

**Ready to register?** Visit [familyinfocenter.brighthorizons.com](https://familyinfocenter.brighthorizons.com) to Log In or Sign Up and get started!

## If You Have Previously Registered

*(Previously registered or enrolled at a Bright Horizons center.)*

- Select **LOG IN** and enter your personal username and password.
  - If you're not sure what that is or have never established one, use "Forgot Username", enter the email associated with your account, and follow the prompts to log in.

The screenshot shows the 'FAMILY INFORMATION CENTER' header with the subtitle 'Welcome to the Bright Horizons Family Information Center'. Below this, there are two main sections. The left section is titled 'Log in to the Bright Horizons Family Information Center to manage and view important information about your child(ren) and your family's account.' and features an orange 'LOG IN' button. The right section is titled 'If you're enrolled, have inquired, or would like to inquire about enrolling in a Bright Horizons child care center, but don't yet have a Family Information Center account, sign up to get access.' and features a blue 'SIGN UP' button. At the bottom, there is a link for 'Not yet enrolled but looking for full time child care near your home or office?' and another link for 'Looking for child care in the UK?'.

## If You Are New to Bright Horizons

- Select **SIGN UP** to create an account.
- Enter **Kwik Trip** as your employer to ensure you see the **Kwik Trip Kids Learning Center** location.

## Two Step Process to Request Enrollment

All new families must complete **both an inquiry and a registration** to create an enrollment request for your child(ren).

### STEP 1: INQUIRY

On the Center Search page, enter the **54601** zip code to see the **Kwik Trip Kids Learning Center** location. When selecting "My Center" select the **Kwik Trips Kids Learning Center** location.

*After completing the inquiry step, you will be able to receive center communications and updates from Bright Horizons.*

### STEP 2: REGISTRATION

When your inquiry is complete, click "**here**" to initiate the **Registration** process (see text in red square below).

The screenshot shows the 'Family Information Center' header. Below it, a blue banner reads 'REQUEST ACCEPTED'. The main text says 'Thank you for completing the inquiry process. Please click [here](#) to log back in to finish the registration of your child(ren). If you have any questions or need assistance, please call us at [855-239-3850](tel:855-239-3850) or click [here](#) to submit a service request.' The word 'here' in the first link is highlighted with a red square.

