

Se mottakertabell

Saksbehandler: Charlotte Østensen

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Interim evaluation: Program for the site visit

Hei alle sammen

Vi sender denne eposten for å gi litt informasjon om institusjonsbesøkene i forbindelse med midtveisevalueringen.

Vedlagt finner dere program for institusjonsbesøket og kort om prosessen videre.

Vi hadde satt stor pris på om dere kunne hjelpe oss med bestilling av bevertning til møtene. Vi ønsker frukt og snacks ved møtestart og ettermiddagen, og lunsj til kl. 13. NOKUT betaler selvfølgelig for dette og detaljene kan avtales med hvert enkelt senter.

Med ønske om en riktig god påske!

Hilsen Helen, Ingvild og Charlotte

Dokumentet er elektronisk signert.

Vedlegg: Program site visits interim evaluation SFU 2017.docx

Mottaker	Kontaktperson	E-post	Adresse	Post
Norges musikkhøgskole	Jon Helge Sætre	jon.h.saetre@nmh.no	Postboks 5190 Majorstuen	0302 OSLO
Universitetet i Agder	Simon Goodchild	simon.goodchild@uia.no	Postboks 422	4604 KRISTIANSAND S
Universitetet i Bergen	Vigdis Vandvik	Vigdis.Vandvik@uib.no	Postboks 7800	5020 BERGEN



Interim evaluation: Program for the site visit

The site visit is one of several aspects of the interim evaluation. The purpose of the site visit is for the centre team to engage in a reflective and developmental process. The aim for the international expert panel is to get a deeper insight into the centre and its activities in order to evaluate its strengths and weaknesses arisen from the self-evaluation report, annual reports and seen in relation to the original application and documents.

The panel will not engage into dialogues about all the criteria nor the totality of activities or results of the centre, but explore issues that are unclear, of strength or of concern in order to help the centre develop. Questions might be asked to get answers or to stimulate reflection.

Two weeks before the site visit the expert panel will ask for supplementary information if relevant, which needs to be submitted within a week. The panel asks the centre to hand in a list of participants for the different sessions two weeks before the site visit.

Program

08.30 – 09.00 General presentation of the centre

09.00 – 09.45 Meeting with students

We would like to meet 6-8 students. We do not wish to meet graduated candidates during this interview. You might include students in their last year of studies.

09.45 – 10.00 Private panel meeting

10.00 – 11.15 Meeting with stakeholders

We would like to meet 4-6 stakeholders.

11.15 -12.00 Private panel meeting

12.00 – 13.00 Meeting with staff

We would like to meet 6-8 staff members, some of whom are directly involved in the centre. This could include teaching staff, technical staff and supporting staff. Teaching staff not directly involved should also be included.

13.00– 14.15 Private panel meeting



14.15 – 15.45 Meeting with senior institutional managers, centre leader and key team members

A maximum of 8 people.

15.45 – 16.30 Private panel meeting

Next steps

Following the site visit, the expert panel will send feedback/feed forward that highlights the centre's strengths and weaknesses. The centre will receive this report by the end of June. Based on the feedback from the expert panel, the centre is to respond with an action plan pointing forward to the last part of the first centre period and into the second period. This action plan is due ultimo September and will be evaluated by the panel. The panel will then draft a report to the NOKUT board, which makes the final decision. The result of the interim evaluation process will be known by the end of 2017.