

# **2022 ITF TAEKWON-DO BC CUP**

## **COACHES - How to:**

- 1. Create a Club account on SportData**
- 2. Register Individual competitors**
- 3. Register Coaches and Photographers**
- 4. Register Team competitors**
- 5. Register Full-Time Umpires**
- 6. Delete entries to the event**
- 7. Pay entry fees**
- 8. Prepare and send in Consent and Data Protection forms**

## **\*\*\*AFTER REGISTRATION - COACH must send Consent and Data Protection Forms\*\*\***

***Competitors cannot participate in the event unless their Consent form is filed with the Tournament Director by the Registration Deadline.***

- 1. Download the “Declaration of Consent and Data Protection” form from the event “Downloads” page.**
- 2. Have each competitor/parent fill one in with clear printing and sign.**
- 3. Scan or photograph the form, give it a filename that includes the competitor name.**
- 4. Collect all your forms together and send by email to ITF of BC Tournament Director at:  
[tournament@itfofbc.org](mailto:tournament@itfofbc.org)**
- 5. Deadline is April 29, 2021 23:00 Pacific Daylight time.**

***NOTE: Coaches are responsible for this – do not ask your competitors to send their own forms individually or they will be rejected.***

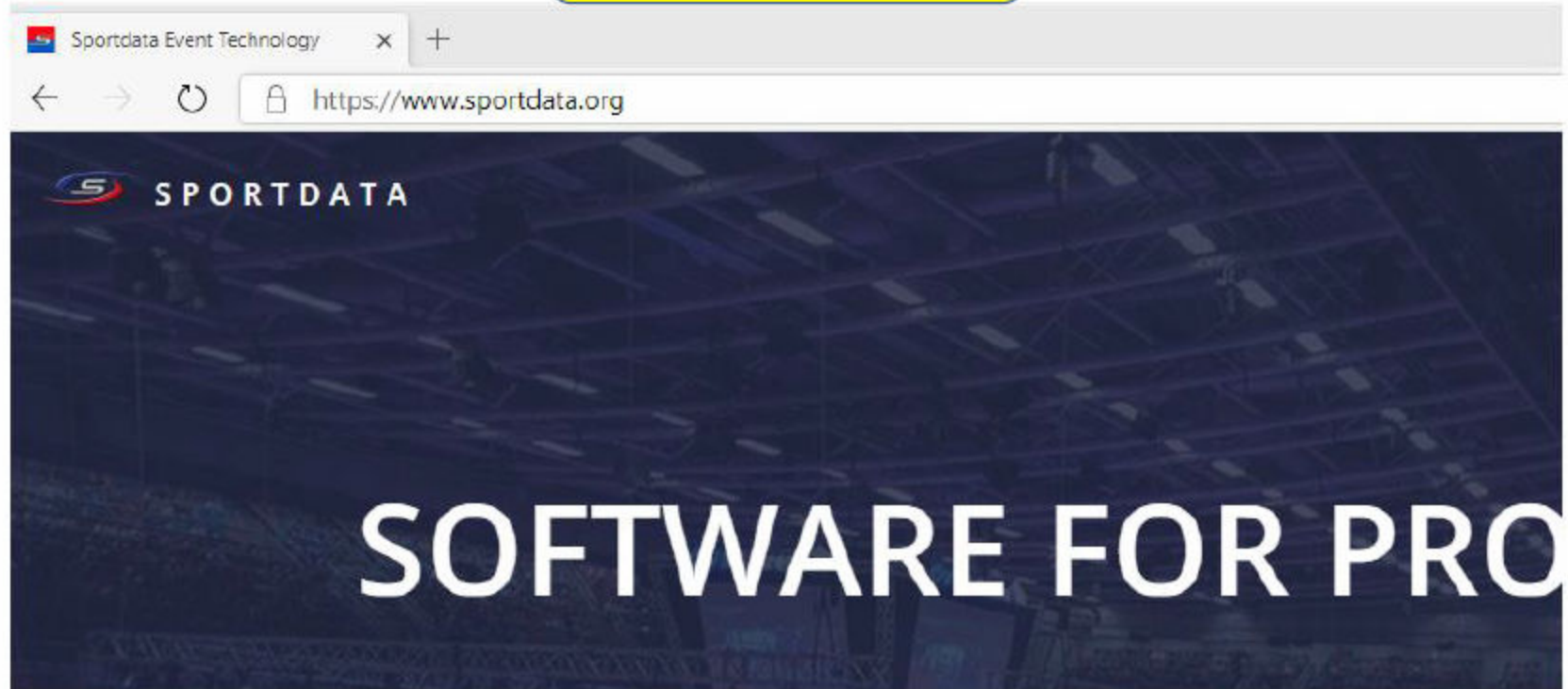
# ***1. Create a Club Account along with a list of your competitors.***

***NOTE: If you already have a Club Account from a previous tournament, you can use that to register for this event. Log into that account now and skip to Item #2.***

***NOTE: If you are using an existing Club Account, be sure you update your competitors' rank, height and weight.***


***If you create a new Club account now, you can use this account and competitors to enter future events that are hosted on SportData.***

Open Sportdata Website  
[www.sportdata.org](https://www.sportdata.org)



Sportdata Event Technology

https://www.sportdata.org

SPORTDATA

# WKF

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WORLD KARATE FEDERATION EVENTS

# ITF

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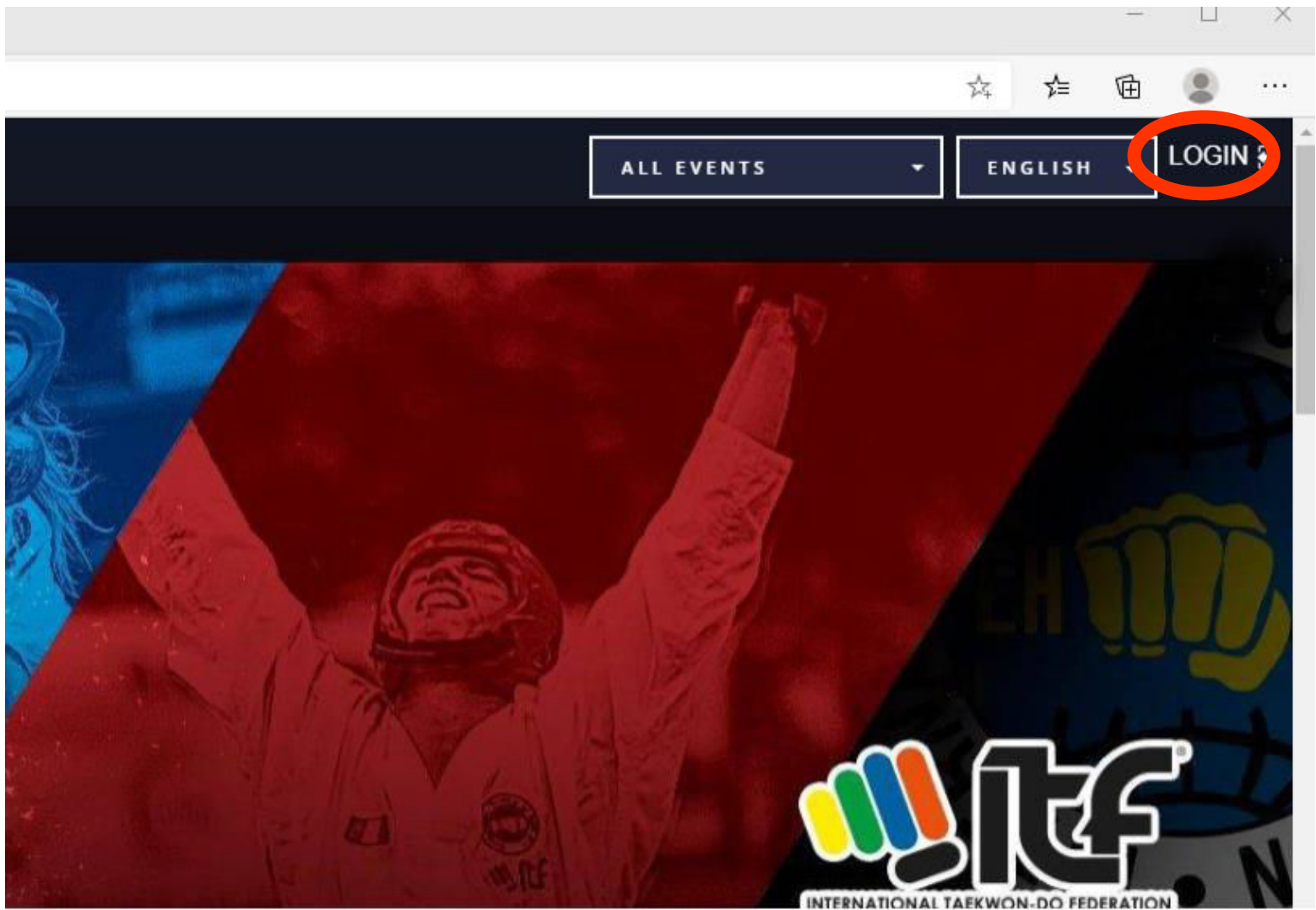
ITF TAEKWON-DO EVENTS

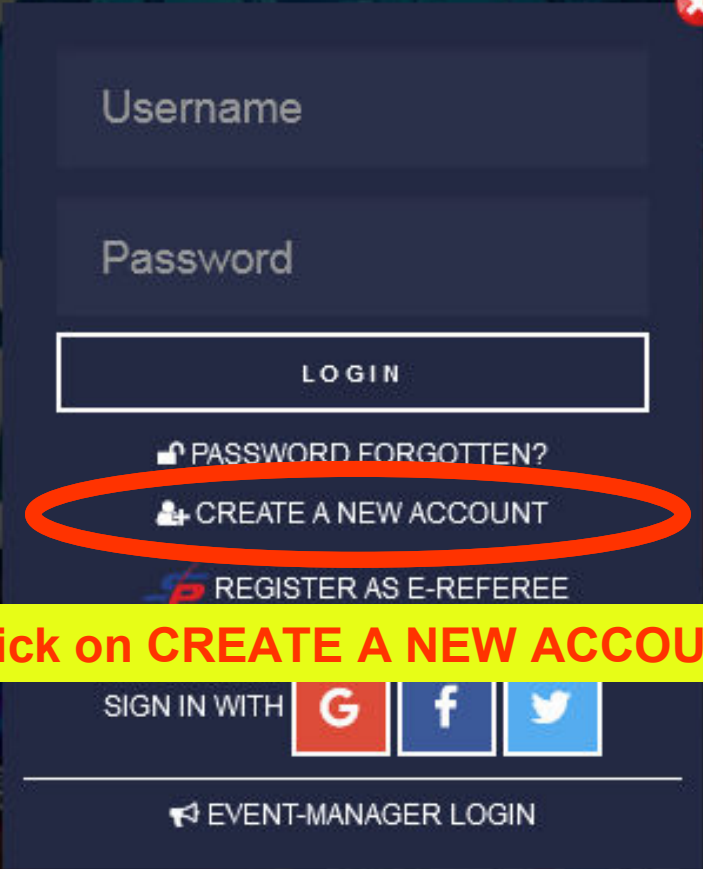
Scroll down to the field ITF and click on it

# JJIF

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JJIF JU-JITSU







A dark-themed modal window for user authentication. It features input fields for 'Username' and 'Password', a 'LOGIN' button, and links for 'PASSWORD FORGOTTEN?', 'CREATE A NEW ACCOUNT' (circled in red), and 'REGISTER AS E-REFEREE'. At the bottom, there are social login options for Google, Facebook, and Twitter, and an 'EVENT-MANAGER LOGIN' link. A red close button is in the top right corner.


Username




Password


LOGIN

 PASSWORD FORGOTTEN?

 **CREATE A NEW ACCOUNT**

 REGISTER AS E-REFEREE

SIGN IN WITH   

 EVENT-MANAGER LOGIN

**Click on CREATE A NEW ACCOUNT**

## ADD/EDIT REGISTRAR



### Individual/Team/Club Login Registration

You want to add entries but do not yet have an account?

Get the chance to register online now! With your account registered you can register athletes easily.

Fields marked with \* have to be filled out.

Account Type \*

- ☐ Club/Team/Federation/Organization
- ☐ Individual Competitor
- ☐ Individual Coach
- ☐ Individual Referee
- ☐ Individual Official



Username\*

Password\*

Password Confirm\*

Title

First name\*

Last name\*

Birthday\*

Sex\*

male

E-Mail\*

E-Mail Confirm\*

Fill in all fields.

In the field "**Sex**", the  
default setting is male.  
If you are female  
please change.

Scroll down to fill in  
more fields

The activation email will be sent to this address.

The activation email will be sent to this address.

Address\*

Zip code\*

City\*

Country\*


Phone\*

Fax

Mobile phone

Fill in as minimum  
the marked fields.

Scroll down to save.


[HOME](#) [EVENTS](#) [NEWS](#) [HELP](#) [CONTACT](#) [TICKETS](#) [LIVE STREAM](#)


[SPORTDATA](#) / [TAEKWONDO ITF](#) / [REGISTRATION](#) / [CLUB](#)

Your privacy is important to us, and so is being transparent about how we collect, use, and share information.

- What information we collect about you
- How we use information we collect
- How we share information we collect
- How we transfer information we collect internationally
- How we store and secure information we collect
- How to access and control your information

This Privacy Policy covers the information we collect about you when you use our products or services.

 Ich bin kein Roboter.

  
reCAPTCHA  
Datenschutzerklärung • Nutzungsbedingungen

☒ \*I hereby agree with the general terms and conditions (GTC) and the privacy policy.

SAVE

Confirm that you are **not a robot**.

Confirm the **General Terms**.

Click on **SAVE**

# IS OUR STRENGTH

## INTERNATIONAL TAEKWON-DO FEDERATION

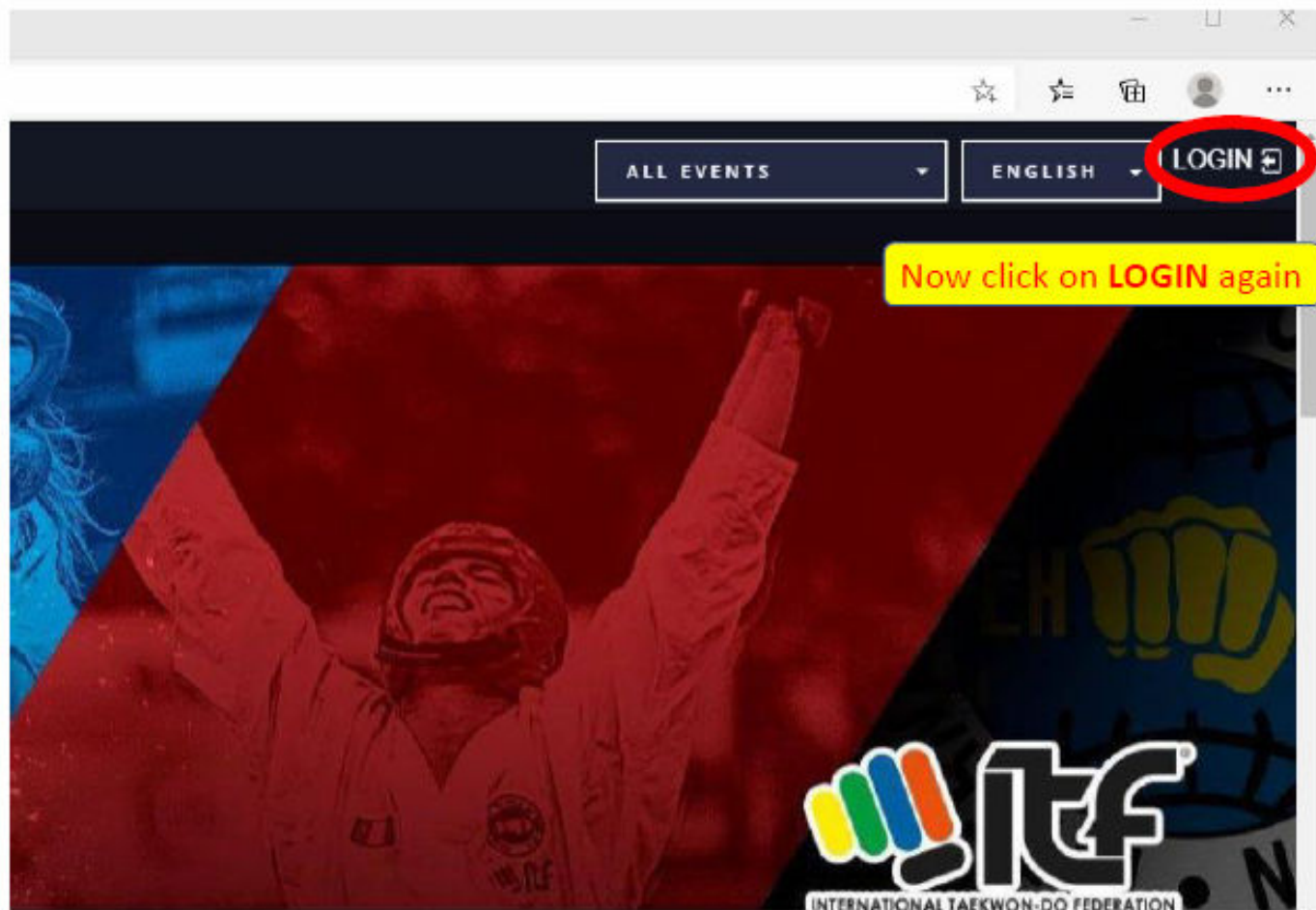
ADD/EDIT REGISTRAR

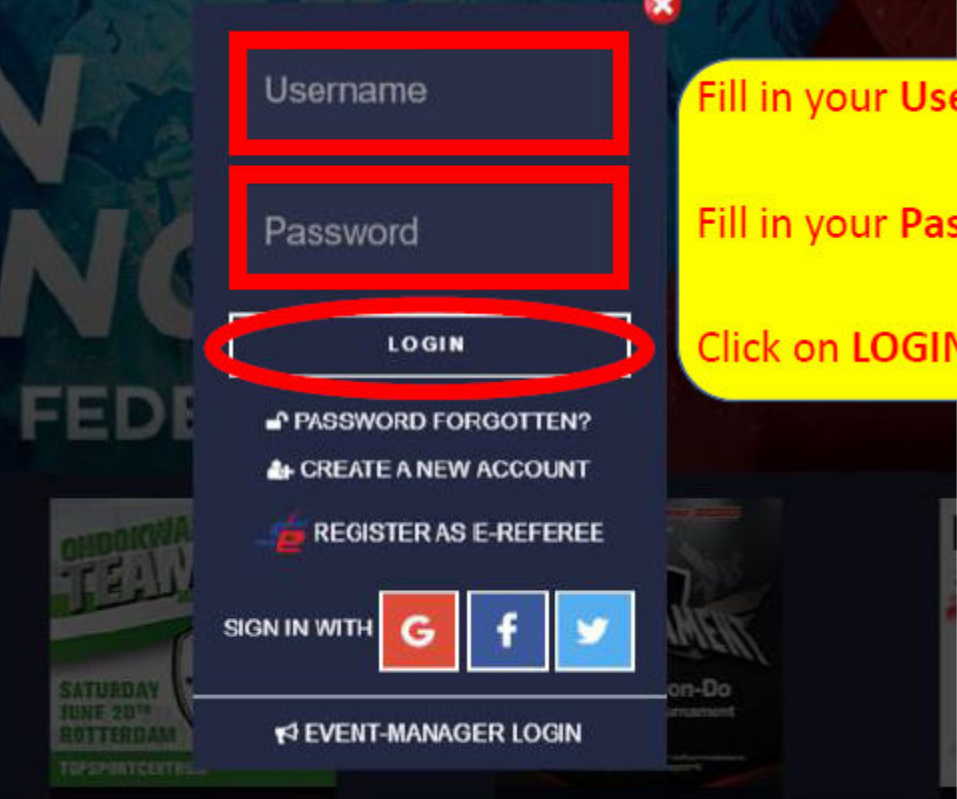
Your account has been created successfully.

