**Minutes of Norton Village Hall Management Committee Meeting**

**Thursday 25th June 2020, 7.00pm at VH**

**Apologies**

* None, full committee in attendance

**Also in attendance**

* David Etchells-Butler, Chair, Norton PC

**Special resolution**

This meeting was called in order to review and discuss the potential re-opening of the VH to normal classes and events from July 4th onwards.

Government guidelines delivered through Community Action Suffolk (CAS) had been studied in detail in advance of the meeting, and advice had been taken by the Chair PJ from our insurers, Zurich. In addition, the views of our regular hirers had already been sought by our Bookings Manager KR.

In conclusion, the Committee decided unanimously that the VH would not re-open until September at the earliest, and that another review session (equally socially distanced, as required at that time) would take place in late August.

Reasons behind this decision were;

1. Only 1 of our regular hirers appeared keen to return to the VH in the immediate term, and a September date appeared to rest more comfortably with the others
2. Government guidelines in support of re-opening in July, in current circumstances, appear extremely onerous in terms of the management protocols to be put in place to ensure public safety (Covid19) in the hall. The practical implementation and potential costs of a required cleaning regime might prove especially taxing. It was hoped that these requirements would be relaxed to some extent by September.

Actions arising

* This decision to be formally fed back to CAS via their feedback link supplied with their regular updates, **PJ**
* Similarly, notes to be posted on our own VH website, Twitter @HallSuffolk, and on the VH Fb page, **PJ**
* This ‘special resolution’ minute to be recorded on our own VH website once signed-off by Committee, **PJ**
* As now permitted, kitchen shutter installation work is to be progressed, and cleaner to be engaged on some ‘deep cleaning’ tasks, **GW**
* Re: extension plans, architect to be politely chased up next week, **AT**

Date of next review meeting TBA