



**San Antonio  
Museum  
of Art**

The San Antonio Museum of Art supports many local non-profit organizations with in-kind contributions to assist fundraising efforts.

Due to the volume of requests received, organizations must meet the following requirements to be considered:

- Support is limited to admission passes and/or Museum membership.
- Non-profit organizations in the state of Texas will be considered with priority given to the greater San Antonio area. Out-of-state requests cannot be fulfilled.
- Individual or family requests are not honored.
- Requests must be received a minimum of three (3) months and a maximum of six (6) months before the event date.
- Organizations may receive one in-kind donation per calendar year.
- All organizations must include a completed San Antonio Museum of Art donation request form (next page).
- Requests must be submitted via email or postal service and cannot be taken by phone.

**Submit a Request:**

**By Email:** [donationrequests@samuseum.org](mailto:donationrequests@samuseum.org)

**Subject line:** Donation Request: Event name and date

**By Mail:**

The San Antonio Museum of Art  
Attention: Donation Requests  
200 West Jones Avenue  
San Antonio, Texas 78215

**Organizations that meet these requirements will be mailed a donation packet six weeks prior to the event.** The standard San Antonio Museum of Art donation is four Member-for-a-Day Museum admission passes, which admits four people to the Museum's collections and special exhibitions.

The San Antonio Museum of Art does not provide monetary donations. **Submitting a request does not guarantee a donation.**



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## Donation Request Form

### Submit a Request:

#### By Email:

donationrequests@samuseum.org  
Subject line: Event Name and Date

#### By Mail:

The San Antonio Museum of Art  
Attention: Donation Requests  
200 West Jones Avenue  
San Antonio, Texas 78215

Date:

Contact Name:

Relationship to Organization:

Organization Name:

Attn:

Organization address:

City:

State:

Zip code:

Event Name:

Event Date:

Donation Mailing Address (If different from above):

City:

State:

Zip code:

Brief Event Description (please include audience, size, and if the item will be used for a silent auction, live auction, raffle, or door prize and how the museum will be credited/listed).

Has the organization received a contribution from the Museum in the past?

Yes

No

If yes, what was the date of last contribution?

Name of Beneficiary:

501 (c) (3) Tax ID Number: