



CALL FOR NOMINATIONS

SAMEA would like to invite you once again to participate in this year's nomination and voting for its Board of Directors. There are two members whose term on the Board is coming to an end and another two members who has handed in their resignation after a year serving on the board. We would like to encourage you to nominate individuals whom you believe could fill this vacancy well. The online nomination process will open on **06 August 2018** and the deadline for the submission of nominations has been extended to **27 August 2018 at 23:59PM**. **All candidates accepting nomination must submit all necessary documentation no later than 03 September 2018, 17:00.**

Voting for board nominees will be done via an online platform on the SAMEA website and will **commence 10 September 2018 at 08:00AM and close on 01 October 2018 at 23:59PM**. All paid-up SAMEA members will receive an e-mail invitation to vote. This e-mail will be sent to the email address we have for members on the SAMEA membership directory, so please ensure your details are up to date. **Members who wish to vote should ensure that their membership fees are up to date before 10 September 2018 as membership payment processing is put on hold from this date until the end of the voting period and unpaid members will not be able to partake in the voting process.**

The outcome of the vote will be made public at the **AGM at the SAMEA Capacity Building Workshops in October 2018**. Once all candidates have been notified of the results the Board members will be made public on the website.

With Regards

Lauren Wildschut

SAMEA Chairperson



Show your commitment to the South African Monitoring and Evaluation Association and help to shape its future!

ALL ACTIVE (PAID UP) MEMBERS WILL BE ABLE TO VOTE ONLINE FROM **10 SEPTEMBER 2018 AT 08:00AM TO 01 OCTOBER 2018 AT 23:59PM**. YOU WILL RECEIVE YOUR INVITATION TO VOTE IN AN EMAIL. The results will be announced on the SAMEA website a day after the First Board Meeting after this election.

The following board members are staying on to complete their three year terms:

Full Name	Sector	End of Term
Asgar Bhikoo	Private Sector	2019
Jerusha Govender	Private Sector	2019
Nozipho Ngwabi	Academia	2020
Matodzi Amisi	Public Sector	2020
Aluwani Mauda	NGO	2020
Gordon Freer	Private Sector/academia	2020

The following board members term of office is coming to an end:

Full Name	Sector	End of Term
Victor Naidu	Public Sector	2018
Alyna Wyatt	Private Sector	2018
Lauren Wildschut	Academia	2018
Anzél Schönfeldt	Private Sector	2020 (Stepped down)

This election round we will elect four Board Members. Nominating candidates for office is a valuable service to the Association and your thoughtful participation in this process will be greatly appreciated.

We strongly encourage self-nomination!

Qualifications and Time Commitment: Only SAMEA members may serve on the SAMEA Board. Board members are expected to serve for three years.

When reviewing nominations for candidates, the following is important:

- The individual's previous track record and commitment to the field of monitoring and evaluation; and
- The individual's availability and accessibility (see below).

Proposed candidates must agree to be available for Board work during their term. More specifically, each candidate will be asked to sign a letter of agreement stipulating his/her:

- Availability and willingness to attend approximately six Board meetings each year of the three- year term,
- Availability and accessibility by phone for periodic Board conference calls during the three-year term,
- Understanding that he/she is not eligible to receive a SAMEA-sponsored award during the three-year term,
- Agreement to abide by the SAMEA's principles and codes of practice.

Requirements (unconditional)

- A paid up member of SAMEA (in good standing).
- Should have been a SAMEA Member for at least one year.
- Industry experience as a practitioner, consultant, academic, vendor/other
- Exemplifies leadership qualities by way of actively promoting and advocating M&E in both a South African and International context.
- Provides an up-to-date résumé that summarizes work and education history and provides authorization to edit and publish for review by members.
- Provides a letter describing why they should be nominated and responds to nominee questions.
- Strong demonstrable communication skills.
- Is preferably based in South Africa for the duration of the term, but may not necessarily be a South African citizen and is able to commit a reasonable amount of time to activities related to his/her role on the board and signs acknowledgement of roles and responsibilities.
- Has signed a commitment statement as well as their employer (if not self-employed). This is to ensure that upfront the nominee has consulted with their employers to ensure that the time spent on SAMEA is acceptable and appropriate.
- Is able to attend board meetings either physically or via conference calls on a bi-monthly basis.
- Is able to have his/her nomination seconded by another SAMEA member in good standing in the case of self-nominations.
- Only individuals who are fit and proper should be considered as board members. These skills sets may include financial, marketing, governance and management skills.

It is important to note that SAMEA board members are highly involved in the operational running of SAMEA and spend time both during office hours and after office hours contributing to SAMEA's work. We advise nominees to consult with their employers to ensure that the time spent on SAMEA is acceptable and appropriate.

Diversity: SAMEA is committed to nourishing and growing diversity. SAMEA actively seeks diversity on the Board and all committees through attention to the following criteria:

- Gender and Race balance
- Practitioner/academic balance
- Geographic heterogeneity

The first step in achieving this diversity is the nominations process. Please consider members you might nominate who could help us to succeed in fulfilling this vital charge.

Nomination confirmation

The submission process: Once a nomination has been received, it must be confirmed by the SAMEA Secretariat. Nominees are expected to submit the following information, sent as a single packet, or single email, to info@samea.org.za, so that they arrive by **17:00 on 03 September 2018**. Each nomination should contain:

- Nominee Identification and Contact Information: Name, Title, Affiliation, Address, Email, Phone Number, Cell Number, Gender, Discipline, Practitioner and/or Academic Focus, Geographic Representation, Area(s) of Work.
- Nominee Statement: A brief statement from the nominee indicating a) his or her interest in serving, b) any special qualifications and in the case of a self-nomination should contain a secondment.
- Nominee Qualifications: An abbreviated (Not more than 3 page) Curriculum Vitae.
- (If not self-nominated): Nomination Statement: A brief statement from the nominator attesting to the nominee's qualifications.
- (If not self-nominated) Nominator Identification and Contact Information: Name, Title, Affiliation, Address, Email, Phone Number, Cell Number.
- A picture of the nominee
- A signed Commitment statement (refer to attachment) by the nominee as well as their employer (if not self-employed)