

# SASC Autoslalom Event Relaunch Mitigations

---

Rev 01

As part of your plans to reopen your business, you may wish to share how you are reducing the risk of transmission of COVID-19 among your staff and customers.

The template includes considerations to help guide you as you plan to open. This should be completed using Alberta's [Workplace Guidance for Business Owners](#), which provides general guidance applicable to all sectors; as well as sector-specific guidelines available on [Alberta Biz Connect](#) and any additional requirements of your business or sector association.

## Guidelines:

---

### Distancing Measures

**Considerations:** *How will you ensure people maintain 2 metres between each other? Do you need to maintain directional traffic flow? How would you limit congregating (e.g., in break rooms, communal spaces, rest areas, etc.)? How will you limit the overall number of people in your space? Refer to the Personal Protective Equipment (PPE) section to mitigate the risk of transmission when 2 metre distancing cannot be maintained.*

- All events are held completely outdoors.
- All participants are encouraged to wear a mask, especially during course walks.
- All participants shall be required to keep physical distance of 2m or greater between each other during course walks, except for those that belong to the same household.
- Registration and payments shall be completed through the online registration website only.  
Participants should not ride along in another participant's vehicle, except where the participants belong to the same household. This includes both carpooling to events, and ride alongs during the event.
- All participants are required to perform and sign their self-tech inspection sheet, as is typical for all events. This includes a declaration that helmet certifications comply with the approved list as shown on the registration page. There will be no supplementary technical inspection performed on-site, eliminating that potential interaction between participants.
- As is standard for all events, marshals must spread out to cover the area of the course that they are assigned as responsible for resetting, typically 20-50m separation. Marshals shall not stand less than 2m from one another at any time. Hand signals shall be used to communicate with their Corner Captain, such as raising a downed cone to confirm it was hit, or the "safe" hand gesture to indicate that a penalty does not apply.
- Only a single person shall perform timing duties during a heat. No one else shall be permitted to enter or approach the timing vehicle, unless they belong to the same household as the timing worker.
- Vehicles shall not be shared for timing duties. The timing worker shall use their own car to operate the timing laptop, and their car shall act as a complete physical barrier. The timing vehicle shall be parked off to the side, a minimum of 5m away from all other cars, lanes, and workers. No one is allowed to approach the timing vehicle within that buffer that shall be marked with cones.
- Only a single person shall perform sound check duties during a heat. No one else shall be permitted to approach closer than 2m unless they belong to the same household as the sound worker.

# SASC Autoslalom Event Relaunch Mitigations

Rev 01

---

---

## Cleaning

**Considerations:** How will cleaning on high touch surfaces be maintained in your location (e.g., bathroom, chairs, doorknobs, break rooms)? How will you train and ensure workers or volunteers keep equipment clean? If you are a business, how will work surfaces, order screens, debit machines and cash registers be cleaned?

- Sharing of equipment between participants is discouraged.
- Hand sanitizer and/or a foot pump operated portable handwashing station shall be provided at all events at designated locations on the course map.
- Disinfecting hand sanitizer shall be supplied at the event for all participants to use regularly. Work position assignment email shall include recommendations to use hand sanitizer before and after touching your face, before and after eating anything, at the beginning and end of each heat for both driving and working, and at frequent intervals throughout the day. The location/placement of the bulk hand sanitizer shall be communicated through the course map.
- Co-driven cars shall have high touch surfaces wiped down at the end of each run, prior to the second driver getting in the vehicle, except where both drivers live in the same household.
- All workers involved with setting up the event equipment shall sanitize their hands immediately before starting set up, and immediately after completing setup.
- The timing worker shall, at a minimum, sanitize their hands immediately before starting their work assignment, and immediately at the conclusion of their work assignment.
- The timing computer shall be thoroughly wiped by the outgoing timing worker with a disinfectant wipe between each heat, and prior to being packed at the end of each event.
- The timing equipment (boxes) shall be thoroughly wiped with disinfectant prior to being packed at the end of the event.
- Radios:
  - Radios are marked with a unique identifier.
  - All radios shall be thoroughly wiped with disinfectant prior to being used at an event.
  - Radios shall be assigned to the Corner Captains per the Worker Assignment email.
  - Corner Captains will pick up their assigned, and only their assigned, radio at registration.
  - Corner Captains will be responsible for their assigned radio throughout the day, and shall be responsible to disinfect their radio immediately prior to placing the radio into the used radio bag at the end of the day.
  - The person assigned to care for the radios shall also thoroughly wipe each radio with disinfectant at the conclusion of the event.
- All workers involved with packing up the event equipment at the end of the event shall sanitize their hands immediately before starting tear down, and immediately after completing tear down.

