

## Bright Horizons at Harrison Park

## 2020 Closing Schedule

Wednesday, January 1<sup>st</sup> New Year's Day

Monday, February 17<sup>th</sup> Presidents Day

Friday, April 10<sup>th</sup> Spring Break

Monday, May 25<sup>th</sup> Memorial Day

Monday, September 7<sup>th</sup> Labor Day

Thursday, November 26<sup>th</sup> Thanksgiving Day

Friday, November 27<sup>th</sup> Thanksgiving Break

Wednesday, December 23<sup>rd</sup> Winter Break

Thursday, December 24<sup>th</sup> Winter Break

Friday, December 25<sup>th</sup> Winter Break

Thursday, December 31<sup>st</sup> New Year's Eve

## Safe Arrival and Departure Procedures

- Upon arrival, an adult must accompany all children inside the facility.
- Staff must be notified of the child's arrival.
- Upon the child's departure, an adult must come inside the facility and notify the faculty that the child is leaving.
- Children will only be released to persons listed on the child's application as authorized by the parent/guardian. Staff will request to view a driver's license to verify identity of persons other than known parent/guardian.
- Children must NEVER be left unattended in the facility.

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Executive Director: Jennifer Murphy | Director: Brackett Grice

Education Coordinators: Tori Naylor-Kamal & Kathryn Mueller | Business Wanager: Mary Deschaine