An activation email has been sent to your address.

Follow the link to activate your account. It can happen, that your email provider handles the activation email as spam. If you do not receive the email within the next 30 minutes, please contact the SET team.

**You will receive an email from the SportData system. Click on the link in the email to confirm your email address.**





A login form is displayed on a dark background. The form contains a 'Username' field, a 'Password' field, and a 'LOGIN' button. The 'Username' and 'Password' fields are highlighted with red rectangles, and the 'LOGIN' button is highlighted with a red oval. To the right of the form, a yellow callout box contains three instructions in red text: 'Fill in your Username.', 'Fill in your Password.', and 'Click on LOGIN'.

Username




Password

LOGIN

[PASSWORD FORGOTTEN?](#)

[CREATE A NEW ACCOUNT](#)

[REGISTER AS E-REFEREE](#)

SIGN IN WITH   

[EVENT-MANAGER LOGIN](#)

Fill in your Username.

Fill in your Password.

Click on LOGIN


[DASHBOARD](#)[MY USER DATA](#)[MY CLUB/TEAM DATA](#)[MY COMPETITORS](#)[MY COACHES](#)[MY REFEREES](#)[MY OFFICIALS](#)

SPORTS MANAGEMENT SYSTEM / DASHBOARD

STRENGTH


INTERNATIONAL TAEKWON-DO FEDERATION

MY CLUB/TEAM DATA




PLEASE FIRST ENTER YOUR CLUB/TEAM DATA!


MY COMPETITORS

0 


MY COACHES

0 

MY REFEREES

0 

MY OFFICIALS

0 

AT THE MOMENT YOU DONT HAVE ANY CURRENT ENTRIES

Click here

Or

here

Name\*

Full Name of Club e.g. "Mountain High Martial Arts"

Abbreviation\*

Short version of club name e.g. "Mountain MA"

Country\*

CANADA

Type:

Make sure this is set to "Club"

EMail

Address, Zip code City

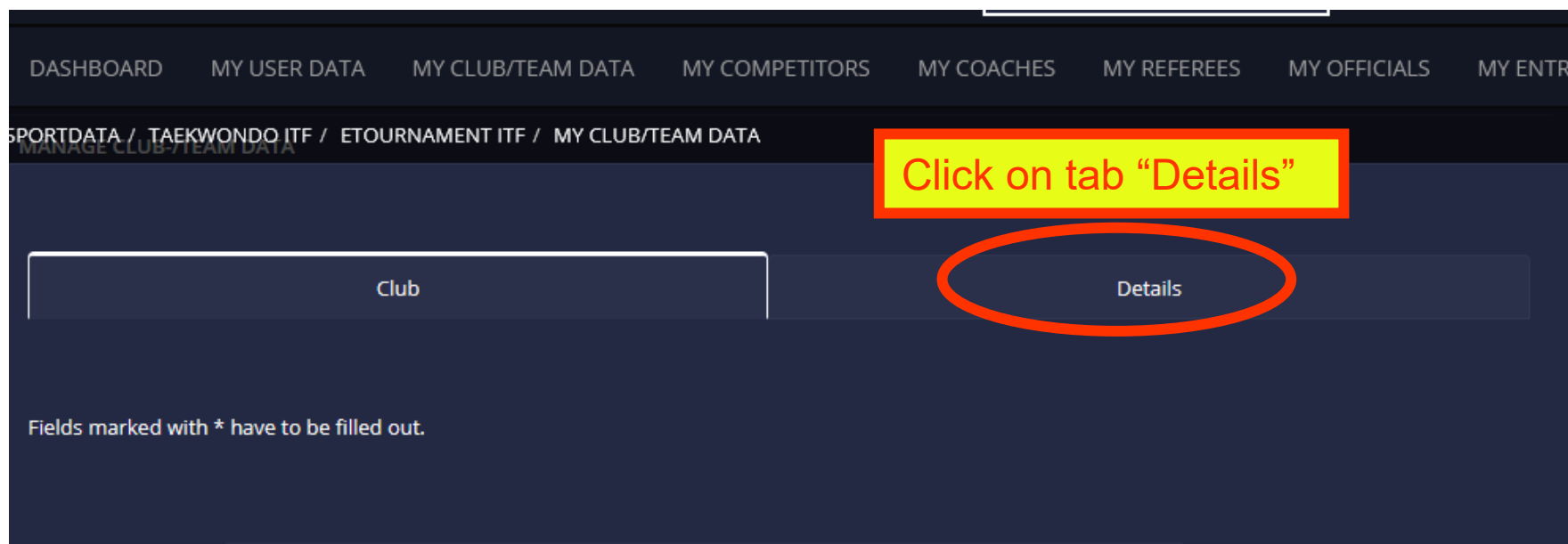


Contact

Phone

Tax ID

SAVE



DASHBOARD

MY USER DATA

MY CLUB/TEAM DATA

MY COMPETITORS

MY COACHES

MY REFEREES

MY

SPORTDATA / TAEKWONDO ITF / ETOURNAMENT ITF / MY CLUB/TEAM DATA

National Club ID

State

British Columbia

Section

Base

Website

http://

Style

☒ 01 Color belt pattern

☒ 02 Black belt pattern

SAVE

Click on space for "State" and select your province or state from the dropdown list if it is available.

Check the boxes for Colour Belt Pattern and Black Belt Pattern.

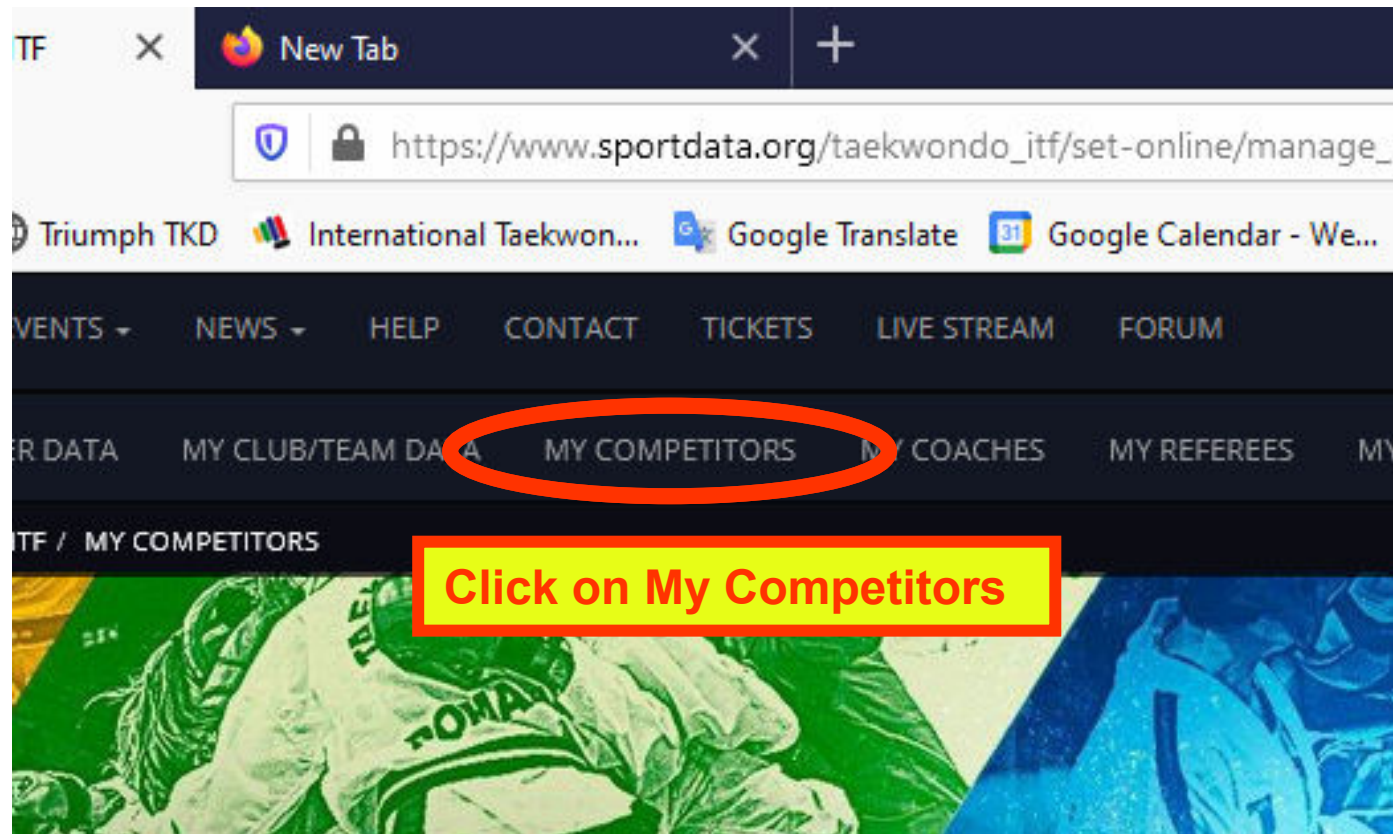
Add your web site address if you like.

Click Save.


