



Bright Generations Enrollment and Wait Pool Frequently Asked Questions

Q: How do I place my child in the wait pool and is there a cost?

A: We will place your child's name in the wait pool as of the date Bright Generations receives a completed *Pre-Enrollment Registration Form* and a registration fee of \$100. This payment should be attached to the *Pre-Enrollment Registration Form* and mailed to the center location that you wish to enroll. We recommend that you set up a tour to see the facility in action and discuss the specific needs for your child and desired start date. Contact information for each Center is located on the *Pre-Enrollment Registration Form*.

Q: How is my place in the wait pool determined?

A: Your place in the wait pool is based on the date you complete the return the *Pre-Enrollment Registration Form*. The wait pool is actually made up of several lists. There is a list for each program: Infants, Toddlers, Early Preschool, Preschool and Pre-K. Each is in chronological order and by the date the *Pre-Enrollment Registration Form* was received. If a child, whose name is on one of the wait lists has a birthday or is ready to progress to the next age grouping while waiting to enroll, Bright Generations moves the child's name to the appropriate list.

Q: Is there a sibling priority rule?

A: Yes, priority enrollment is given to Georgia Power & Southern Company Employees with a child currently enrolled at Bright Generations. Each family must complete a registration form.

Q: It is important to let Bright Generations know when you need care to begin?

A: Bright Generations wants to provide care for your child when you need it. Please complete the *Pre-Enrollment Registration Form*, including the "Desired Start Date" section. Unfortunately, we cannot make any promises or guarantees of availability of space on your desired start date. We recommend that you explore alternate arrangements and "back-up" plans in case Bright Generations does not have space available when you need it.

Q: How will I be notified when space is available?

A: The center will notify you via email and phone call 30 days prior to the space being available. You will need to accept the space by responding to the e-mail within 1 week and can start the child within 30 days. If you decline the space at the time it is offered, you will remain on the waiting list with a new requested date and the space may be filled with another child. You can decline a space two times before your name will be move to the bottom of the waiting list. As such, please determine and indicate which email and phone number (personal or work) will be the best when the center tries to contact you. If you accept the space, you will receive an enrollment packet and a welcome meeting will be scheduled. You should obtain a copy of your child's physical and immunization records at this time, as you will need to submit them along with the rest of the completed enrollment paperwork. At the family orientation meeting, you will have an opportunity to visit the classroom and meet the teachers.