

Prisma Health

Clinical Ladder Program

Program Onboarding


Home Page





- Applying to Prisma's Clinical Ladder Program

Application Page


- Requirements/Activities
- Requirement Details


Home Page







SETTINGS



Alexis Test 

Classification: **RN**, Member Since: **Aug 2021 (0 days)**

 Fullerton, CA  (800) 671-3606

TO BE DONE

COMPLETED

☐ Resume

Upload a current copy of your resume.


Upload Now

☐ Apply for the Clinical Ladder Program (CLP)


Click to apply to Prisma Health's Clinical Ladder Program.

Apply Now


Helpful links

 [Prisma Health Clinical Ladder Program \(PDF\)](#)


View the Prisma Health CLP here. Program document updated Summer 2021 for FY22.

 [Tutorial Videos Website](#)

This is a website that lists the StaffGarden GROW Tutorial videos.

 [Mobile Device Shortcut Guide \(PDF\)](#)

This is a How to Guide on how to create a mobile device shortcut for a Clinical Ladder Program in StaffGarden.

 [Edit your Profile](#)

Update your name, email, password, photo, and contact information.



Home



My Portfolio



Alert Center



My Profile



Edit Button




Helpful Links

Applying

PRISMA HEALTH®

⚙️ SETTINGS

⌵ Alexis Test



Alexis Test ✎
Classification: **RN**, Member Since: **Aug 2021 (0 days)**
📍 Fullerton, CA 📞 (800) 671-3606

TO BE DONE	COMPLETED
<div><input type="radio"/> Resume Upload a current copy of your resume.</div>	<div>Upload Now</div>
<div><input type="radio"/> Apply for the Clinical Ladder Program (CLP) Click to apply to Prisma Health's Clinical Ladder Program.</div>	<div>Apply Now</div>

Click on the **'Apply Now'** button to apply to Prisma Health's Clinical Ladder Program.

Applying

You should ensure that you currently meet the level requirements *before* selecting your level for your application.

2021 October (Q1) Clinical Ladder Program (CLP)

Select the level you wish to complete. Each level lists pre-requisites. You should ensure that you currently meet these requirements before selecting this level.

Level II (New)

Level 2 is based on a competent stage of development.

Requirements

1. Nurse Experience - Must have worked as a licensed nurse for minimum of 2 years and a minimum of one full year with Prisma Health.
2. Direct Patient Care - Currently works in direct patient care whose job description specifies they spend at least 50% of the time in direct patient care.
3. Annual Performance Evaluation - Must be performing at a satisfactory level in their daily practice evidenced by appropriate scores in annual performance evaluations.
4. No Disciplinary Actions - Have no written disciplinary actions in their record for the year prior to the submission date.

✓ Select **Level II (New)**


Level II (Renewal)

Level 2 is based on a competent stage of development.

Requirements

1. Nurse Experience - Must have been a nurse for at least 2 years and have worked for Prisma Health for 1 full year.
2. Direct Patient Care - Currently works in direct patient care whose job description specifies they spend at least 50% of the time in direct patient care.
3. Annual Performance Evaluation - Must be performing at a satisfactory level in their daily

Applying Cont'd

 Your Information

Name:

Alexis Test

Email Address:

alexis.test@staffgarden.com

Facility:*

Prisma Health Baptist Hospital

▼

Department:

Medical-Surgical

▼

Status:

Current Employee

▼

FTE:

1

Manager:

Test Manager

Ⓢ

🔍

(Please select your manager from the list by clicking on the button at the right.)

Hire Date:

August

▼

2010

▼

(Your approximate hire date.)

Select the facility

location and

department

applicable to you.

Fill in all fields.

Selecting a Manager

1. Click on magnifying glass or bar to select your manager.

Name: Alexis Test

Email Address: alexis.test@staffgarden.com

Facility*: Prisma Health Baptist Hospital

Department: Medical-Surgical

Status: Current Employee FTE: 1

Manager: Test Manager

(Please select your manager from the list by clicking on the button at the right.)

Hire Date: August 2010

(Your approximate hire date.)

2. Use the arrows at the bottom to go through the list of names or use the filters to find the manager you are looking for. Click on the name of your manager to select them for your application.

