



All Parent Family Partnership Meeting on Monday 11.5.18

Meeting was held in Greenbriar III from 12:00 pm to 1:00 pm

WELCOME—Rosalind Johnson, Executive Director

- Welcomed those in attendance
- Monday Memo- if you do not receive the weekly Monday Memo, please reach out to the center and we will ensure your email is on the correct distribution list. Additionally, you can access a PDF version of the Monday Memo and all November Menus on the center website under “For Our Parents”.

ENCOMPASS UPDATE—Melissa Todd, CFA Client Liaison

- Following an official signature, the Encompass Care Advantage program will launch in January 2019.
- “Lunch & Learn” sessions are currently scheduled and will cover a variety of topics; two upcoming topics will be ‘Educational Loan Repayment’ and ‘Saving for College’.
- Prior to launch, registration sessions will be made available for the Encompass program.

EXPANSION PROJECT UPDATE—Melissa Todd, CFA Client Liaison

- The construction of Building A is progressing as planned and projected to be turned over end of Q1. At this time, we cannot announce an official opening date.
- Due to construction constraints and budget, the proposed “Bee Wall” will no longer contain a live colony. It will still be an interactive wall where the children will learn about bees and how bees impact their world.
- The JCCC Memory Wall is still in creation. The vendor is Sketch Effects. Thank you to current and previous families for providing memories and quotes for the wall.

SOFT REMINDERS—Rosalind Johnson, Executive Director

- Due to space constraints at JCCC, we ask that all parents utilize the Mobile Work Stations provided by Chick-fil-A and not the atriums of JCCC. We welcome and encourage you to visit your child’s classroom at any point during the day however extended visits to complete work are no longer an option.
- We have seen an increase in cell phone usage during drop off and pick up and would like to remind all parents of our “Be Present” policy regarding cell phones. Please refrain from using your cell phone during drop off and pick up. Carpool escorts have been advised to bypass parents on the phone in the carpool lane until they are ready to participate in the service and receive their children.
- We would like to remind all of our parents about a few key policies at JCCC:
 - If you have an infant and older child enrolled at JCCC, please drop the older child off first and then the infant. Older children may not sit outside the classroom unattended while the infant is being dropped off.
 - It is unlawful to leave children in a vehicle unattended. Leaving a child in a vehicle with no one present may result in fines for the childcare center and additional ramifications for parents.
 - Leaving your vehicle running during drop off and pick up is no longer an accepted practice on the JCCC campus. If you need to warm up or cool down your vehicle due to weather, please do so prior to coming to the JCCC campus.
 - We thank you all for your continued cooperation in keeping the children at JCCC safe, secure and healthy.

RECRUITMENT FOR EXECUTIVE DIRECTOR—Rosalind Johnson

- We are actively seeking a candidate for the role of Executive Director upon Ms. Rosalind's transition to Regional Manager effective December 1, 2018.
- We have conducted several interviews and welcome any referrals for the position. The position is posted on our corporate website at www.brighthorizons.com.
- A Bright Horizons Field Director has been assigned to the JCCC as Interim Executive Director. Bright Horizons Field Director Charlotte Valdez has over 10 years of service with Bright Horizons with 8 years' experience as a Field Director. Charlotte arrives November 19, 2018 and will stay through May 2019. A meet and greet will be scheduled for parents and staff. We ask that everyone give a warm world class welcome to Charlotte when they see her.

CENTER HAPPENINGS—Rosalind Johnson, Executive Director

- Feast of Thanks- Please join us for our annual Feast of Thanks meal this Friday, November 9th.
- GAD/GAD- Starting November 9th and going through next Friday, November 16th JCCC will be hosting our non-perishable food drive to benefit the Children's Village at Christian City. In the spirit of the Thanksgiving holiday, we welcome our staff and parents to give back a little of what we have been blessed with to benefit those in need. Please place any donations in the red wagons set up at each campus.
- Fall Picture Day- Our Fall Picture Day will be held on November 12th. Specific instructions for each campus can be found on the center website under the "For Our Parents" heading.

JCCC ORGANIZATION UPDATE—Rosalind Johnson, Executive Director

- As we look forward to the opening of Building A, we would like to lay out our new organizational structure in more detail.
- We will move from a "center wide" system to a "house" system; each building will, in a sense, operate as its own house under the JCCC umbrella.
- Each building will have its own core Administrative team and the following things will be specific to each building:
 - Families will be in one building, unless otherwise requested
 - Parent Representative and Family Partnership Meetings
 - Center Events
 - Parent Conferences
 - Schedules
- The names of the buildings will also change:
 - Building A ⇒ The Treehouse
 - Building B ⇒ Sierra; (the room names will also change in this building)
 - Building C ⇒ The Woodlands

Question and Answer

When will the 2019 Center Calendar be sent out? We are in the final stages of compiling the yearly calendar. Upon review, the calendar will be sent out by December 1st.

Can families remain in separate buildings if they choose to? We strive to work with you to determine a transition plan that will fit your family. The movement of JCCC families will be the priority once the new building is licensed and open. If you wish to discuss your family's situation, please schedule a meeting with the executive director.

Will JCCC Lincoln be an option during the Fall Transitions? Once the new building is opened, JCCC Lincoln will no longer be an option. All families will be served from the JCCC Main campus.