



**4/22/19**

**ACTION ITEMS:**

- **Kindergarten Prep Families Only:** You will have the opportunity this week, April 22<sup>nd</sup>-26<sup>th</sup>, to schedule a conference with your Kindergarten Prep student's teacher. Please utilize the Sign Up Genius links in the Monday Memo email to schedule your conference.
- **JCCC Lincoln Families Only:** On Wednesday, April 26<sup>th</sup>, Lifetouch will be here to take Spring Classroom Pictures for all age groups and Cap & Gown Pictures for Kindergarten Prep.

**MENU:**

- April Menus are available via the links in the Monday Memo as well as in hard copy at the sign-in kiosks.
- Menus are posted on our website at <http://www.brighthorizons.com/chickfila>. You can find them under *For Our Parents*.

**CENTER HAPPENINGS:**

- **4/24/19** Lincoln Cap & Gown and Spring Pictures
- **4/22-26/19** Kindergarten Prep Family Conferences
- **5/6/19** All Parent Family Partnership Meeting in Greenbriar III 12 pm-1 pm
- **5/9/19** JCCC Main Dance Recital @ Oakmont B Auditorium 9:00 am & 10:00 am
- **5/9/19** JCCC Lincoln Dance Recital @ JCCC Lincoln 9:30 am & 11:00 am
- **5/10/19** Kindergarten Prep Graduation @ The Incubator 3:30 pm

**STAFFING:**

- Our Staff Bio sheet gets updated as new pictures are taken during new employee orientation. This is the sheet which holds the past 3 months of JCCC new hires. All of our staff members can be seen on our JCCC website. Pictures are updated as they are scheduled with our photographer.
- Please follow the link in the Monday Memo for an updated Staff Bio Sheet.

## DID YOU KNOW?

- *Questions* surrounding the waitlist? Ask for a one on one meeting with Miriam Knight, Enrollment Manager, at [miriam.knight@brighthorizons.com](mailto:miriam.knight@brighthorizons.com). Families impacted by the new projected opening date will receive a personal email from our Enrollment Manager. If you had a requested start date after the projected opening, you will receive communication through our normal orientation announcement.
- Updated Parent Representative list can be found on the center website. This list is updated as we announce new reps and classrooms open.
- You can access many documents via the center website:
  - Go to [www.brighthorizons.com/chickfila](http://www.brighthorizons.com/chickfila)
  - Click on the heading For Our Parents
  - Review all of the documents provided.
    - Menus pertain to the current month
    - Meeting minutes remain for the month the meeting took place
    - General documents last through the end of the calendar year

Thank you for your partnership!

Rebecca Stephens  
Administrative Assistant  
Jeannette Cathy Children's Center  
[rebecca.stephens@brighthorizons.com](mailto:rebecca.stephens@brighthorizons.com)  
404-761-2323 (phone)  
404-761-4581 (fax)