



Jeannette Cathy Children's Center
PART-TIME CARE PRE-REGISTRATION FORM

Thank you for your interest in Bright Horizons Family Solutions at the Jeannette Cathy Children's Center. Choosing a quality childcare program is one of the most important decisions you will make. We take your decision seriously and are committed to living up to the important responsibility of caring for your child.

Part-time Care is Monday, Wednesday and Friday or Tuesday and Thursday only. Please choose one schedule. The Part-time Care option serves age 2 years through Pre-Kindergarten in a multi-age group setting.

We encourage you to visit www.brighthorizons.com/chickfila to learn more about the center and our services.

Child's Name: _____ Date of Birth: ____/____/____

Child's Name: _____ Date of Birth: ____/____/____

Parent/Guardian Information:

Please fill out both sections completely

Employee

Name: _____

Relationship: Parent Guardian

Address: _____

E-mail Address: _____

Cell/Home Phone: _____

Employer & Dept.: _____

Office Phone: _____

Spouse

Name: _____

Relationship: _____

Address: _____

E-mail Address: _____

Cell/Home Phone: _____

Company Name: _____

Office Phone: _____

Days and Hours Desired:

MON _____ TUE _____ WED _____ THU _____ FRI _____

Requested start date: ____/____/____

(Parent/Guardian's Signature)

(Date)

Email this form to the Enrollment Manager at jcccenrollment.chickfila@gmail.com

Please view the JCCC Waitlist FAQ's below and initial to confirm receipt and understanding.

I have read and understand the attached JCCC Waitlist FAQ's. _____ (form must have initials for acceptance)

We strive to meet your needs, but cannot guarantee start dates, classrooms, or teachers.
Please contact the Enrollment Manager at jcccenrollment.chickfila@gmail.com if you have any questions.

Thank you for choosing Bright Horizons.



Part-Time Care Option Frequently Asked Questions

How do I inquire about enrolling at the Jeannette Cathy Children's Center?

- Complete the [Jeannette Cathy Children's Center Enrollment Request form](#) on Service Gateway.

When can I tour the center?

- Center tours are currently unavailable at this time due to enhanced protocols for COVID-19.
- A virtual tour option will be available beginning September 8, 2020.

What age groups will be served through the Part-time Care service option?

- Early Preschool (2 Years of Age)
- Preschool (3 – 4 Years of Age)
- Kindergarten Prep (Rising Kindergartener)
- Children who are eligible for kindergarten are not eligible for enrollment

Who is eligible for the Part-time Care Service Option?

- Full-time Chick-fil-A, Inc. employees and full-time employees of Chick-fil-A Groups who work at the Support Center. The Part-time Care service option has the same eligibility requirements as the Full-time Care service option.

What schedule is available for the Part-time Care service option?

- Monday, Wednesday and Friday (3-Day Option)
- Tuesday and Thursday (2-Day Option)

Can I switch my schedule from week-to-week between the two schedule options?

- Once you enroll for a particular schedule continuous movement between schedules is not available. If you have the need to make a revision to your Part-time Care service option, schedules may be moved to the alternate schedule, provided space is available.

What are the hours for the Part-time Care service option?

- Hours for the Part-time Care service option are the same as Full-time Care.
- Center hours are Monday through Friday, 7:00 am to 6:30 pm with pick up no later than 6:15 pm.
- Children remaining at the childcare center past 6:30 pm will incur a late fee of \$1.00 per minute until picked up from the childcare center. This will be applied to your tuition billing account and paid via personal check within twenty-four hours.

Is the Part-time Care Service Option year round?

- Yes, Part-time Care is offered year round.

If one of my scheduled days falls on a holiday, do I get another day during the week?

- If one of your days of care falls on a scheduled Holiday, you will not receive an additional day.
- Please refer to the annual calendar for center closing days. The calendar is posted on our [website](#). Click on For Our Parents and then Documents.

What is the tuition for the Part-time Care service option?

- Tuition information will be posted on the Center [website](#) when the reopening date is determined.

Is the benefit of the childcare center taxable?

- The benefit of the Jeannette Cathy Children's Center (JCCC) provided by Chick-fil-A will be reported on the annual Form W-2, Wage and Tax Statement, issued to affected staff in the subsequent year. This benefit may be taxable to employees under certain circumstances and is dependent on several factors. For certain individuals, this will result in the value of the taxable benefit being included in your monthly paycheck with withholding applied thereon.

What will be the group size and ratio of the Part-time classroom?

- Part-time children will be served in a multi-age group setting.
- The group size and ratio of the classroom will follow the recommended NAEYC guidelines for the youngest child present.

Will my child's teacher be different based on my Part-time Care schedule?

- The Part-time Care program will be staffed with the same care and consistency as the Full-time Care program. The curriculum and classroom management will also mirror full-time program offerings within the structure of a multi-age classroom.

Will there be an Orientation scheduled prior to the start of the Part-time Care program?

- Yes we will reach out to you via email with a Welcome Letter with instructions.

What other resources are available for coordinating my care plan?

- [Employee Assistance Program](#) through ComPsych at 800-858-6715 for information on other childcare options for your family.
- [Encompass Program](#). This program offers a variety of services to support families
- [Chick-fil-A Marketplace](#): provided by Abenity; scroll to the "Shop From Home" category on the Home page for resources with the Learning Care Group.
- [Bright Horizons Childcare Checklist](#)