

# 6/10/19

## **ACTION ITEMS:**

• **THANK YOU!** We would like to thank all of our wonderful families for the many ways you demonstrated love and appreciation toward us last week. It is an honor and a pleasure to serve you and your children here at the Jeannette Cathy Children's Center!

#### MENU:

- June Menus are available via the link in the Monday Memo as well as in hard copy at the sign-in kiosks.
- Menus are posted on our website at http://www.brighthorizons.com/chickfila. You can find them under *For Our Parents*.

### **CENTER HAPPENINGS:**

- 6/10/19 First Day of Summer Camp
- 7/1/19 All Parent Family Partnership Meeting, Location: TBD
- 7/4/19 Happy 4th of July! JCCC CLOSED

### **STAFFING:**

- Our Staff Bio sheet gets updated as new pictures are taken during new employee orientation. This is the sheet which holds the past 3 months of JCCC new hires. All of our staff members can be seen on our JCCC website. Pictures are updated as they are scheduled with our photographer.
- Please follow the link in the Monday Memo for an updated Staff Bio Sheet.

### DID YOU KNOW?

• *Questions* surrounding the waitlist? Ask for a one on one meeting with Miriam Knight, Enrollment Manager, at <u>miriam.knight@brighthorizons.com</u>. If you had a requested

start date after the projected opening, you will receive communication through our normal orientation announcement.

- Updated Parent Representative list can be found on the center website. This list is updated as we announce new reps and classrooms open.
- You can access many documents via the center website:
  - o Go to www.brighthorizons.com/chickfila
  - Click on the heading For Our Parents
  - Review all of the documents provided.
    - Monday Memos pertain to the current month
    - Menus pertain to the current week
    - Meeting minutes remain for 2 months
    - General documents last through the end of the calendar year

Thank you for your partnership!

Rebecca Stephens Administrative Assistant Jeannette Cathy Children's Center <u>rebecca.stephens@brighthorizons.com</u> 404-761-2323 (phone) 404-761-4581 (fax)