Name:

Email Address:

Sort by: ☐ Descending



Find **Cancel** **Employee 4**



	Name	Email Address
▶	Alanna Woods (pvhmc)	alanna.woods+pvhmc@staffgarden.com
▶	Ann Mendoza	ann.mendoza@pvhmc.org
▶	Jeff MacKenzie	jeff.mackenzie@pvhmc.org
▶	Test Manager	test.manager30@staffgarden.com



◀ ▶

Application Requirements

⌵ Requirements

-
- **Clinical Exemplar**
(Submit 1 Connect to Purpose Story.)
My Status: Pending 
- **Clinical Exemplar**
(Submit 1 Outcomes-based Project with Data.)
My Status: Pending 

Request Approval
- **Reflections of the Magnet Concepts**
(Submit Reflections of the Magnet Concepts in Ladder Program/Professional Practice.)
My Status: Pending 
- **Contact Hours**
(Sixteen (16) contact hours are required with a minimum of six contact hours related to unit goals and/or leadership development. Contact hours must be completed within twelve (12) months prior to submission date.)
My Status: Pending 
- **18 Required Points**
(A minimum of 18 points are required.)
My Status: Pending

Points: 0 / 18  

Click on the button to the right of a requirement to enter in your evidence.

Completing a Requirement

- **18 Required Points**
(A minimum of 18 points are required.)
My Status: Pending

Points:
0 / 18



Sort by: ☐ Descending

Find

Add

Add All

Done

Available Activities

<input type="checkbox"/>	Area	Counts As	
<input type="checkbox"/>	Clinical Expertise	4	Bedside Nurse Project (Participate in one (1) activity) (Area: Clinical Expertise)
<input type="checkbox"/>	Clinical Expertise		

PVHMC Engagement Activities 3

PVHMC Affiliated Opportunities 1 Points



Attend/participate in one event. May include but not limited to:
e.g. AHA/LA County Hands only CPR, Community Unified School Districts q15 min, EMS events, San Gabriel/Pomona Regional Center Emergency Preparedness, Stroke

PVHMC Blood Donation 1 Points

One (1) apheresis or blood donation at PVHMC hosted or community sponsored event. e.g. Red Cross or Life Stream

Professional Outreach 1 Points

Attend professional conference, symposium, Perinatal Symposium, Neuro Symposium, Pediatric/Neurology

The “+” or “...” will display a list of options. Please use the + button to satisfy this requirement.

Requirement Details

Complete fields.

These can be edited at a
later time if needed.

Form 3 - Evidenced Based Practice/ Change Project (Lead)



EBP project (pre-approved and in collaboration with Manager - Nursing/ Assistant Manager - Nursing/ CPS and/or Center for Frontline Leadership Projects) using evidence-based practice. Based on review of current research and/or literature, a recommendation for practice change is developed and presented to the unit, facility, or system council. A change in practice occurs based on the evidence and recommendation.

Read and evaluate professional nursing journals and/or best practices to expand knowledge, compare findings to current practice/patient outcomes, and make recommendation for change. Present findings and references at a staff meeting (minimum of three references within last five years). Make a recommendation to unit and/or facility or system-wide council as appropriate. Must be completed within the year prior to submission.

Documentation Required:

- Completed Form 3
- Forms to support involvement e.g. literature review for, Staff and/or unit council meeting minutes that reflect presentation of information/findings.

Lead / Chair = 4 points (maximum of 4 points)

Change Project – Change in Practice Occurs

Title of Project:

Date Project Began:



Date Project Completed:



List people involved in the project and their involvement/distribution of assignments.

Include name(s), credential/role, and involvement.

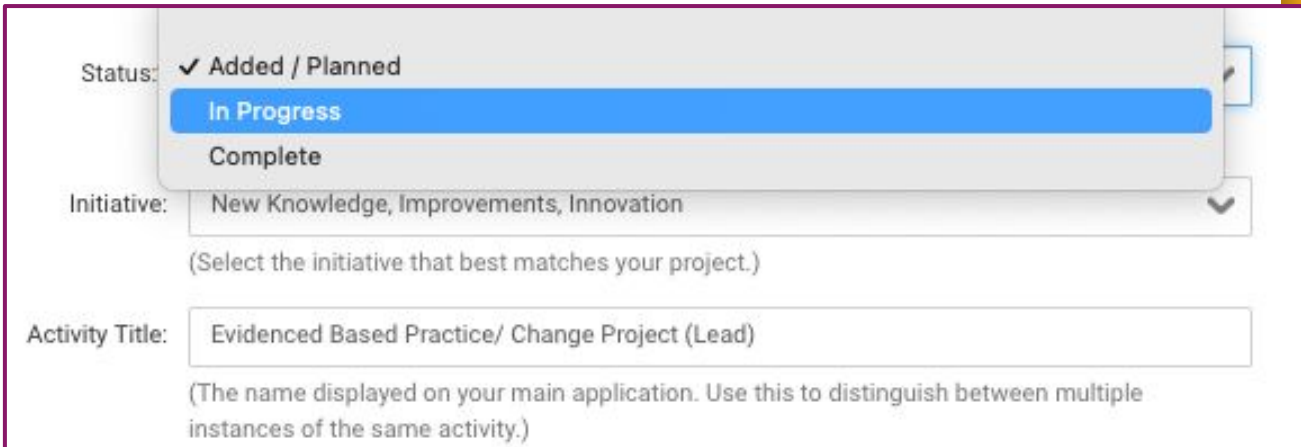
Document to support involvement e.g. literature review for, Staff and/or unit council meeting minutes that reflect presentation of information/findings.

