



VICE PRESIDENT OF ACADEMIC EXCELLENCE

POSITION FUNCTION:

The vice president academic excellence serves on the executive council and is responsible for developing and implementing the chapter's academic assistance program. He educates the entire membership on ways to improve their study skills and helps to cultivate an attitude that academics are important.

PRINCIPLE RESPONSIBILITIES:

- ✦ Serve as an executive council officer within the chapter. Attend executive council meetings and contribute input as to the advancement of the Fraternity.
- ✦ Ensure that the chapter's GPA is above the all-men's average on campus.
- ✦ Develop and implement a written scholarship program which minimally includes:
 - an academic resource list
 - study skills information
 - chapter tutorial programming
 - a personal study hours schedule for members
- ✦ Enforce the academic eligibility requirement to vote at chapter meetings, hold chapter offices, for membership, and to initiate.
- ✦ Utilize campus resources related to academics such as tutorials, workshops/seminars, and library tours.
- ✦ Maintain a recognition program to reward scholastic achievement.
- ✦ Develop and maintain a detailed account of scholarship activities and compile an officer notebook to educate future officers and committee members.
- ✦ Develop position goals and budget.
- ✦ Properly and adequately train all assistants and replacements.