***Now add Information for  
Competitors, Coaches and  
Umpires to your Club Account***


**NOTE: You may already have competitors in your club account from previous events. Make sure to edit their information so that rank and weight are correct.**


# Add Competitors to Club Account





 LIST OF ACTIVE COMPETITORS

 LIST OF INACTIVE COMPETITORS

 ADD NEW COMPETITOR

LAST NAME	FIRST NAME	BIRTHDAY	KG	CM	GUP	DAN	PICTURE	EMAIL	INTERNATIONAL-ID	ACTIVE	EDIT	DEL
-----------	------------	----------	----	----	-----	-----	---------	-------	------------------	--------	------	-----

Click on ADD NEW COMPETITORS

**FOR EACH COMPETITOR:**

**Fill in these fields**

First name\*

Last name\*

E-Mail

Birthday\*

DD-MM-YYYY

Weight / kg

Size / cm

GUP

0

**Fill in these fields**

DAN

0

Sex\*

male

**Default is Male. Be sure to change to Female if required.**

Available in entries lists

yes

Nation\*

CANADA

National Athlete ID

Base



**You must enter International ID. This is the 6 digit number from the Black Belt card.**

**For Colour Belts enter "NA"**



International-ID

Passport ID

Information

SAVE

**Click Save**

**After saving, this page will show.**

**Next you must add the photo of your competitor**

SPORTDATA / TAEKWONDO ITF / MY COMPETITORS

Your data has been saved successfully.

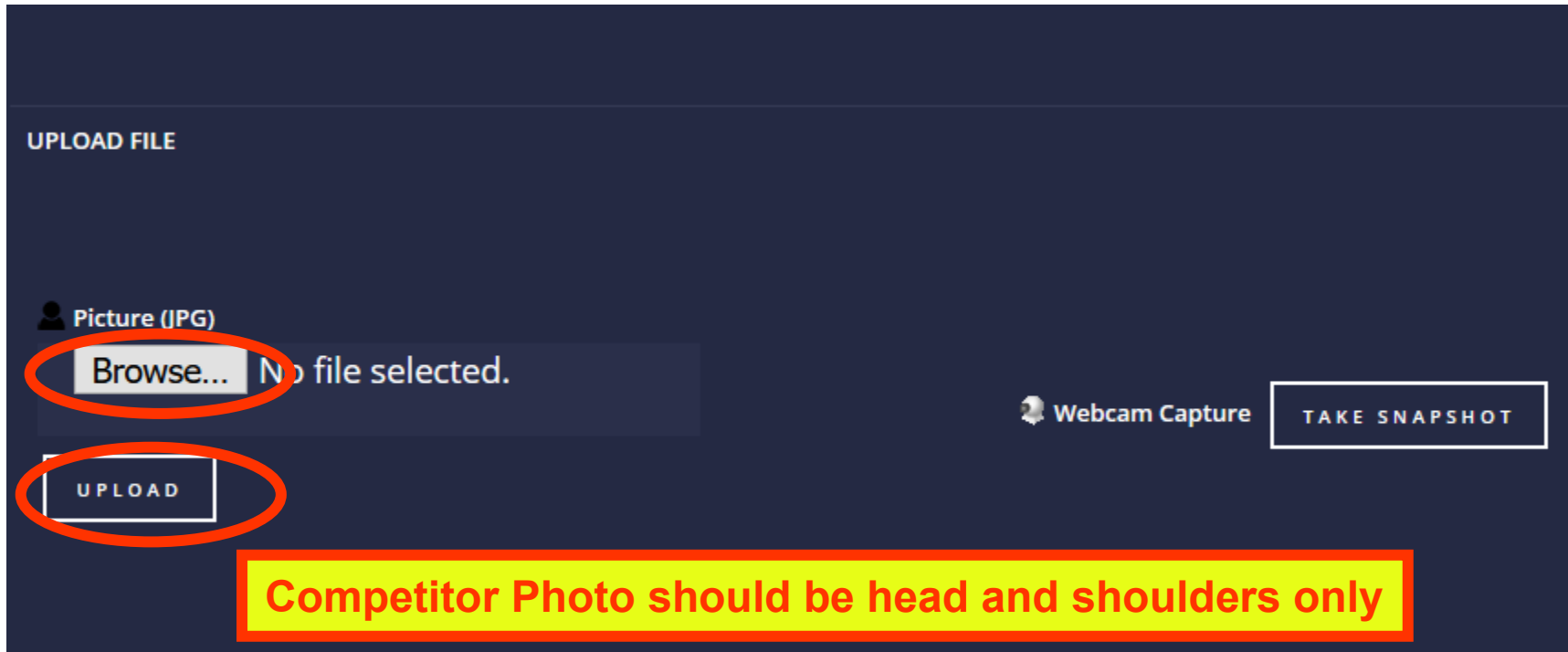
Please upload now a PHOTO for this participant (see below).

ADD/EDIT COMPETITOR

[previous page](#)

Fields marked with \* have to be filled out.

Scroll down through your competitor's information page to the bottom where you will see this.



UPLOAD FILE

Picture (JPG)

Browse... No file selected.

Webcam Capture TAKE SNAPSHOT

UPLOAD

Competitor Photo should be head and shoulders only


Click on "Browse"

Navigate to the correct photo of your competitor, select that photo and enter.


Click on "Upload" – done!


Now repeat for all competitor names. You can add more this way any time.


Show a list of your Club competitors.



**OUR PASSION  
OUR STRENGTH**  
INTERNATIONAL TAEKWON-DO FEDERATION

 LIST OF ACTIVE COMPETITORS

 LIST OF INACTIVE COMPETITORS

 ADD NEW COMPETITOR

FILE	BIRTHDAY	KC	GM	CLUB	DAN	PICTURE	EMAIL	INTERNATIONAL ID	ACTIVE	EDIT	DELE
------	----------	----	----	------	-----	---------	-------	------------------	--------	------	------

Shows a list of your Club competitors.

You can edit their information (change rank, weight, add International numbers, photos, etc.) Click on the edit button at right.













You can remove them from your Club. Click on the Delete trashcan icon.

**NOTE:** If you are re-using an existing club account, be sure to check that your competitors ranks are up to date!

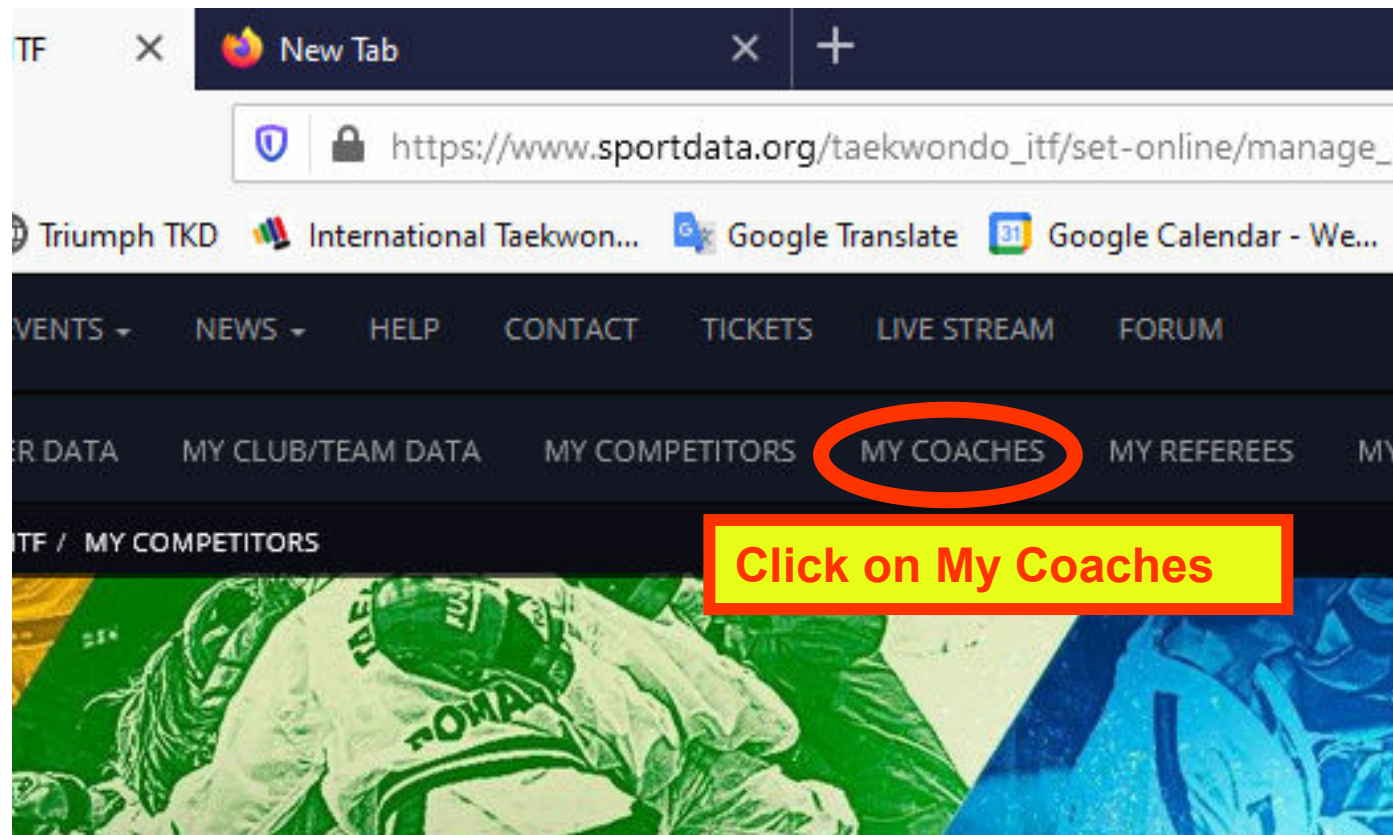
LIST OF ACTIVE COMPETITORS

LIST OF INACTIVE COMPETITORS

ADD NEW COMPETITOR

LAST NAME	FIRST NAME	BIRTHDAY	KG	CM	GUP	DAN	PICTURE	EMAIL	INTERNATIONAL-ID	ACTIVE	EDIT	DELETE
Competitor	Name		0	0	0	3			PENDING	✓		
Competitor	Name		51	140	1	0				✓		
Competitor	Name		59	160	1	0				✓		