Choosing a Status for an Activity

Added - you've chosen the activity, but have not yet started it

In Progress - you are working on this activity

Complete - you have finished this activity



The screenshot shows a form with three main sections. The first section, 'Status:', has a dropdown menu open showing three options: 'Added / Planned' (with a checkmark), 'In Progress' (highlighted in blue), and 'Complete'. The second section, 'Initiative:', has a text input field containing 'New Knowledge, Improvements, Innovation' and a dropdown arrow. Below this is a note: '(Select the initiative that best matches your project.)'. The third section, 'Activity Title:', has a text input field containing 'Evidenced Based Practice/ Change Project (Lead)' and a note below it: '(The name displayed on your main application. Use this to distinguish between multiple instances of the same activity.)'.

Status: ✓ Added / Planned
In Progress
Complete

Initiative: New Knowledge, Improvements, Innovation
(Select the initiative that best matches your project.)

Activity Title: Evidenced Based Practice/ Change Project (Lead)
(The name displayed on your main application. Use this to distinguish between multiple instances of the same activity.)

Requirements Details

Review your selections
you have added and your
responses on your
Application page.

○ 18 Required Points

(A minimum of 18 points are required.)

My Status: In Progress

✖ Less

4 Clinical Resource Nurse/Champion
(Area: Clinical Expertise)
Added / Planned

Request A

4 Evidenced Based Practice/ Change Project (Lead)
(Area: Clinical Expertise)
Added / Planned

Request A

Change Project – Change in Practice Occurs

Title of Project: New Knowledge, Improvements, Innovation

Date Project Began: 11/2/2020

Date Project Completed: 5/3/2021

Document to support involvement e.g. literature review for, Staff and/or unit council meeting minutes that reflect presentation of information/findings.

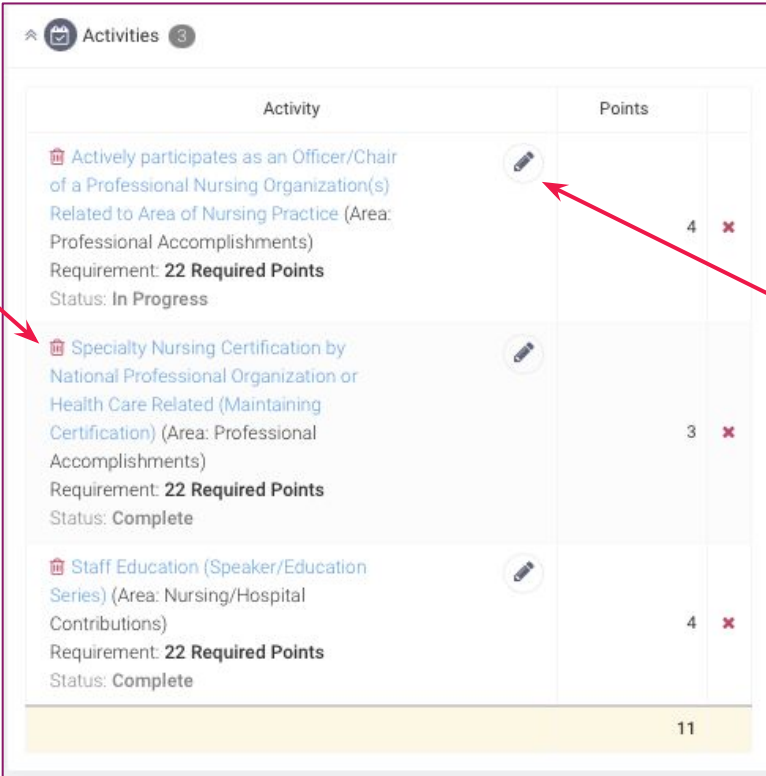
[Sample.doc](#)










