/Guardian Acknowledgement Statement	
To ensure the safety of your child we cannot delete a documented unless we have a signed note from the longer allergic to that item(s) and may now have that item(s); nor can we add an item(s) or change a medic child's physician.	child's physician stating that the child is no specific food(s); or be exposed to the
I understand that Bright Horizons requires the most unallergy. I also understand that for the safety of my characteristics will be posted in the classrooms and kitch	ild, my child's photograph and allergy
Physician Signature	Date
Parent/Guardian Signature	Date
Director/Principal Signature	Date

This plan must be updated annually or whenever there is any change in treatment or the child's condition changes.

For complete medication administration information, it may be necessary for the medical provider and parent/guardian to complete the Medication Authorization form.





Suspected Allergy/Food Intolerance Form

This form is to be completed by the parent/guardian when the parent/guardian suspects their child may be allergic to a product or has a food intolerance; however, has not received a medical diagnosis or a health care plan from the child's medical provider.

Note: If the suspected allergy or food intolerance is medically diagnosed, a Health Care Plan completed and signed by the child's medical provider is required (provided by the center). Child's Name:_____Child's Date of Birth_____ My child has a: \square suspected allergy \square food intolerance to: I suspect /am concerned my child may be allergic for the following reasons: □ No previous exposure □ Family history Previous reaction (please explain/date of reaction): I understand that Bright Horizons requires the most up to date information regarding my child's suspected allergy/food intolerance. I also understand that for the safety of my child, my child's photograph and allergy information will be posted in the classrooms and kitchen. Date Parent/Guardian Signature This form must be updated annually or whenever there is any change in treatment or the child's condition changes. To eliminate the suspected allergy or food intolerance and allow your child to eat the suspected item(s) while at Bright Horizons, please complete the following. I________, acknowledge that my child no longer has a suspected allergy to_____ and may now be served this item(s) while at Bright Horizons. (Signature of the Parent/Guardian) (Date)





Asthma Health Care Plan

Name of Child: Date of Birth:			irth:
Parent/Guardian Name:	Phone:		
	Phone:		
The following information sh	ould be completed by the	child's heal	th care provider.
Severity: Mild Mild P	ersistent 🗆 Moderate F	Persistent	□ Severe Persistent
Check All Triggers			
□ Cleaning Products	□ Exercise	□Pet	Dander
□ Colds/Flu	□ Food	□Sm	
☐ Cut Flowers, Grass, Pollen	□ Odors/Fragrances	□Sud	dden Temperature Change
□ Dust Mites	0 41 4		
- 011			
Suggested classroom strateg	nes to support this child		
Specific Medical Information:			
Medication to be administered:* side effects:			dministered and potential
*For complete medication administ parent/guardian to complete the Mo	edication Authorization form.		
Staff Training Needs:			
Additional Emergency Procedur	res/Instructions (including v	vhen 911 sho	uld be called):
GO (Green Zone)			
If the child:	What to do:	Medication	
 Is breathing regularly Has no coughing or wheezing Can engage in active play 		 "As needed medication" not needed Regular medication to be given as ordered 	
CAUTION (Yellow Zone)			
If the child has:	What to do:	Medication	n
 Early signs of a cold (runny nose. 	Cease current activity		ter the "As needed





Dright Honzons.		
sneezing) Exposure to a known trigger Coughing Mild wheezing Chest tightness	If the child is outdoors bring inside Observe breathing before and after the treatment (15 minutes)	medication" per the Medication Authorization Form and follow directions for use Monitor breathing status if no improvement follow the steps for the DANGER (Red Zone)
DANGER (Red Zone)		
If the child's asthma worsens and any of the following apply: The medications are not helping within 15-20 minutes of administration. Breathing is becoming hard and fast Nose (nostrils) open wide Ribs are showing Lips, fingernails or mouth area are blue or blue gray in color Trouble walking or talking	What to do: Call 911 Stay with the child—Stay calm Ancillary staff notify the parent/guardian Accompany the child to ER Complete an Occurrence Report within 24 hours	Medication: Medication available has already been given with no relief Notify EMS staff regarding the type of medication and the time it was given.
Trouble training of tailing		
The following staff have been traine	d on the child's medical condition	on:
the child's physician.	right Horizons cannot delete a has we have a signed note from the ve add an item(s) or change a note that the most up to date information of my child, my child's photograp	e child's physician stating that the nedication without a signed note from mation regarding my child's health. I
Physician Signature	Da	ate
Parent/Guardian Signature		ate

This plan must be updated annually or whenever there is any change in treatment or the child's condition changes.