# Add Coaches and Photographers to your Club Account





DASHBOARD MY USER DATA MY CLUB/TEAM DATA MY COMPETITORS MY COACHES MY REFEREES MY OFFICIALS

📄 ONLINE ACCREDITATIONS 🏆 ONLINE CERTIFICATES

SPORTDATA / TAEKWONDO ITF / MY COACHES

# OUR PASSION IS OUR STRENGTH

INTERNATIONAL TAEKWON-DO FEDERATION

BROWSE EVENTS

👤 LIST OF COACHES

👤 ADD NEW COACH

TITLE	LAST NAME	FIRST NAME	BIRTHDAY	SEX	GUP	DAN	PICTURE	EMAIL	INTERNATIONAL-ID	ACTIVE	EDIT	DELETE
-------	-----------	------------	----------	-----	-----	-----	---------	-------	------------------	--------	------	--------

Page 1 of 1 Hit 1 to 0 of 0

Click Add New Coach

**Add Coach/Photographer data similar to Competitor data.**

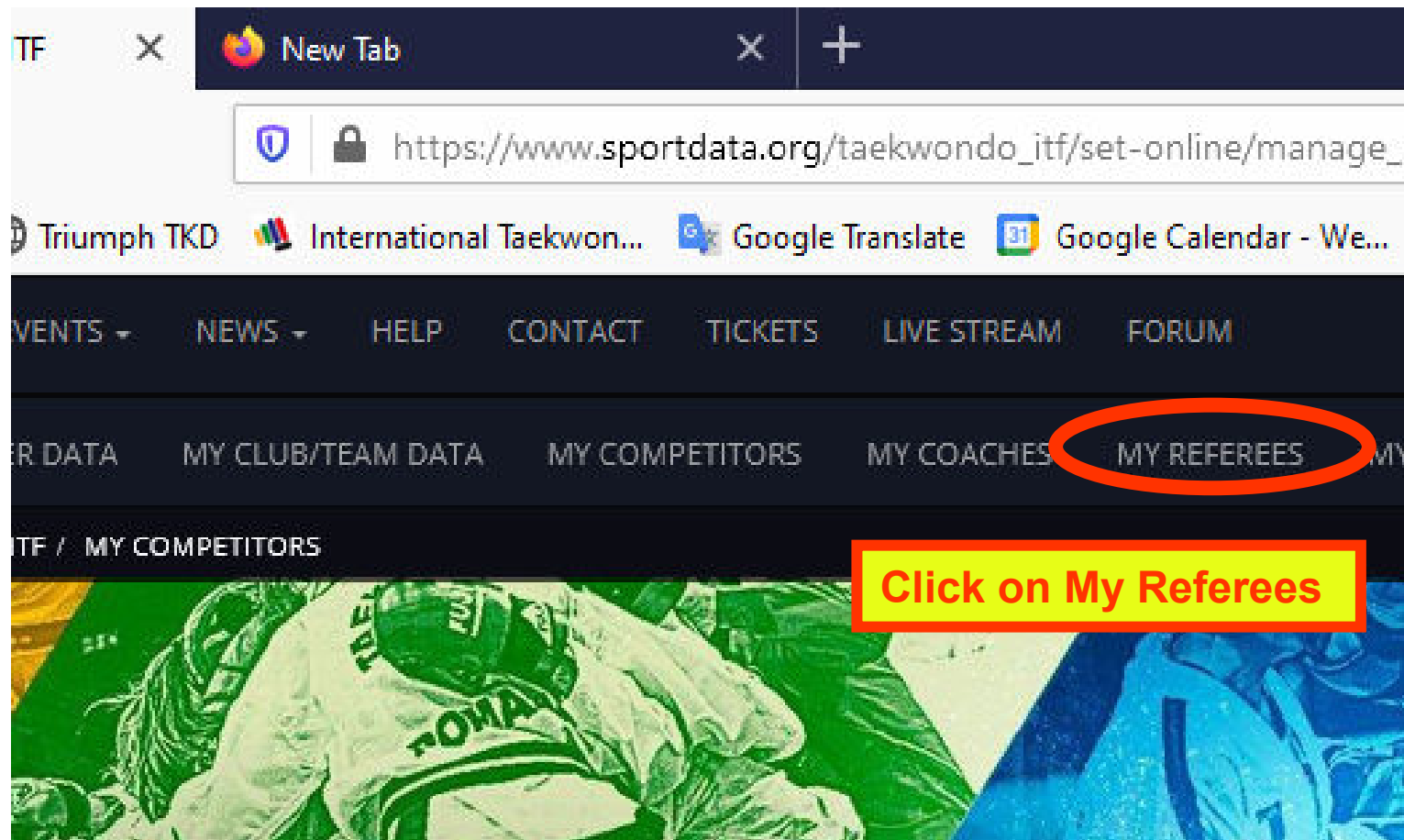
**Must include Dan and International ID.**

**Save.**

**Upload Photo as competitors.**

**Save and repeat for all Coaches.**

# Add Full-Time Umpires/Referees to your Club Account



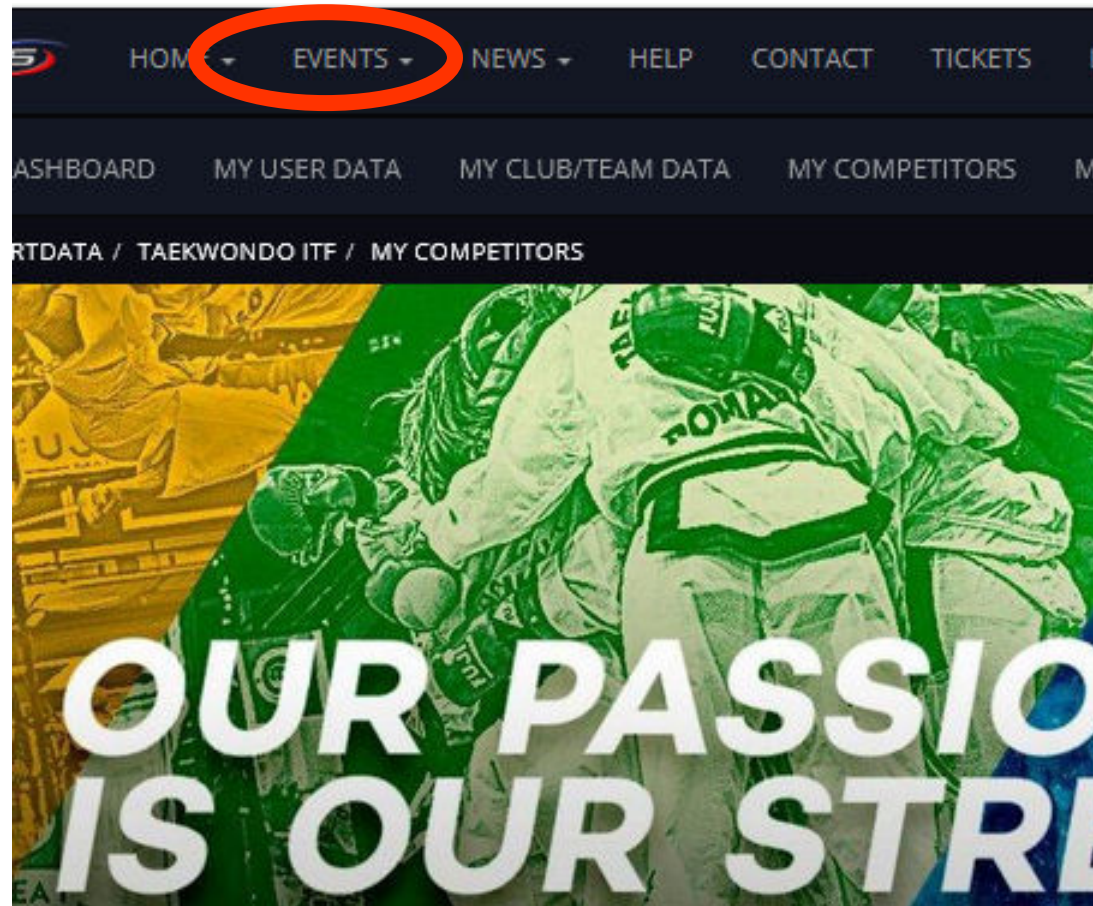


- **Click Add New Referee**
- **Add Referee data similar to Coach data.**
- **Must include Dan and International ID.**
- **Save**
- **Upload Photo as competitors.**
- **Save and repeat for all Full-Time Umpires.**

## ***2. Register Individual Competitors for the Event.***

***NOTE: If you are re-using your Club Account from a past event, please be sure to update your competitors' rank, weight and height (go back to page 28).***

Click EVENTS, then EVENTS again.



DASHBOARD MY USER DATA ▼ MY EVENTS ▼ NEW EVENT ▼ EVENT - NEWS HELP SET SOFTWARE DOWNLOAD

PORTDATA / TAEKWONDO ITF / MY EVENTS

11 MAR 2023

Tournament

403 DAYS 6 HOURS

11 MAR 2022

ITF CANADIAN NATIONAL TAEKWON-DO CHAMPIONSHIPS

2022

2022.03.11 - 2022.03.12

Tournament

REGISTRATION INACTIVE 4 DAYS 6 HOURS

ALL NORTH AMERICAN AND CARIBBEAN TAEKWON-DO

Click Event name text



## Canadian National Taekwon-Do Championships

47

17

53

12

DAYS

HOURS

MINUTES

SECONDS

**Click REGISTRATION**



REGISTRATI...



OTHER ITE...



TIMETABLE



LIVE STREAM



DRAWS



OPEN MATC...



RANDOM V...



COMPETITORS IN CATEGORIES



STATISTICS



RESULTS



MEDAL STATISTIC

The first time you go to register for the event, you will get a message that your Club must be approved to enter the event.

Carefully read the message, scroll down and Click “Yes”.

Tournament Director will get a message and manually approve your Club to enter.

You will receive an email to notify you when approved. Come back to this step.

