



## **Treehouse All Parent Family Partnership Meeting held on January 13, 2020**

**Meeting was held in Treehouse Movement Matters from 11:00 am to 12:00 pm**

### **Welcome- Gregory Figueroa, Executive Director**

- Thanked those in attendance for coming.

### **Center Happenings- Gregory Figueroa**

- The [Family Satisfaction Survey](#) is still live. We welcome your feedback so that we improve in highlighted areas and continue to perform with excellence.
  - The deadline to submit your survey is January 31<sup>st</sup>.
- The next event on the horizon is the annual GOGO Valentine's Event. As a token of our appreciation, you will receive a bag with a breakfast treat, one bag for you and one to give away. This bag will also contain a JCCC Leadership Organizational Chart.

### **Calendar Updates/Revisions- Gregory Figueroa**

- Our annual Center Wide Transition will take place on 1 day this year, August 10, 2020
  - We will be hosting a General Transition Meeting on March 11<sup>th</sup> which will provide general information regarding transitions.
  - We will have Age-Specific Transition Orientation Meetings in July which provide more age-specific details to prepare for your child's transition to their new class on August 10<sup>th</sup>.

### **Recruitment Update- Gregory Figueroa**

- We held 3 hiring events this past week to fill positions in classrooms that will soon open.
- We interviewed a total of 93 candidates and will offer positions to many of them.
- We are still accepting applications for full time staff and School Age counselors; if you know of someone within your network who is looking for opportunities in the Early Childhood Education field, please refer them to Carol Keen at [carol.keen@brighthorizons.com](mailto:carol.keen@brighthorizons.com).

### **Retention Efforts & Staff Community Support- Gregory Figueroa**

- Bright Horizons consistently receives "100 Best Places to Work" accolades and, as a result, we strive to make our center a quality place of employment for our staff.

- We have several forums in place to let our staff know how much they are appreciated and to make their work environment top notch.
  - The Horizons teacher Degree Program: Allows Bright Horizons employees to gain their associate's and/or bachelor's degree in Early Childhood Education for free. This is available to every Bright Horizons employee on their first day of employment.
  - The center provides all resources needed for the classroom and lesson plans. The teachers are never asked or required to buy their own supplies.
  - We provide individual lunches for our staff on their lunch break.
  - We have a shuttle which transports our staff to and from their vehicles throughout the day.
  - We have several dedicated staff spaces, specifically, the Career Lab for our teachers to use for classroom planning and schoolwork, if applicable.
  - We recently commissioned 4 parking spaces for Teachers of the Month. Each month we will choose 4 teachers who are consistently on target with their goals and they will be allowed to park at the center for the month.
  - Our staff go through a thorough onboarding process with assistance from our onsite Training Manager, Delanyo Smith.

### **Reminders- Gregory Figueroa**

- Please find below a link to record your child's attendance for NEXT.
  - [Treehouse NEXT Attendance Link](#)
  - [Sierra NEXT Attendance Link](#)
  - [Woodlands NEXT Attendance Link](#)
- Remember to register all alternate pick up delegates in iVisitor for gate access and Pikmykid for child pick up.
- If your alternate pick up delegate intends on using carpool, they must have the Pikmykid app downloaded and register in the app. They will also need a Kiosk code to sign your child in and out. If you would like a Kiosk code for your delegate, please reach out to our Business Manager Kore Bridges at [kore.bridges@brighthorizons.com](mailto:kore.bridges@brighthorizons.com).

### **Health & Safety- Gregory Figueroa**

- **Cars in Parking Lot:** We have noticed that many cars are being left running and unattended in our parking lot. For the safety of all who utilize our campus, vehicles should NEVER be left unattended while running. If you need to warm/cool your vehicle, please do so before coming to the center.
  - The Norred Security team will be monitoring this going forward and will ask you to go back and turn your vehicle off before continuing with drop-off/pick-up.
  - If you are utilizing carpool, you do not have to turn your vehicle off while in line.
- **Child Illness:** We have created House-Specific email distribution lists and will now send all Illness Notifications to these lists depending on which building the reported illness is located. You will only receive Illness Notification emails for your building.
  - For cleaning and sanitizing purposes, please report all communicable illnesses to the center upon diagnosis. Often times, if we can deep clean

the classroom affected immediately, we can reduce the possibility of a second occurrence of the illness.

- Just as a reminder, if your child is out due to an illness, they may only return to group care with a *doctor's note* or be *symptom free and fever free without the assistance of medication* for a minimum of 24 hours.

### **Cultivating Appropriate Partnerships with Staff & Parent Representative Giving- Rosalind Johnson, Regional Manager**

- Invited open discussions with those present about how best to have appropriate professional partnerships between educators and parents.
- It was recommended this topic and the topic of gifts/giving to teachers be discussed in the next Parent Representative Meeting in February to help determine the best course of action where these topics are concerned.
- Also discussed the Babysitting Policy in place at Bright Horizons. Bright Horizons Family Solutions and Chick-fil-A, Inc. strongly discourage the solicitation of Bright Horizons staff as babysitters outside of working hours.
  - If babysitting services are already in place between parents and Bright Horizons staff, please visit the center so that both parties may be made aware of our Babysitting Policy.