

# Family Information Center

## Updating Your Account

To be completed by October 18, 2019

Family Information Center  
Bright Horizons. Bright Horizons at Raleigh Corporate Center

Welcome to your Family Information Center, DeAntony Collins | Logout

Home My Children Billing & Payments My Profile Other Contacts Register Help

**Employer Update Required (1)**  
Did you know that you may have access to additional Bright Horizons services through your employer? Update the employer for the profiles of your child(ren)'s parents / guardians.  
Kelly Kitchens-Collins [Update Employer](#)

**Tuition Change Acknowledgement Required (1)**  
Preston's tuition amount is now \$137.50. Preston's schedule is 5 days a week for 3 hours. Preston is enrolled in School Age.  
[Acknowledge](#) [Decline](#)

**MY BALANCE** [VIEW ACTIVITY](#)  
Your balance [Make a Payment](#)  
Click 'Make a Payment' to pay your balance online. Activity within the last 24 hours may not be reflected. Please contact your center / school for questions about your account.

**MY CHILDREN** Display: [Alphabetically](#)  
Preston Collins  
Currently Checked IN  
At 4:17 PM on 06/04/2019  
Age: 8 yrs 6 mos  
Program: School Age | Class: School Age

**MY CENTER**  
Bright Horizons at Raleigh Corporate Center  
800 Corporate Center Drive  
Raleigh, NC 27607

**MESSAGES** Options: [View Dismissed Messages](#)  
Center Messages  
Family Messages

Acknowledge tuition changes

Set up Online Payment

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**MY CHILDREN**  
Use this area to manage basic information about your child(ren), upload photos, and manage relationships. Please note: Any updates to contact information may require additional paperwork. Your center / school will notify you if further action is needed.

Preston Collins [Authorized Contacts](#)

**GENERAL INFORMATION** \* Required Fields  
\* First Name: Preston  
\* Last Name: Collins  
Middle Initial: A  
Preferred Name:  
**ADDRESS INFORMATION** Copy Address From: [Copy](#)

[Upload Photo](#)  
Currently Checked IN  
At 4:17 PM on 06/04/2019  
Check-In History  
Program: School Age  
Class: School Age

Upload child's current photo

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**MY CHILDREN**  
Use this area to manage basic information about your child(ren), upload photos, and manage relationships. Please note: Any updates to contact information may require additional paperwork. Your center / school will notify you if further action is needed.

Preston Collins [Authorized Contacts](#)

**PRESTON COLLINS**

Please plan accordingly when updating relationships. For security purposes, centers cannot act right away upon this request. If you have an immediate need, please contact your center / school directly. Please note that any updates may require additional paperwork. Your center / school will notify you if further action is needed.

Contact Name	Relationship to Child	Authorized Pickup	Emergency Contact
DeAntony Collins	Parent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Kelly Kitchens-Collins	Parent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

[Save Changes](#)

EMERGENCY CONTACT PRIORITIZATION [+ Add Another Contact Priority](#)

Click 'Authorized Contact' tab

Add 2 Emergency Contacts  
Other than parents

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**Bright Horizons** Bright Horizons at Raleigh Corporate Center

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### MY PROFILE

Use this area to manage basic contact information, update your username or password, set your email preferences, and more. All updates to your profile information will be recorded for any centers / schools in which your child(ren) is currently enrolled.

\* Required Fields [Save Changes](#)


#### ACCOUNT SETTINGS

Username  [Change](#)

Password  [Change](#)

PIN  [i](#)

Please save any changes made to your profile before changing your username or password.



**MY PHOTO**  
[Upload Photo](#)

Upload parent photos

Press **F11** to exit full screen

\* Required Fields [Save Changes](#)

#### ACCOUNT SETTINGS

#### GENERAL INFORMATION

#### PHONE & EMAIL SETTINGS

##### CONTACT NUMBERS

[+ Add Another Number](#)

	Type	Number	Extension
* Primary Phone	Cell	404-431-XXXX	
Alternate Phone			
Alternate Phone	Work	919-852-0509	
Primary Fax			
Alternate Fax			
Pager			

##### EMAIL ADDRESSES & PREFERENCES

[+ Add Another Email](#)

\* Primary Email

This email address is signed up to receive the following communications:

- ☐ **Family News:** Weekly newsletter providing parenting tips and strategies written by Bright Horizons education experts.
- ☒ **Unique Offers & Experiences:** Exclusive offers for Bright Horizons families developed by Bright Horizon and select organizations.
- ☒ **Event News:** Information on parenting webinars live events at Bright Horizons centers near you, and other regional Bright Horizons events.
- ☒ **Family Referral / Alumni Announcements:** Updates on enhancements to and offers from our Family Referral Program as well as news for Bright Horizons alumni.
- ☒ **Automated Check In / Out Notifications:** Updates on when your child(ren) has been checked into and out of the center

Check for correct cell number

Check for correct email  
And email preferences

Home My Children Billing & Payments My Profile **Other Contacts** Register Help

### OTHER CONTACTS

Use this area to manage basic information about your authorized contacts for your child(ren). Please note some updates require that paper forms be filled out. Your center / school will notify you if further action is needed. If you would like to add additional contacts, please contact your center / school directly.

Kelly Kitchens-Collins

\* Required Fields [Save Changes](#)

#### GENERAL INFORMATION

\* First Name


Middle Initial

\* Last Name

Preferred Name

Gender

Employer  [Update Employer](#)



**MY PHOTO**  
Photos of contacts help your center / school identify authorized contacts especially those allowed to pick-up or drop-off your child(ren).  
[Upload Photo](#)

#### PHONE & EMAIL SETTINGS

##### CONTACT NUMBERS

[+ Add Another Number](#)

	Type	Number	Extension
* Primary Phone	Cell	919-590-XXXX	
Alternate Phone	Home	919-208-XXXX	
Primary Fax			
Alternate Fax			
Pager			

##### EMAIL ADDRESSES

[+ Add Another Email](#)

Primary Email

Upload Contact Photos

Add contact cell number

Save Changes