Evidence

1. Journals / Evidence Reviewed for best practice / EBP - Best Practices in Nursing

Activities Section

Delete



Activity	Points	
 Actively participates as an Officer/Chair of a Professional Nursing Organization(s) Related to Area of Nursing Practice (Area: Professional Accomplishments) Requirement: 22 Required Points Status: In Progress	4	 
 Specialty Nursing Certification by National Professional Organization or Health Care Related (Maintaining Certification) (Area: Professional Accomplishments) Requirement: 22 Required Points Status: Complete	3	 
 Staff Education (Speaker/Education Series) (Area: Nursing/Hospital Contributions) Requirement: 22 Required Points Status: Complete	4	 
		11

Edit

To edit or delete selections, scroll all the way down to the Activities section.

Request Approval

- **Clinical Exemplar**

(Submit 1 Outcomes-based Project with Data.)

My Status: Complete



Request Approval

Some activities and/or requirements may ask for 'Request Approval.' To request approval click on the 'Request Approval' button and select the approver. When requesting approval, the information you provide will be sent to the approver for them to review and approve.

Item To Approve: Requirement: Submit 1 Outcomes-based Project with 1

Status: Submitted for Approval

Approver: ✓

Alanna Woods (prisma) (GROW Product Manager)

Brian Card Test

Jan Smith (Professional Practice Coordinator)

Krista Vaughan (Nurse Analyst - Nursing Pract

Professional Development Council

Applicant Notes

Applicant Notes:

Please include an explanation of what you are requesting.

In the notes section you can further specify what you're asking them to approve.

Choose an approver.

Checkups

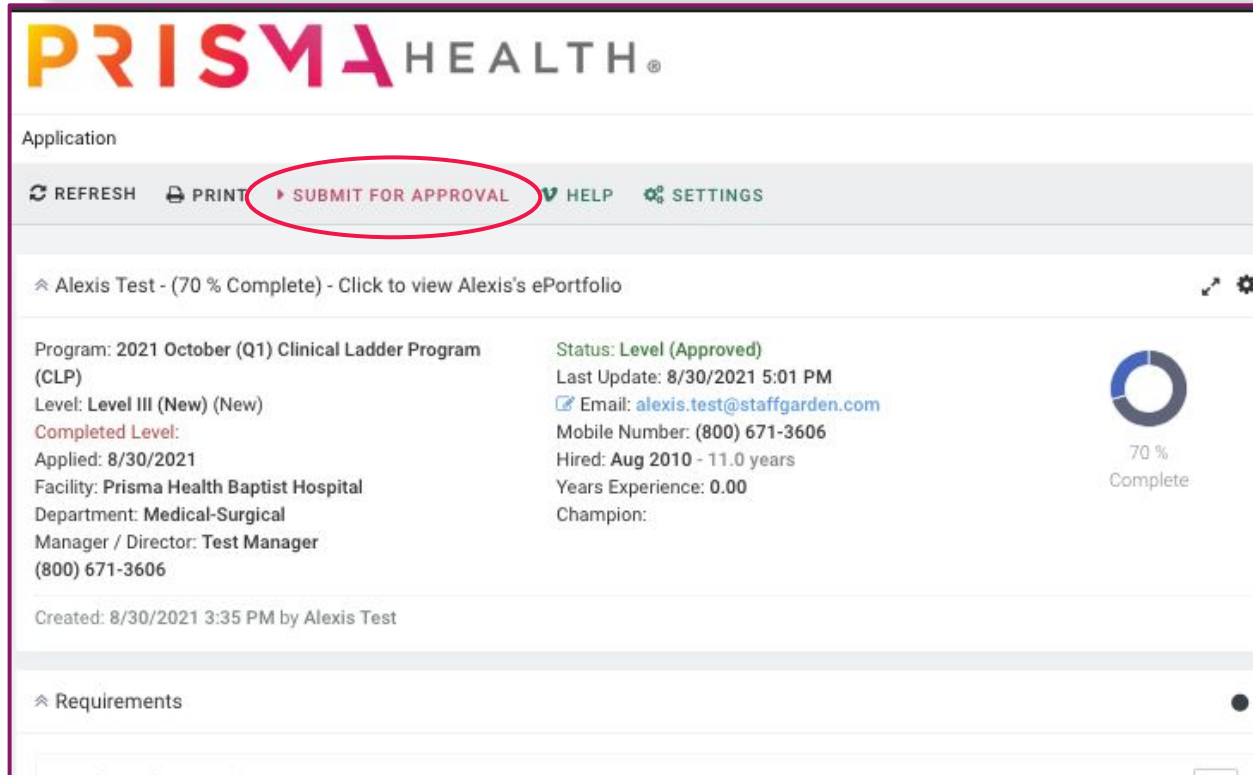
Checkups are available *after* your application has been pre-approved by your manager. When your application is pre-approved, your application status will update to Level(Approved).

