Virtual Archive Release Notes - Version 3.7

Author: Archive-IT Year: 2021

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New settings

Automatically generated file number

When using automatic file numbering, numbers greater than two billion are now possible.

| Virtual Archi | ve |
|-------------------------------------|--|
| 🕸 Settings | 🕸 Settings - System settings - File |
| Useraccounts | E File Numbers |
| Groups | |
| Access | Generate File number automatically: (7) |
| System settings | Next used automatic File number: ⑦ 200000001 |
| 🖄 General | Length Filenumber: ⑦ 10 |
| + Person | |
| I File | ``` |
| General | |
| File Numbers | |

New/changed features

Scanning in Virtual Archive

Longer tab names are better visible when scanning. The screen adapts to the length of the tabs.



Reports Detailed file report

In the detailed File report, the Warning and the Temporary remark are also visible, if filled in for the file.



History report

The sorting in the History report has been changed to: File number (ascending), Date (descending). This is simular in the eventual download.

| | File bundles | Persons | Files | Reports |
|---|--------------|---------|-------|---------|
| 🖻 Reports | | | | |
| 📴 Reports File | | | | |
| Picking list requested Files File report History report | | / | | |
| | | | | |

Archive-IT, The Netherlands

| History report | | | | | | | | | | |
|----------------|-----------------|------------------|--------------|-------------------------|------------|----------|----------|--------------------|----------------------|-------------|
| Parameters | | | | | | | | | | |
| N | | | | | | | | | | |
| ¢. 4 4 | 2 / 22 | N N (| . | A 🗈 💌 🔿 | 0 | 0 | | | | |
| J •• • | 3 / 22 | | · | | ч <u>ч</u> | 4 | | | | |
| | | | | | | | | | | |
| | | | | | | | | | D 0 (0 | - |
| History r | eport | | | | | | Date | 8 / 2021 15:28 | Page 3 of 2 | 2 |
| - | | | | | | | Date | 0-4-2021 15.20 | | |
| File number 🥌 | Status | Date | User | Person | SLA | Location | Filetype | Sublocation Lender | Department Reason of | Archive ord |
| 090035 | Consulted | 26-11-2019 10:10 | 1.1.5 | . Test person | 4 | DMA | COR | Sub**t | | 10C 1T0 |
| 90035 | Consulted | 27-9-2019 10:15 | | Test perso | | DMA | COR | SubE : | | : 🔿 TO |
| 090035 | Added | 27-9-2019 10:15 | A . T. T. C. | Test perso | ł | DMA | COR | SubF : | | 1 0 |
| 15017083 | Relocated | 4-3-2021 10:02 | 1 ··· : | Test perso | ł | DMA | Medisch | Subl : . | CAR OMDAT | 1: 0 |
| 15017083 | Archiveorder ch | 4-3-2021 10:02 | 1 e 1 : | Jac Test persoc | ŧ | DMA | Medisch | Subl I | CAR OMDAT | 19 015 |
| 15017083 | Requested | 4-3-2021 09:59 | N 2 7 1 | Test perso | [Class I | CMA | Medisch | Sub : | CAR OMDAT | 19 - |
| 15017083 | Relocated | 4-3-2021 09:57 | 1 1 1 7 7 | Test perso | 1 | CMA | Medisch | Sub e | | 11 / 15 |
| 15017083 | Archiveorder ch | 4-3-2021 09:57 | 1 | 1 Test persoc | 1 | CMA | Medisch | Sub : | | 1 (|
| 15017083 | Returning | 4-3-2021 09:55 | 1 74.5 | 1 . Test perso | 1 | DMA | Medisch | Sub. : J | CAR OMDAT | 1) 15 |
| 15017083 | Lended | 4-3-2021 09:54 | 1 | 1 . Test perso monthe : | 1.00 | DMA | Medisch | Subl a : 1 | CAR OMDAT | 1) 115 |
| 15017083 | Requested | 4-3-2021 09:53 | A E L E | 1 Test person | Class I | DMA | Medisch | Subl : : | CAR OMDAT | 1015 |
| | a | 0.40.0000.46.40 | | | | | 20.00 | a. (| | |

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Statistical report

The drop-down list for basic tables now shows all possible table selections, including those for which the user has no rights. If the user has the right to generate a statistics report, he is able to do this for all basic tables.

| 3 | Display |
|------|------------------------|
| Righ | nts bulkactivities: 🕜 |
| | ✓ Person |
| | ✓ File |
| | Request |
| | Lending |
| | Intercollegial lending |
| | Confirmation |
| | Returning |
| | ✓ Relocate |
| | ✓ Delete |
| | Process appointments |
| | Cleanup processing |
| | Archive-IT requests |
| Righ | nts report menu: ⑦ |
| | ✓ File report |
| | History report |
| | ✓ Picking list |
| | ✓ Statistical reports |

| Virtual Archiv | e | | Previous I | ogin: 8-4-i | 2021 14:31:58 Management |
|--|--|--------------|------------|-------------|-----------------------------|
| Home | | File bundles | Persons | Files | Reports |
| Search | E Reports | | | | |
| Search | 😰 Reports File | | | | |
| Advanced search | Picking list requested Files File report | | | 1 | |
| R Quick menu | History report | | | | |
| Choose a menu item 👻 | | | | | |
| actions | | | Archive | -IT, The N | etherlands |
| Advanced search Choose a menu item Actions | Poling fat reported Files The report Linkary report Detector report | | Archive | e-IT, The N | letherlands |

| Statistical rep | orts | | | |
|-----------------|------------------------|-------------------------------|---|-------------------------------|
| Q Parameters | | | | |
| | Statistical report: | Location | ~ | |
| | Enter filter criteria: | | | |
| Q | Location: | from IFC - I-FourC digital | ~ | upto Microfilm - Microfilm |
| · · | Period: | January 2021 | | December 2021 |
| | | | | Search |
| | | | | |