SPORTDATA / TAEKWONDO ITF / ETOURNAMENT ITF / EVENT CALENDAR / CANADIAN NATIONAL TAEKWON-DO ET

REQUEST ENTRY PERMISSION / DISCLAIMER

Do you want to request an entry permission from the event manager? Do you agree to the conditions above?

YES NO

f t i y



# CANADIAN NATIONAL TAEKWON-DO ETOURNAMENT 2021

47

DAYS

17

HOURS

53

MINUTES

12

SECONDS

**Click REGISTRATION**



REGISTRATI...



OTHER ITE...



TIMETABLE



LIVE STREAM



DRAWS



OPEN MATC...



RANDOM V...



COMPETITORS IN CATEGORIES



STATISTICS

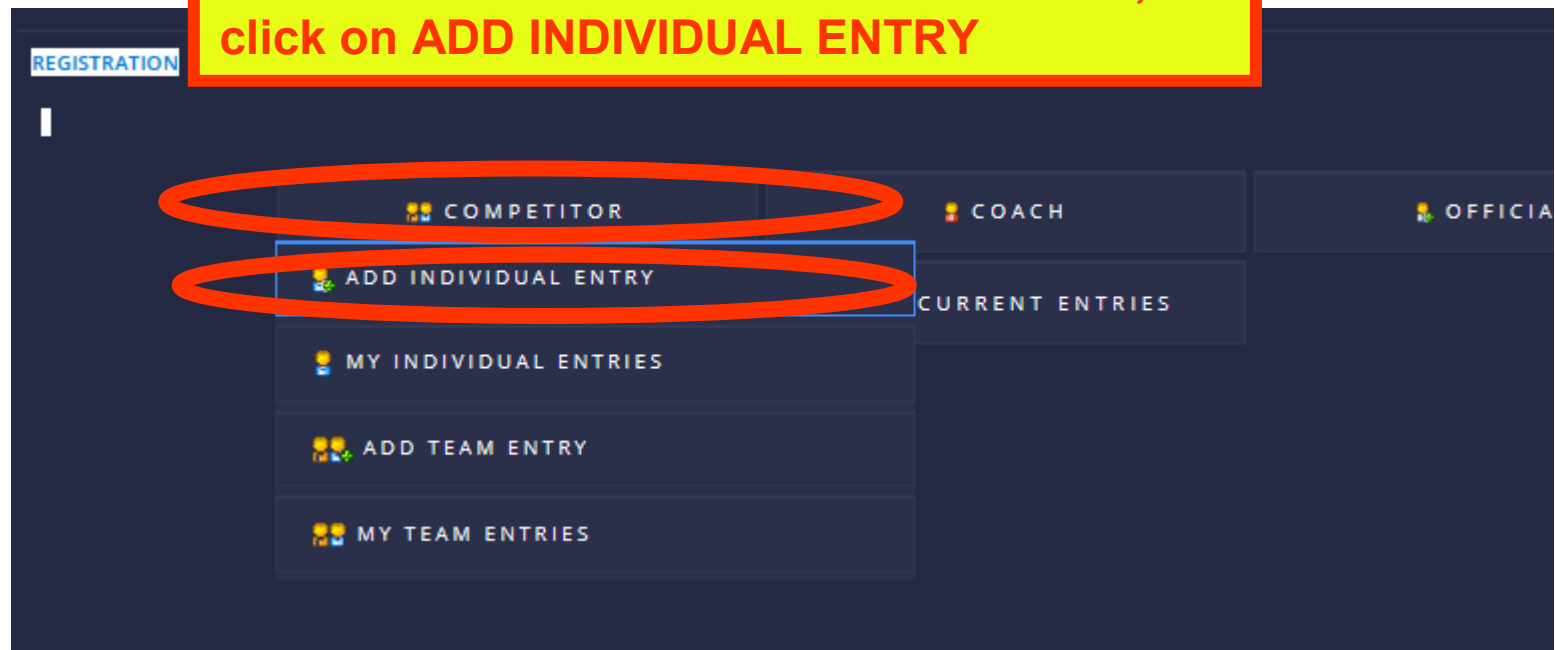


RESULTS



MEDAL STATISTIC

**Hover mouse over COMPETITOR button,  
click on ADD INDIVIDUAL ENTRY**





DASHBOARD

MY USER DATA

MY CLUB/TEAM DATA

MY COMPETITORS

MY COACHES

MY REFEREES

MY OFFICIALS

MY ENT

SPORTDATA / TAEKWONDO ITF / ETOURNAMENT ITF / EVENT CALENDAR / CANADIAN NATIONAL TAEKWON-DO ETOURNAMENT 2021 / ENTRIES

#### ALL NEW ENTRIES ON WAITING LIST

Attention: All new entries on waiting list

All entries will be first on a waiting list and have to be attended by the event manager. The event manager manually moves these entries to the list of official entries after they are approved and / or after paying the entry fee. If you have any questions please contact the event manager. ([kreinelt@triumphtkd.com](mailto:kreinelt@triumphtkd.com))

#### ADD INDIVIDUAL ENTRY

As written in the notice in pink highlight: All new entries will go to the “Waiting List”. When all competitor fees have been fully paid, they will be moved off the waiting list into in the competition.

You can make or withdraw entries at any time up to the deadline.

**IMPORTANT: We recommend you pay for all entries at the same time just before the deadline.**

No refunds for withdrawals after payment is made.

## ADD INDIVIDUAL ENTRY

Fields marked with \* have to be filled out.

For multiple choice of Categories use CTRL button (keep pushed)

**Your Club members will appear in the dropdown box. Click on the small arrow at right to see a list of names, then click on the person you want to register.**

Competitor\*

**Competitor names appear here one at a time.**

Add/Edit competitor 

15270 Male Senior Patterns 3 Dan CTFI (18 - 98,m)  
39750 Mixed All ages Adpated Partner Skills Black Belt CTFI (6 - 98)

**Then click on the CATEGORIES you want them to enter. Could include:**

**Patterns**

**Sparring**

**Power Breaking**

**Special Technque**

Categories\*

15270 Male Senior Patterns 3 Dan CTFI (18 - 98,m)

39650 Mixed All Ages Adapted Solo Patterns Black Belt CTFI (6 - 98)

39750 Mixed All ages Adpated Partner Skills Black Belt CTFI (6 - 98)

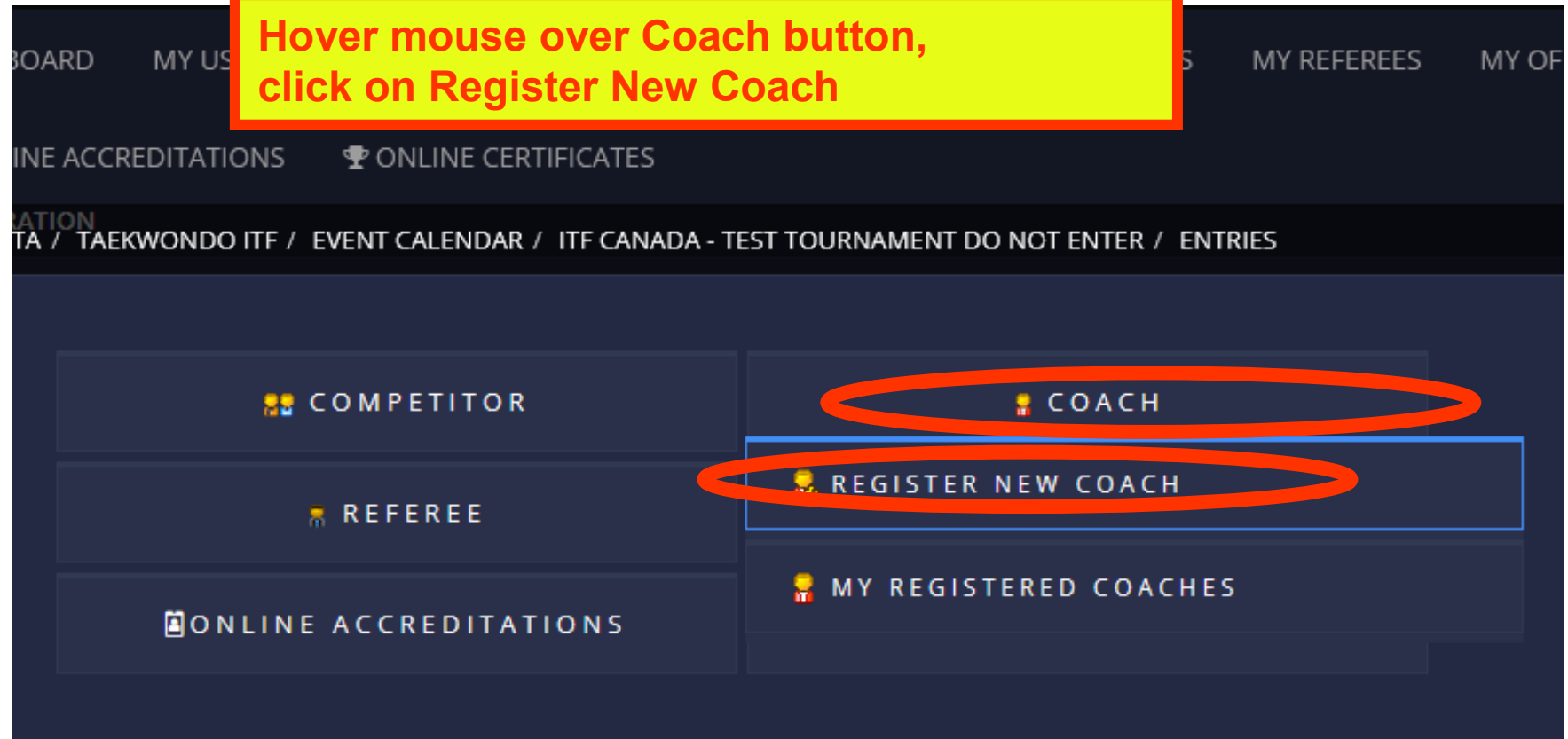
SAVE

**Click save.**

**Now repeat for all your competitors.**

### ***3. Register Coaches and Photographers***

**Hover mouse over Coach button,  
click on Register New Coach**



**Click on Name of Individual**

For multiple choice of Categories use CTRL button (keep pushed) + left mouse button