---

## Screening for Symptoms

---

# SASC Autoslalom Event Relaunch Mitigations

Rev 01

---

**Considerations:** How will you be aware of symptoms in staff, customers, congregants or volunteers, such as fever, sore throat, cough, runny nose or difficulty breathing? Have you provided education or communication of self-monitoring of symptoms? Have you identified a space where staff or volunteers can be separated from others if they develop symptoms? Have you considered what you would do if you see increased absenteeism due to illness or isolation requirements? Have you considered absenteeism policies that encourage staff members or volunteers to stay home when ill, in quarantine (self-isolation), or if they are taking care of children or someone who is ill? Are you maintaining a log of staff or volunteer attendance? What is your response plan for staff who come to work with symptoms?

- No one who is sick with cold-like, flu-like, or COVID related symptoms shall be allowed to participate.
- No one who has traveled internationally within the previous 14 days shall be allowed to participate.
- All participants shall acknowledge at the time of online registration that they understand they must self-screen for symptoms the morning of the event, prior to attending, and will have to sign a declaration to that effect.
- The refund policy shall state that cancellations will be accepted right up to the start of the event. Full refunds shall be given for cancellations made earlier than 24hrs before the event, and full credit towards future event entry fees shall be given thereafter. No participant should feel incentivized to attend while sick or symptomatic.
- All participants shall print and sign a self screening form that confirms that, as of the day of the event, they have none of the cold-like, flu-like, or COVID related symptoms, and have not traveled internationally within the previous 14 days. The questionnaire shall be based on the template included in the AB General Guidance for Relaunch Appendix C. These shall be collected in a folder along with the individual wavier sheets, self-tech sheets, and driver's meeting sheets. No contact will be made with others when handing the documentation in as previously mentioned.
- If a participant develops cold-like, flu-like, or acute respiratory illness symptoms upon arrival or during the event, the participant shall be asked to leave immediately. All participants will have their own vehicle on-site, and therefore the sick participant will have means to transport themselves home. If they are unable to safely drive themselves due to illness or injury, the participant will be physically isolated in their car until someone from their household can retrieve them, or an ambulance will be called through 911. Any surfaces or equipment the sick participant came into contact with shall be thoroughly wiped with disinfectant. The event registration and check-in folder shall provide the comprehensive list of all participants that the sick individual may have come into close proximity to at the event. It will be possible to further narrow down potential contacts based on work assignment roles and heat groupings.
- All participants are encouraged to download and install the AB Tracing contact tracing app to their phone.

---

## Personal Protective Equipment (PPE)

**Considerations:** How will you promote PPE use (e.g., masks or gloves) when people are unable to be 2 metres apart? If 2 metres cannot be maintained and PPE is necessary, where would you obtain it? Have you considered installing physical barriers (e.g., acrylic plastic window or high-walled cubicle) to reduce exposure when 2-metre distancing is hard to maintain?

- Disposable gloves and disposable masks shall be available for use in the case of administering first aid.

---

## Responsibilities

---

# SASC Autoslalom Event Relaunch Mitigations

---

Rev 01

---

**Considerations:** *Who will be responsible for ensuring staff, customers, congregants and volunteers are following your precautions? Have you updated contact information for staff and volunteers so that they can be notified in the event of a known exposure? What would your approach be if you had to manage a situation where there was apparent non-compliance with your plans/direction?*

- A COVID Steward shall be assigned and be responsible to ensure that participants are following the event's COVID-19 precautions and mitigations.
- Event checklists shall be used to record the cleaning of the timing equipment and radios, as well as used to record the quantities of PPE, cleaning, and disinfecting supplies at the beginning and end of the event.
- Supplies shall be confirmed to be replenished prior to the next event.
- All participants shall have provided an email and telephone number as part of registering through the online registration website. Confirmation of the validity of the email address shall be confirmed through the completed waiver and declaration sheets handed in at check-in. In the event of a known exposure, the event organizer shall be responsible to notify all participants who attended the event via email.
- All worker locations and other important locations shall be communicated through the site (course) map which is normally provided by email to all participants.

---

\*All participants must work as volunteers during their off-heat, as is typical of autoslalom events. Therefore, the terms participant, driver, and worker are interchangeable.