



**12/2/19**

**ACTION ITEMS:**

- Due to reduced light in the evenings, Evening Carpool hours will be changed to Fall/Winter Carpool hours, **4:30 pm-5:30 pm**, starting **Monday, December 2<sup>nd</sup>**.
- **Holiday Attendance:** Please utilize the links below to record your child's attendance during the Christmas and New Year's holidays. The deadline to respond is Friday, December 13th.
  - [Treehouse Christmas & New Year's Attendance](#)
  - [Sierra Christmas & New Year's Attendance](#)
  - [Woodlands Christmas & New Year's Attendance](#)
- House-specific Parent Representative meetings will be held on Monday, December 2, 2019. The schedule is as follows:
  - Treehouse: 11:00 am to 12:00 pm in Treehouse Movement Matters Room
  - Sierra: 12:00 pm to 1:00 pm in Sierra Atrium
  - Woodlands: 1:00 pm to 2:00 pm in Treehouse Movement Matters Room
- Soft Reminder: For the safety of the children, please do not leave your children unsupervised in the hallways. If you have an infant and an older child, please pick up the infant first.

**MENU:**

- November Menus are available via the link in the Monday Memo as well as in hard copy at the Sign-In Kiosks.
- Menus are posted on our website at [www.brighthorizons.com/chickfila](http://www.brighthorizons.com/chickfila). You can find them under the *For Our Parents* heading.

**CENTER HAPPENINGS:**

- **12/2/19** House-Specific Parent Representative Meetings *\*See "Parent Meeting Schedule 2019" document on Center Website\**
- **12/13/19** Kindergarten Prep Christmas Caroling
- **12/13/19** Christmas with the Kranks To-Go
- **12/25/19** **JCCC CLOSED** for Christmas Day
- **1/1/20** **JCCC CLOSED** for New Year's Day

## STAFFING:

- Our Staff Bio Sheet gets updated as new pictures are taken during new employee orientation. This is the sheet which holds the past 3 months of JCCC new hires. All of our staff members can be seen on our JCCC website. Pictures are updated as they are scheduled with our photographer.
- Please follow the link in the Monday Memo for an updated Staff Bio Sheet.

## DID YOU KNOW?

- **2019 Parent Calendar Revision:** Please follow the link below for the final revision of the 2019 Parent Calendar. Following the opening of the Treehouse, we have cancelled some events and changed the dates for other events. We encourage you to take a look at this final calendar and make note of the changes.
  - [2019 Parent Calendar Final Revision](#)
- *Questions* surrounding the waitlist? Ask for a one-on- one meeting with Amber Roehm, Enrollment Manager at [amber.roehm@brighthorizons.com](mailto:amber.roehm@brighthorizons.com).
- You can access many documents via the center website:
  - Go to [www.brighthorizons.com/chickfila](http://www.brighthorizons.com/chickfila)
  - Click on the heading For Our Parents
  - Review all of the documents provided.
    - Monday Memos pertain to the current month
    - Menus pertain to the current week
    - Meeting minutes remain for 2 months
- General documents last through the end of the calendar year

Thank you for your partnership!

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