



## Registration Materials

Go to [www.CatholicEdAOHCT.org/programs/CYE](http://www.CatholicEdAOHCT.org/programs/CYE) for materials listed below (as they become available) to plan for the **Catholic Youth Encounter**. Please read all materials carefully and mark deadlines in your calendar.

Listed in no particular order:

☐ **Intent to Participate Form**

This form is critical for planning, keeping you up to date; inclusion in the program; ordering resources & food; assessing participation and room assignments. Please return it as soon as possible. Special appreciation for those received by April 30<sup>th</sup>.

- **Registration** - Cost is \$30.00 pp. Early bird specials apply when your check reaches the OEEC by the dates listed below. In other words, if you collect \$25 from your youth by June 30<sup>th</sup> but fail to send it until July, the cost is \$30 and so forth. Please have participants write checks out to your parish/school. Please **submit ONE check to the "OEEC" from your parish/school for each deadline**. This way you can add people along the way.
  - Up to June 30<sup>th</sup> - Cost is \$25pp
  - After July 1<sup>st</sup> - Cost is \$30pp
  - After Sept 1<sup>st</sup> **NO** registrations will be accepted; sorry, no walk-ins.

☐ **Promotional Poster** - basic information

☐ **Event Overview**

☐ **Event Timeline Check list**

☐ **Code of Behavior & Expectations/Chaperone guidelines**

☐ **Youth Permission form**

☐ **Adult Permission/Emergency Contact form**

☐ **Bus information**

☐ **Monthly updates**

☐ **Sponsor/advertising form and letter (2 pages)**

☐ **Vendor/ agency participation form**