Pickinglist report

The lay-out of the custom picklist has been extended with some extra fields: File type description, Sublocation description, Lending reason description and Department description.

These extra data fields can only be used in the custom picklist.

If you want to use your own picklist instead of the standard picklist, please contact the Archive-IT helpdesk. They will help you to create your own picklist.

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Bulk actions

For the bulk actions Request, Lending, Returning and Relocate, the detailed file information of the last processed file is now shown after processing.

| Virtual Archive | | | Representation (Lapon Remoti Lapon Lapon |
|---|--|------------------------|---|
| PROTOC | | | File bundles Persons Files Reports |
| Search 1 Files lending | 1 | | |
| Search fend detai | | | |
| Advanced search | - | | |
| Ruick menu | Preson | | |
| Choose a menu item | • | | |
| Choose a menu item Person | Lender y | | |
| File Request | Resson OMDAT - OMDATOMS T | | Warning! |
| Intercollegial lending | Department CAR - CARDMS T | | Demust commant |
| Returning | | | |
| Delete Process appointments | | | |
| Cleanup processing | | | Archive. IT The Natherlands |
| | | | PELITYC'1, THE PELITYC IN THE PERITY |
| | | | |
| | | | |
| - | | | |
| Files returning | | | |
| Return details | | | |
| • | | | |
| n | le 090011 | | Test persor |
| Perso | n [1' 🥠 | | Male |
| | | | |
| Locatio | «Original location» | | 2300 |
| Sublocatio | original value> 0 | Warning | |
| | | | |
| | Requ | est comment | |
| | | | |
| | | | |
| File - 090011 - CMA - Centraal Medisch Arch | ief: 1 17 Test persor 11-17 | | Process Cancel |
| Personnumbe | r: 190460 | Free 2 | test |
| File numbe | O90011 Detailed File information visuable. | Free 3 | |
| Numeric File numbe | n: 90011 | Free 4 Free 5 | |
| Location_e | R CMA - Centraal Medisch Archief | Free 6 | |
| Filetyp | e COR - Correspondentie | Free 7 | |
| Sublocatio | m Subi SUBOMS | Free 9 | |
| Lende Reason of lendin | a OMDAT-OMDATOMS | Free 10 | |
| Temporary remar | k ombridente ombridente | Creation Created by | 29-1-2019 11:15:23 |
| Warning Fil | er 2300 | Updated | 8-4-2021 16:13:52 |
| Archive orde Expiration dat | r: 19-04-1960 = 29-1-2024 | Updated by | 1 |
| Requeste | ± 8-4-2021 16:15:00 | Digital since | |
| Is custom expiration dat | e No Origina | I copy File id | N0 |
| Lende | # 8-4-2021 16:13:52 | Is Requested | No |
| Returnin | n: gs: 8-4-2021 16:11:34 | Date 1 | 24-4-2020 |
| | | Dut L | 274-000 |
| | | | |
| | | | |
| Return details | | | |
| | | | |
| File | | | |
| Person | 2 | | |
| | | | |
| | | | |
| Location | <original location=""></original> | | |
| Sublocation | <pre></pre> | varning! | |
| 0 | | | |
| | Request ro | omment | |
| | · angement er | | |
| | | - | |
| | | | |
| File - 090011 - CMA - Centraal Medi | ch Archief: 1 | | |
| | | | |
| Personnumber: | 190460 Detailed File information visuable | Free 2: | test |
| File number: | 090011 | Free 3: | |
| Numeric File number: | 90011 | Free 4: | |
| Status: | Present | Free 5: | |
| Location_en: | CMA - Centraal Medisch Archief | Free 7 | |
| Filetype: | COR - Correspondentie | Free 8: | |
| Sublocation: | Subility - SUBOMS | Free 9: | |
| Lender: | | Free 10: | |
| Reason of lending: | | creation: | 29-1-2019 11:15:23 |
| Iemporary remark: | 2200 Cre | ated by: | · |
| warning File: | 2000 U | Jpdated: | 9-4-2021 10:22:53 |
| Archive order: | 19704-1900 Upd | ated by: | Maph 1 ale |
| Expiration date: | 29-1-2054 Digit | al since: | |
| Requested: | No | Digital: | No |
| is custom expiration date: | Original cop | y File id: | |
| Confirmation: | Is Ret | quested: | No |
| Returning | 9-4-2021 10:22:53 | Date 1: | 24-4-2020 |
| | | | |

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File viewer

In the File viewer, the default search setting for text content is now Complete file. Please note that this only works on searchable documents. If you want to know more about this, please contact the support department of Archive-IT.