Coach\*

Coach Name

Add / edit coach

Category\*

Black Belt Coach  
Colour Belt Coach  
Head Coach  
Photographer, Club

SAVE

**Select type of  
Coach/Photographer**

**Click Save**

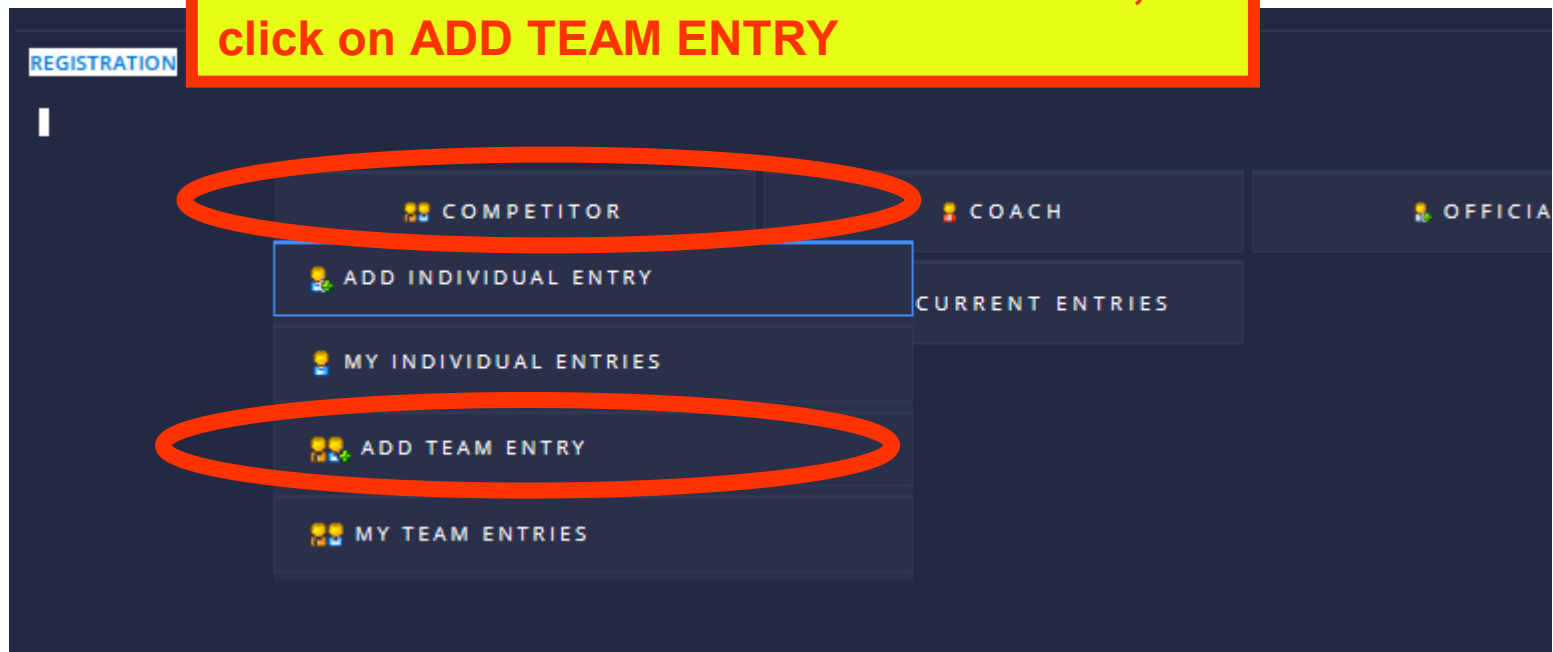
**Repeat for other  
coaches/photographers**

**Each Club is allowed 1  
Black Belt coach per  
every 4 Black Belt  
competitors, including  
the Head Coach.**

**See Invitation  
document for details.**

## ***4. Register a Team for the Event***

**Hover mouse over COMPETITOR button,  
click on ADD TEAM ENTRY**





## ADD TEAM ENTRY

Fields marked with \* have to be filled out.

Name of team\*

Enter Team Name Here (anything you like)

For multiple choice of Competitors and Categories use CTRL button (keep pushed) + left mouse button

Competitor

Competitor Name

Add/Edit competitor

Team Competitors\*

Team member name

Team member name

**Choose competitor names for the team:**

1. click on dropdown arrow
2. click on competitor name in list
3. click on the + symbol
4. Name appears in "TEAM COMPETITORS" box.

**Add all names for the team (e.g. Prearranged Sparring = 2 names, Team Patterns = 5-6 names).**

## ADD TEAM ENTRY

Fields marked with \* have to be filled out.

Name of team\*

Team Name

For multiple choice of Competitors and Categories use CTRL button (keep pushed) + left mouse button

Competitor

Competitor Name

Add/Edit competitor

Team Competitors\*

Team member name

1. Team member name

Team member name

2.



To delete members from the team:

1. click on name in "TEAM COMPETITORS" box.

2. click on the "-" symbol

Team Competitors\*

Team member name

Team member name

Team member name



55580 Team Mixed 18+ years Pre-Arranged Sparring 1.-6. Dan (18 - 99)

65280 Team Mixed 18+ years Pre-Arranged Sparring 1.-6. Dan (18 - 99)

65580 Team Male 18+ years Pre-Arranged Sparring 1.-6. Dan (18 - 99,m)

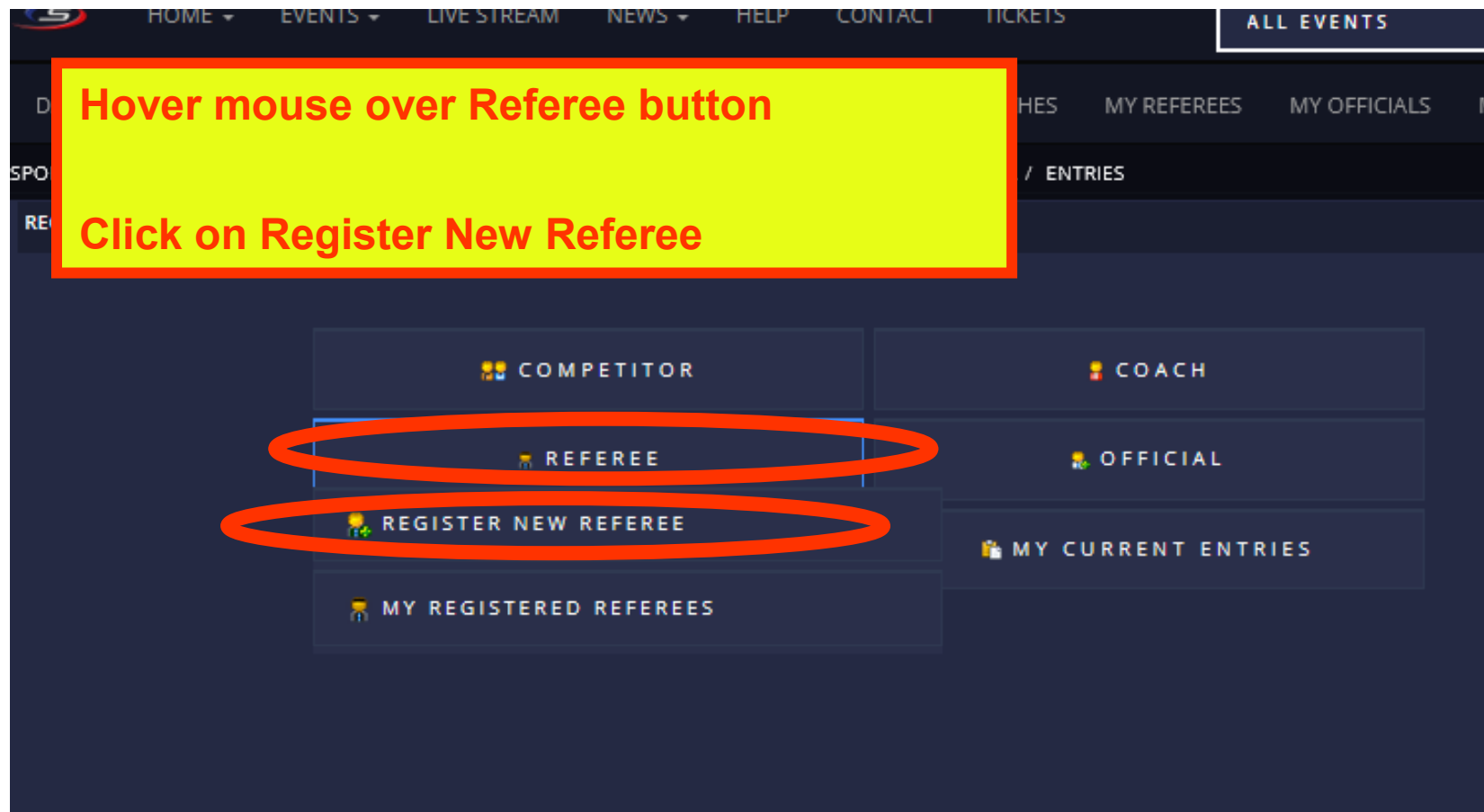
Categories\*

Click on CATEGORY to enter.

Click SAVE.

SAVE

## ***5. Register Full-Time Umpires/Referees***



For multiple choice of Categories use CTRL button (keep pushed) + left mouse button

**Click on Name of Individual**

Referee Name

Referee\*

Add / edit referee

**Select "All Days"**

all Days (2023.03.11 - 2023.03.12)

Day 2 (2023.03.12)

Days

**Click Save**

**Repeat for other Referees.**

SAVE

## ***6. Delete Entries to the Event***

- Individual and team entries, Coaches/Photographers and Umpires can be added or deleted at any time.
- Withdraw from waiting list or entries.
- Fees are not refunded for withdrawals after payment.