The screenshot shows a 'Checkups' form. At the top, there is a dropdown menu for 'My Progress:' with three options: 'Below Expectations', 'Meets Expectations' (which is selected and highlighted in blue), and 'Above Expectations'. Below this is a text area for 'Owner Notes:*' containing the text 'Everything is going smoothly. I am on track.' Further down is a dropdown for 'Manager Progress:' set to 'Meets Expectations'. Below that is a text area for 'Manager Notes:' containing the text 'Keep up the good work. Make sure to keep entering in your points.' At the bottom is a dropdown for 'Complete:' set to 'Yes'. A note at the very bottom states '(Marking an item complete locks this record.)'.

The screenshot shows a sidebar menu with the following items: « Admin, Committees, Documents, Notes, and Checkups (which is highlighted with a blue background). Below the menu is a section titled 'Checkups' with a pencil icon. Under this section, there is a list of checkups. The first item is '1 Period Ending: 3/1/2022' with a status of '<Not completed> (Judith Test - owner)'. The second item is '<Not completed> (Test Manager - manager)'. A pencil icon is visible in the top right corner of the list area.

1. From your ladder application page, click on 'Checkups,' on the upper right hand side pane.
1. Begin by clicking on the pencil icon.
2. Select from the 'My Progress' dropdown list to indicate your
3. Enter in your comments regarding the progress of your ladder application.
4. Press 'Save'.

Submit for Approval



The screenshot displays the PRISMA HEALTH application interface. At the top, the PRISMA HEALTH logo is visible. Below the logo, the word 'Application' is displayed. A navigation bar contains several buttons: 'REFRESH', 'PRINT', 'SUBMIT FOR APPROVAL' (which is circled in red), 'HELP', and 'SETTINGS'. Below the navigation bar, there is a section titled 'Alexis Test - (70 % Complete) - Click to view Alexis's ePortfolio'. This section contains two columns of information. The left column lists program details: 'Program: 2021 October (Q1) Clinical Ladder Program (CLP)', 'Level: Level III (New) (New)', 'Completed Level:', 'Applied: 8/30/2021', 'Facility: Prisma Health Baptist Hospital', 'Department: Medical-Surgical', and 'Manager / Director: Test Manager (800) 671-3606'. The right column lists status and contact information: 'Status: Level (Approved)', 'Last Update: 8/30/2021 5:01 PM', 'Email: alexis.test@staffgarden.com', 'Mobile Number: (800) 671-3606', 'Hired: Aug 2010 - 11.0 years', 'Years Experience: 0.00', and 'Champion:'. To the right of the text is a donut chart showing 70% completion. At the bottom of the section, it says 'Created: 8/30/2021 3:35 PM by Alexis Test'. Below this section is a 'Requirements' section with a scroll bar.

PRISMA HEALTH®

Application

REFRESH PRINT **SUBMIT FOR APPROVAL** HELP SETTINGS

⌘ Alexis Test - (70 % Complete) - Click to view Alexis's ePortfolio

Program: 2021 October (Q1) Clinical Ladder Program (CLP)
Level: Level III (New) (New)
Completed Level:
Applied: 8/30/2021
Facility: Prisma Health Baptist Hospital
Department: Medical-Surgical
Manager / Director: Test Manager (800) 671-3606

Status: Level (Approved)
Last Update: 8/30/2021 5:01 PM
Email: alexis.test@staffgarden.com
Mobile Number: (800) 671-3606
Hired: Aug 2010 - 11.0 years
Years Experience: 0.00
Champion:

70 % Complete

Created: 8/30/2021 3:35 PM by Alexis Test

⌘ Requirements

Submit for Approval indicates **ALL** of your program requirements have been fulfilled and ready to be reviewed.



IT Questions?

- **Contact StaffGarden at 800-671-3606**
 - **Via Chat at <https://staffgarden.com>**
- 