# **FAMILY INFORMATION CENTER**

### THE ONLINE PORTAL TO MANAGE YOUR ACCOUNT

#### The Family Information Center is a secure website where where guardians can:

- Manage financials
  - o View and print statements, including tax statements
  - Request refunds
  - Sign up for recurring ACH payments or make one-time payer-initated payments

#### Access info from My Bright Day

- Download photos, videos, and daily reports
- View center messages
- o Enter drop-off notes
- o Set app and email preferences
- Organize personal preferences
  - Select email preferences
  - Prioritize emergency contacts indicate the order in which we call contacts in case of an emergency

## Securely log in or create an account at: https://familyinfocenter.brighthorizons.com



Family Information Center Helpdesk: (P) 855.239.3850