Date

Director/Principal Signature

Preschool/Kindergarten/School-Age Personal Care Plan DEVELOPMENTAL HISTORY FORM

hild's Name		ate of Emon	lment/Transition:
Jilla 5 I tallio	D	ate of Birth:	Age:
Date of Last Physic	al (for WA State only):		
What would you lik	e us to call your child?		
Vhat languages are	spoken at home?		
arent/Guardian N	ame:		
arent/Guardian N	ame:		
ame of Person Co	mpleting Form:		
rimary Teacher:			
lassroom:			
1 A TA # TT T Z T T T T T T			
AMILY INFO			
	low list the names of family members	NEL MER SERVICE PER SERVICE DE L'ANNE DE	Please list words used in your language corresponding to the English below. Include additional words in the
	ase include siblings, extended relativ son listed provide the name the child		blank columns if needed.
A SECULAR DESIGNATION OF THE PROPERTY OF THE P	idual and include ages of siblings.		I'll take good care of you
Vame	How child addresses this	Age	I see that you are crying
	individual?	+	Time to go outside
			I like your smile
			Time for snack/lunch
			Everyone is resting now
		-	Mommy will be back
			Daddy will be back
			Time to use the bathroom
			Now we wash our hands
			Now we wash our hands It's group time

Preschool/Kindergarten/School-Age Personal Care Plan: DEVELOPMENTAL HISTORY FORM Child's Name: **DEVELOPMENTAL HISTORY** What languages does your child speak? Do you have developmental concerns about your child? How does your child communicate his/her needs? CHILD'S HEALTH List medications regularly taken and conditions requiring them: Describe serious illnesses or hospitalizations: Describe special physical conditions, disabilities, allergies, or concerns: Does your child have a special need? Explain special services and accommodations, which are different from those provided by the center's routine program (i.e. exercises, equipment, materials, or special services personnel):

Child's Name: NUTRITION PRACTICES AND ROUTINES Does your child have any eating difficulties? Yes \(\sigma \) No \(\sigma \) If yes, explain: List special dietary requests, and restrictions: Food likes and eating preferences: Child eats with: Spoon D Fork D Fingers D Other D Additional Information: SLEEPING ROUTINES Does your child become tired or nap during the day? Yes D No D If yes, what time and for how long?..... Pre-nap routines/rituals: At home child sleeps in (Check all that apply): Bed \(\sigma\) With parents \(\sigma\) Child's typical waking behavior/routine/mood: Special sleeping concerns:

Preschool/Kindergarten/School-Age Personal Care Plan: DEVELOPMENTAL HISTORY FORM

Child's Name: TOILETING ROUTINES Is your child reluctant to use the bathroom? Yes \(\Pi \) No \(\Pi \) If yes, how do you handle this? Is your child toilet trained? Yes \(\Delta \) No \(\Delta \) Urination \(\Delta \) Bowels \(\Delta \) Both \(\Delta \) If no, does child wear diapers? Yes \(\Delta \) No \(\Delta \) Does your child have accidents? Yes Doo No Does your child have accidents? What is used at home for toileting? Potty chair □ Special seat □ Regular seat □ Explain: How can we support toilet learning? Words used for urination: Words used for bowel movement: Are bowel movements regular? Yes D No D How often/when? Is there a problem with: Diarrhea 🗖 Constipation 🗖 Explain: **COMFORTING CHILD** Describe how adults can comfort your child?

Preschool/Kindergarten/School-Age Personal Care Plan: DEVELOPMENTAL HISTORY FORM

Child's Name: SOCIAL RELATIONSHIPS Has your child had any experience with group care? Yes □ No □ If yes, please describe: Describe your child's temperment: Determined Outgoing Shy Relaxed Assertive Explain: How does your child react to new situations and new children and adults? Does your child prefer to play: Alone 🗆 In small groups 🗅 Explain: Has your child had previous child care experience? Yes 🔲 No 🗖 If yes, explain how it met, or did not meet, your expectations? Child's favorite toys and activities: Does your child have any fears? Yes \(\sigma \) No \(\sigma \) If yes, please explain: ADDITIONAL PERTINENT INFORMATION To help us care for your child as an individual, please explain your parenting philosophy: Is there additional information you feel is important for the staff to know about your child or family? What do you as a family, hope to get out of this child care experience?

Preschool/Kindergarten/School-Age Personal Care Plan: DEVELOPMENTAL HISTORY FORM

Preschool/Kindergarten/School-Age Personal Cave Plan: DEVELOPMENTAL HISTORY FORM

Child's Name				
Child's Name:				
Sections of this Personal Care P	lan will be updated annually or sooner if requ	uested by a parent/guardian.		
Parent/Guardian Signature:		Date:		
Staff Signature:		Date:		
Date of Change:	Parent Initials:	Staff Initials:		
Date of Change:	Parent Initials:	Staff Initials:		
Date of Change:	Parent Initials:	Staff Initials:		
Date of Change:	Parent Initials:	Staff Initials:	i i	