

200 West Jones Avenue San Antonio, Texas 78215 210.978.8100 samuseum.org

The San Antonio Museum of Art supports many local non-profit organizations with in-kind contributions to assist fundraising efforts.

Due to the volume of requests received, organizations must meet the following requirements to be considered:

- Support is limited to Museum membership or admission passes.
- Only non-profit organizations in the state of Texas will be considered, with priority given to the San Antonio metro area. Out-of-state requests cannot be fulfilled.
- Requests must be received a minimum of six (6) weeks and a maximum of six (6) months before the event date.
- Organizations may receive one in-kind donation per calendar year.
- All organizations must include a completed San Antonio Museum of Art donation request form (next page)
- Requests must be submitted via email or postal mail.

## Submit a Request:

By Email: donationrequests@samuseum.org Subject line: Event name and date

## By Mail:

San Antonio Museum of Art Attention: Donation Requests 200 West Jones Avenue San Antonio, Texas 78215

Organizations that meet these requirements and are granted a donation will be notified at least three weeks prior to the event. The standard San Antonio Museum of Art donation is a certificate for a one-year Family level membership.

The San Antonio Museum of Art does not provide monetary donations. **Submitting a request does not guarantee a donation.** 

## San Antonio Museum of Art Donation Request Form

## Submit a Request:

By Ema	il: donationrequests@samuseum.org Subject line: Event Name and Date	By Mail: San Antonio Muse Attention: Donatic 200 West Jones A San Antonio, Tex	on Requests Avenue	
Date:	Contact Name:	Relationship to	Organization:	
Organization Name:		501(c)(3) Tax II	D Number	
Organization address:	City:	S	State:	Zip code:
Event Name:		E	Event Date:	
Donation Mailing Addr	ess (If different from above):	City:	State:	Zip code:

Brief Event Description (please include audience, size, and if the item will be used for a silent auction, live auction, raffle, or door prize).

Has the organization received a contribution from the Museum in the past?

Yes

No