# CANADIAN NATIONAL TAEKWON-DO ETOURNAMENT 2021

47

DAYS

17

HOURS

53

MINUTES

12

SECONDS

**Click REGISTRATION**



REGISTRATI...



OTHER ITE...



TIMETABLE



LIVE STREAM



DRAWS



OPEN MATC...



RANDOM V...



COMPETITORS IN CATEGORIES



STATISTICS



RESULTS



MEDAL STATISTIC



**COMPETITORS:**

Hover mouse over COMPETITORS,

Click on either:

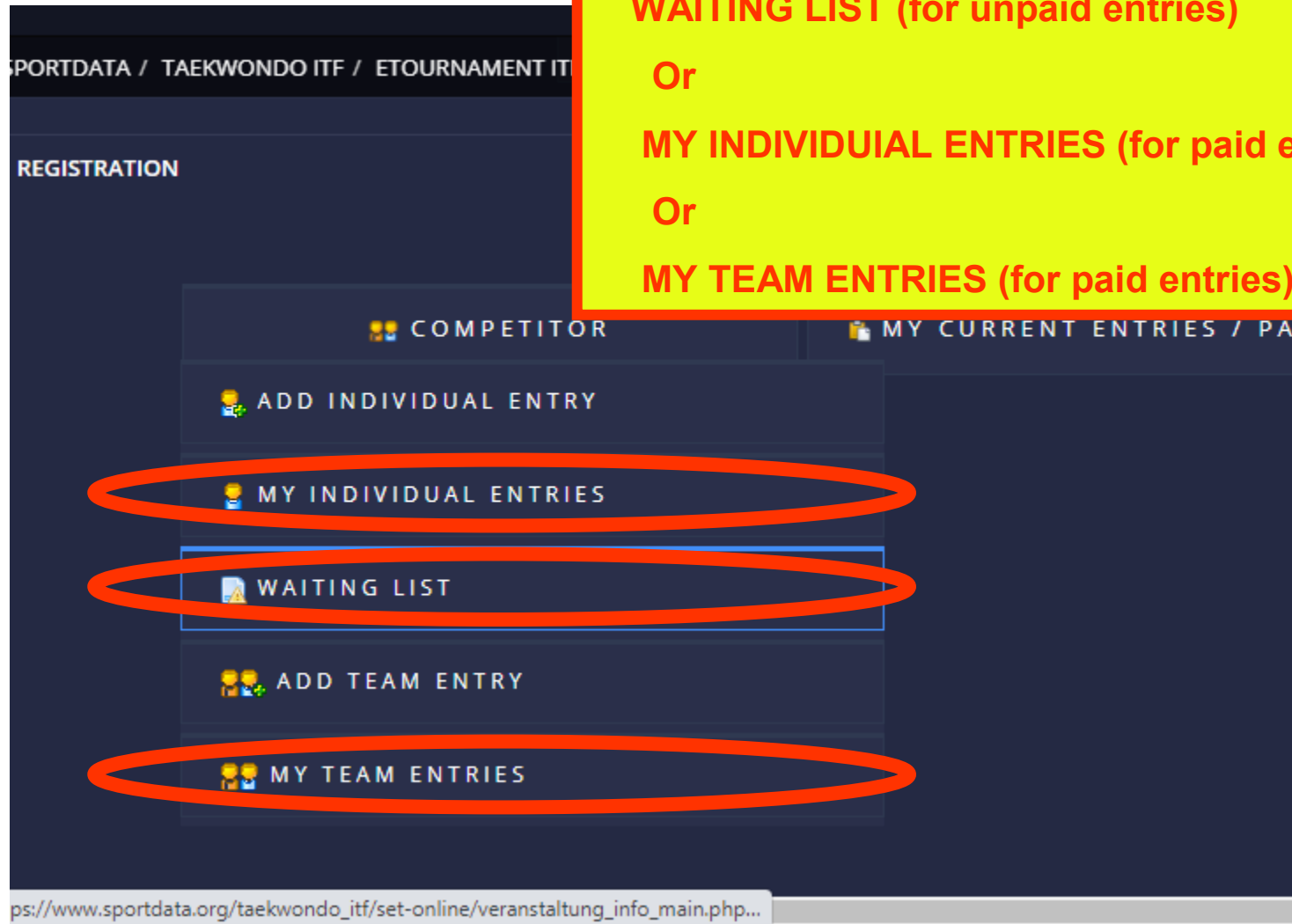
**WAITING LIST (for unpaid entries)**

Or

**MY INDIVIDUAL ENTRIES (for paid entries)**




Or

**MY TEAM ENTRIES (for paid entries)**




Your entries in the event are shown in a list.



To remove from entry in event, click on the small Trashcan icon for that competitor.

LAST NAME	FIRST NAME	CATEGORIES	ENTRY FEE	TIME OF ENTRY	DELETE
Competitor	Name		15	2021-01-18 01:42:40	
Competitor	Name		15	2021-01-18 01:42:42	
Competitor	Name		15	2021-01-18 01:42:44	

Page 1 of 1   Hit 1 to 3 of 3   Total entries: 3   Total entry fee: 45 EUR

Calculation of entry fees:  
- Individual categories: Entry fee of categories x Number of Entries in Categories

 COMPETITOR

 MY CURRENT ENTRIES / PAYMENT 

#### WAITING LIST: DELETE ENTRIES

Waiting List: Do you really want to delete the entry of Brown in 15270 Male Senior Patterns 3 Dan CTFI?

YES

NO

**Confirm deletion by clicking  
"YES".**

## **DELETE COACHES OR REFEREES:**

**Hover mouse over COACHES or REFEREES**

**Click on either:**

**WAITING LIST (for unpaid entries)**

**Or**

**MY REGISTERED COACHES / MY REGISTERED REFEREES  
(for paid entries)**

**Display list of Coaches or Referees.**

**Select and delete Coaches or Referees.**

**Confirm deletion by clicking  
“YES”.**

## ***4. Payment of Entry Fees***

**All new entries will go to the “Waiting List”. When all competitor fees have been fully paid, they moved off the waiting list into in the competition.**

**You can make entries at any time up to the deadline. We recommend you pay for all COMPETITORS and COACHES just before the deadline.**

**COACHES must make the payment for all competitors entered.**

**\*\*\*Remember to also send in the consent form (see following).\*\*\***

When you are ready to pay,

In main event window:

Click on Registration

The screenshot displays the ITF Canada website interface. At the top, there is a navigation bar with links: HOME, DASHBOARD, and MY US. Below this is a breadcrumb trail: SPORTDATA / TAEKWONDO ITF / EVENT CALENDAR / ITF CANADA - TEST TOURNAMENT DO NOT ENTER / ENTRIES. The main header features the text "IS OUR STRENGTH" and "INTERNATIONAL TAEKWON-DO FEDERATION" with a "SHOW DETAILS" button. The central section is titled "ITF CANADA - TEST TOURNAMENT DO NOT ENTER" and includes a countdown timer showing 417 days, 04 hours, 54 minutes, and 33 seconds. Below the timer are icons for a globe, a speech bubble, and a megaphone. At the bottom, there is a row of five buttons: "REGISTRATION" (highlighted with a red circle), "OTHER IT...", "TICKETS", "TIMETABLE", and "HOTELS".

HOME

DASHBOARD MY US

SPORTDATA / TAEKWONDO ITF / EVENT CALENDAR / ITF CANADA - TEST TOURNAMENT DO NOT ENTER / ENTRIES

IS OUR STRENGTH

INTERNATIONAL TAEKWON-DO FEDERATION

SHOW DETAILS

ITF CANADA - TEST TOURNAMENT DO NOT ENTER

417 04 54 33

DAYS HOURS MINUTES SECONDS

REGISTRATION OTHER IT... TICKETS TIMETABLE HOTELS


DASHBOARD

MY USER DATA

MY CLUB/TEAM

**Click on My Current Entries / Payment**


MY ENTRIES

 ONLINE CERTIFICATES


SPORTDATA / TAEKWONDO ITF / EVENT CALENDAR / CANADIAN NATIONAL TAEKWON-DO CHAMPIONSHIPS 2022 / ENTRIES


 COMPETITOR

 COACH

 REFEREE

 OFFICIAL

 ONLINE ACCREDITATIONS

 MY CURRENT ENTRIES / PAYMENT 



New window pops up showing your entries and the payment due.

Click on PayPal button and you will go to the PayPal site for payment.

You will be allowed to pay from your PayPal account or directly by your credit or debit card.

PayPal will automatically inform SportData of your payment and you will receive an email of receipt.

Your competitors will move from the waiting list into the competition.

## Your Current Event Entries



CANADIAN NATIONAL TAEKWON-DO ETOURNAMENT 2021 2021.04.14

### INDIVIDUAL ENTRIES

0

1

### COACH

0

### OFFICIAL

0

### ENTRY FEE

### TEAM ENTRIES

0

### REFEREE

0

### OTHER EXPENSES

20 CAD  
- 0 CAD  
- 0 CAD

20 CAD

(0)

0 CAD  
- 0 CAD  
- 0 CAD

CAD 0

# **\*\*\*LAST STEP - COACH must send Consent and Data Protection Forms\*\*\***

***Competitors cannot participate in the event unless their Consent form is filed with the Tournament Director by the Registration Deadline.***

- Download the “Declaration of Consent and Data Protection” form from the event “Downloads” page.
- Have each competitor/parent fill one in with clear printing and sign.
- Scan or photograph the form, give it a filename that includes the competitor name.
- Collect all your forms together and send by email to ITF of BC Tournament Director at:  
[tournament@itfofbc.org](mailto:tournament@itfofbc.org)
- Deadline is April 29, 2021 23:00 Pacific Daylight time.

***NOTE: Coaches are responsible for this – do not ask your competitors to send their own forms individually or they will be rejected.***