



2020 New Tuition, Enrollment Agreement and Payroll Deduct Form Information Sheet

- **Per Bright Horizons' policy we are informing you of the following:**
 - New Enrollment Agreement signing for 2020
 - New Tuition Rate for 2020
 - New Payroll Deduct Form for 2020
- **New Tuition Rate**
 - Attached to this email is the new tiered tuition rate which will go into effect January 1, 2020. This rate was approved and announced initially in 2019 and subsequently with new families during orientation as they enrolled in the center.
- **New Enrollment Agreement**
 - Attached is a sample copy of the enrollment agreement. We will utilize the same agreement with your specific information and the new tuition rate. Please refer to that document if you'd like to review prior to signing yours.
 - Each child has their own enrollment agreement which reflects their specific tuition rate.
 - Enrollment agreements are signed annually and/or prior to transitions to a new age group throughout the year.
- **New Payroll Deduct Form**
 - Attached is a sample payroll deduct form
 - Your new tiered tuition rate will require a new payroll deduct form.
- **Signing your new 2020 Enrollment Agreement and Payroll Deduct Forms**
 - Families will have the opportunity to sign their 2020 forms during evening carpool *only* from November 11th through the 13th. We thank you for reviewing the attached sample forms and signing your forms during the designated time to avoid forms leaving the campus which may require additional follow up.
- **One on One Meeting Available**
 - If you would like a one on one experience there is a signup genius link to schedule a brief meeting or phone call with our business manager Kore Bridges. Available dates are November 14th and 15th. The link expires on November 13th. If you have questions prior to then please feel free to call the center 404-761-2323 or email kore.bridges@brighthouse.com
 - **LINK:** <https://www.signupgenius.com/go/4090C4DABAE23A4FA7-newtuition>