



10/14/19

ACTION ITEMS:

- **Fall Pictures:** These will be individual and sibling pictures, if desired, and will take place on **November 6th, 7th and 8th**. Each House will have their pictures taken on one of these three days. If you have children in separate buildings, all of your children's pictures will take place on the day of the **youngest child's** building. For example, if you have an infant in Treehouse and a preschooler in Woodlands, the oldest child will be escorted to Treehouse to have their pictures taken. We are working with a new company, School House Photos, and have a new process for viewing your child's pictures. **When you pick up on Monday, October 14th, please retrieve the registration instructions from your child's cubby.** Please find the schedule below:
 - o **Treehouse:** November 6th from 7:30 am to 1:00 pm
 - o **Sierra:** November 7th from 7:30 am to 1:00 pm
 - o **Woodlands:** November 8th from 7:30 am to 1:00 pm
- **Illness Notifications:** In order to decrease the amount of unrelated emails you receive, we will be "test driving" a new method of sending out Illness Notifications. **Starting Monday, October 14th we will send Illness Notifications through My Bright Day instead of the Center email.** This will allow us to send notifications to families in just the building affected instead of the whole campus. Please feel free to offer your feedback on this new method.

MENU:

- October Menus are available via the link in the Monday Memo as well as in hard copy at the sign-in kiosks.
- Menus are posted on our website at <http://www.brighthorizons.com/chickfila>. You can find them under *For Our Parents*.

CENTER HAPPENINGS:

- **10/14/19-10/18/19** Well Aware Week
- **11/4/19** Center Wide All Parent Meeting in Greenbriar III @ 12:00 pm
- **11/6/19** Treehouse Fall Pictures
- **11/7/19** Sierra Fall Pictures
- **11/7/19** Read for the Record
- **11/8/19** Woodlands Fall Pictures
- **11/15/19-11/22/19** Canned and Non-Perishable Food Drive for Christian City

- **11/28/19-11/29/19 JCCC CLOSED** for Thanksgiving Holiday

STAFFING:

- Our Staff Bio sheet gets updated as new pictures are taken during new employee orientation. This is the sheet which holds the past 3 months of JCCC new hires. All of our staff members can be seen on our JCCC website. Pictures are updated as they are scheduled with our photographer.
- Please follow the link in the Monday Memo for an updated Staff Bio Sheet.

DID YOU KNOW?

- **SOFT REMINDER:** This is a friendly reminder of the need for **all spouses of Chick-fil-A employees who participate in the drop off and pick up of their child to please get a Chick-fil-A badge for gaining access to the childcare center.** Mornings and Evenings are extremely busy, and it would be helpful for those individuals who can have a badge to get one. This will allow us to focus on the smaller number of visitors and carpool families while not having to badge in enrolled parents. If you have questions on the process, please reach out to Rebecca Stephens at Rebecca.stephens@brighthorizons.com and she will be happy to assist you. Thank you for lightening the building access load!
- **Parent Representative Lists:** We are still in need of a few more volunteers to serve as Parent Representatives. You will find links to the updated sign up lists as of 10.11.19 in the Monday Memo email. If you would like to sign up for one of the Vacant spots, please reach out to Marcia Riggins at marcia.riggins@brighthorizons.com.
- **2019 Parent Calendar Revision:** Please follow the link below for the final revision of the 2019 Parent Calendar. Following the opening of the Treehouse, we have cancelled some events and changed the dates for other events. We encourage you to take a look at this final calendar and make note of the changes.
 - [2019 Parent Calendar Final Revision](#)
- *Questions* surrounding the waitlist? Ask for a one on one meeting with LaShawnda Pearson, Center Director at Lashawnda.pearson@brighthorizons.com . If you had a requested start date after the projected opening, you will receive communication through our normal orientation announcement.
- You can access many documents via the center website:
 - Go to www.brighthorizons.com/chickfila
 - Click on the heading For Our Parents
 - Review all of the documents provided.
 - Monday Memos pertain to the current month
 - Menus pertain to the current week
 - Meeting minutes remain for 2 months
 - General documents last through the end of the calendar year

Thank you for your partnership!

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