



Parent Representative Meeting held on Monday, June 3, 2019

Meeting was held in the Movement Matters Room at the Treehouse (12:00 pm to 1pm)

Introduction-Gregory Figueroa

- Mr. Gregory introduced himself and presented the agenda for the today.
- Briefly reminded parents about Teacher Appreciation Week taking place this week.

Parent Satisfaction Survey

- Mr. Gregory discussed our top and bottom scoring items on the Parent Satisfaction Survey.
- Mr. Gregory had the Parent Representatives split up into groups. There were 3 items of discussion (lowest scoring items): communication at the center is effective, changes which impact me are communicated effectively, there are effective means for hearing parent perspectives.
 - **Communication at the center is effective (Suggestions)**
 - Parents suggested age-group specific communication.
 - Parent Reps that transitioned into the Treehouse realized that the parents they initially partnered with were no longer in the same classroom.
 - Mr. Gemorial informed that in the month of August, a new Parent Rep signup will go out to parents, which will allow them to sign-up again.
 - Making sure teachers are informed of changes
 - New Parents would like instructions regarding the events at the center (e.g., *water play-should the children come to school dress in their swimwear?*).
 - **Changes which impact me are communicated effectively (Suggestions)**
 - Send survey after transitions
 - New parent knowledge gap
 - Inform parents of Infant transition rules and upcoming developmental changes (milestone specific).
 - Turn-over rate
 - Mr. Gemorial informed parents that once we are aware of a teacher leaving the center, a notice goes out by the end of day to parents.
 - Parents want emails to be audience specific
 - Parents were informed that we will be operating in a house structure and the email distribution list of families will correspond to each specific building.
 - **There are effective means of hearing parent perspectives (Suggestions)**
 - Send parent rep meeting agenda in advance, to allow reps to solicit feedback from the parents in their specified classrooms.

- A platform for Parent Reps to receive questions or concerns from parents to bring back to the parent rep meeting.
- Classroom chats via app
- Communication Regarding Curriculum
 - Access of weekly curriculum(lesson plan) via app
 - Parents would like to know the songs and language utilized in the classrooms to be aware of what their child is learning.
 - Parent Rep suggested having a JCCC Representative to be a point of contact for the Parent Representatives, instead of having multiple contacts.
- **Parent Rep Meeting** - *How would you like the structure of these meetings to be?*
 - Provide agenda prior to meeting to give parents a chance to have talking points and ask questions that they may have.
 - Have a conference call option available for parents that may not be able to make the meeting.
 - Provide parent representatives with their job description.

Why aren't parents able to communicate effectively via My Bright Day?

- Bright Horizons realized that the tablets take away from the supervision of children, so they limit this form of communication.
- Please continue to call your child's class to communicate messages you may want to give your child's teacher as well as checking up on your child throughout the day.

How are parents able to meet with their child's teacher?

Parents are able to meet with teachers at any time. Parents would notify their Center Director or their child's teacher to set up a meeting time.