



Lincoln Family Meeting
Monday, 1.14.19
Greenbrier III from

WELCOME- Melissa Todd, Client Liaison

- Thanked those in attendance for coming.
- Proceeded to detail the different phases involved in opening the new building.
 - Letter and PowerPoint are both available on the JCCC center website at www.brighthorizons.com/chickfila under the heading For Our Parents

PHASE 1 (ONGOING)- Rosalind Johnson, JCCC Regional Manager

- We are currently hiring new teachers and support staff in anticipation of the new building.
- We are in the process of ordering, assembling and staging furniture, fixtures and equipment for the new building in Lincoln 300 warehouse. This will assist with a timelier opening and allow for seamless preparation for our Bright from the Start licensing visit.
- Please pardon our mess! We are undergoing a partial renovation in Building B to improve our space offerings for staff. With the new building A construction we lost a significant amount of storage space and the renovation only added to that pinch. We are trying to keep the common spaces as clean and clutter free as possible, however you may see some “extra” items in these areas. We apologize in advance if our spaces seem a little unprofessional.

PHASE 2 (MARCH-APRIL)- Rosalind Johnson & Melissa Todd

- As of Thursday, January 10, 2019, CHOATE Construction will turn the building over to Chick-fil-A on March 1, 2019 and provide us with a Certificate of Occupancy.
- The Bright Horizons’ team will then initiate the moving plan into the new building.
- After the building has been “set up” to receive children, we will send the Certificate of Occupancy and our final piece of the application to Bright From The Start to request a licensing site visit.
- Due to JCCC’s great rapport with Bright From The Start, they have made an exception for Chick-fil-A which will allow some rooms not to be set up. This will allow the JCCC Lincoln center to be operational during the moving phase. The last piece will be moving the furniture and equipment from Lincoln to the new building.

PHASE 3 (MAY)- Melissa Todd & Rosalind Johnson

- We will close JCCC Lincoln on the evening of Wednesday, May 15th and reopen Monday, May 20th. The move will happen May 16, 17, 18 and 19, 2019.
- All JCCC Lincoln families will need to plan for the closing of the center during this time and have backup care arranged. Additional details on options are included on the PowerPoint.
- The new Encompass program will go into effect on March 1st and will be available to JCCC Lincoln families during the move. Chick-fil-A will cover the cost of using the backup care component for these two days in May only. If you determine another option better meets your needs, that will be at your own expense.

Question and Answer

Does Part-Time childcare start on the Encompass roll out date, March 1st?

No, part-time care will not be available until after the new building is complete and all currently enrolled children have been settled into their new classrooms. A specific start date will be communicated at our February 4th All Parent Meeting.

Can we use our own sitter on May 16th and 17th and still be reimbursed?

Yes* the Encompass program utilizes an outside agency for nannies and sitters. Your personal sitter will need to apply for and register with that agency in order to be an eligible service provider.

Will current students and teachers remain together in the new building?

Yes, all Lincoln classrooms will have the same students and teachers when they move to the new building. We will not transition children until the annual August Transition.

Do the 20 uses per year in Encompass include Elder Care?

Yes, Elder Care is included in your allotted 20 Back Up Care uses.

Will we be able to see a list of providers before March 1st?

You are only able to access a list of care providers on Encompass starting on March 1st. You will not have access to that information until the roll out date.

Will tours of the new building happen on May 20th?

Our focus on May 20th will be making sure children and teachers have transitioned to their new classrooms successfully. We will accommodate tours at a later date when things have settled down. A grand opening date will be announced at our February 4th All Parent Meeting.

Will I be able to show my child his/her new classroom before May 20th?

Due to licensing regulations, we cannot have children in the building until the building is fully licensed. Once Bright From The Start gives us the go ahead, we will strive to make your child's transition as seamless as possible, this may or may not include a tour prior to attending.

Does my spouse need to get an ID badge or gate tag before the building opens?

We recommend that your spouse gets their ID badge and gate tag as soon as possible. Due to new security features upon completion of the new building, you will need an ID badge to access the JCCC campus at several points. PRACTICE NOW! There are more badge access points in the new building than our current buildings as well as newly positioned gate arms for the entire JCCC campus. Please have your badge on your person at all times to gain access to your child while on JCCC campus.

Feel free to stop by the Badging Office from 8 am to 4 pm and they can assist with issuing your spouse's security credentials. If you have any questions regarding ID badges and gate tags at JCCC, please feel free to reach out to Rebecca Stephens at rebecca.stephens@brighthorizons.com or at the center at 404-761-2323.

If we have children on the waitlist, will we be given a space immediately after the new building opens?

The notification process regarding your place on the waitlist is still the same. For further inquiries surrounding the waitlist, please feel free to reach out to our Enrollment Manager, Miriam Knight at miriam.knight@brighthorizons.com.

Is Kindergarten Prep Graduation still taking place on Friday, May 17th or will the date change due to the move?

We will re-evaluate Kindergarten Prep's graduation date to determine if there are other options available for the event. We will reach out with the change if a change becomes necessary.